

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator 686127 NB INC.	Licence Number 2016365	Inspection Date May 02, 2019	
Facility Name WESTFIELD AFTER SCHOOL 1		Telephone Number (506) 738-8103	
Address 147 Nerepis Road Grand Bay-Westfield NB E5K 2Z5			
Name of Early Learning and Childcare Licensing Staff Patricia Kelley		Position Title Inspector	
Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	Jun 14, 2019	
Comments: One staff without first aid certification. This staff must not be left alone with the children until staff receives valid certification.			
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child.	21	Jun 14, 2019	
Comments: Programming has not been documented since February 2019.			
21 A licensee shall post the following documents in a clearly visible and prominent place in the facility associated with the licence: (a) the licence; (b) a report provided under section 23; (c) an order issued under section 28; and (d) a probationary licence issued under section 29.	21(a) – (d)	May 07, 2019	
Comments: Renewal inspection report not posted from last year's inspection.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (i) the child's name, address, birth date and Medicare number,	24(1)(b)(i)	May 10, 2019	
Comments: Medicare number missing in one file (random review of files).			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner.	24(1)(b)(ii)	May 10, 2019	
Comments: Missing physician phone number in one file; missing physician address in 2 files (random review of files).			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	May 10, 2019	

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: Missing addresses of 3 emergency contacts (random review of files).			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Jun 14, 2019	
Comments: One staff without first aid certification. This staff must not be left alone with the children until staff receives valid certification.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (j) smoke alarm, smoke detector and fire extinguisher inspection and maintenance records.	24(1)(j)	May 31, 2019	
Comments: Record incomplete for April 2019.			
28(2) An operator of a licensed facility shall carry out emergency evacuation and fire drills monthly.	28(2)	May 31, 2019	
Comments: Fire drill not completed in April 2019.			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (d) clean and in good repair.	32(1)(d)	Jun 14, 2019	
Comments: Play kitchen dusty in dramatic play area.			
33(3) An operator of a licensed facility shall complete a monthly review and maintenance plan on all stationary equipment that includes the following information: (a) the review and repair dates; (b) the action required and the action taken; and (c) the name of the staff member who conducted the review.	33(3)	May 31, 2019	
Comments: Outdoor checklist not completed in April 2019.			

General Comments

The children are observed to be very familiar with the daily routine. Children fully engaged in cooperative play with one another within the interest centers that are set up throughout the room.

Educators observed to be participating with the children in a comfortable, nurturing manner.

The room is set up with an abundance of materials and activities for the children. A balance of indoor and outdoor play observed.

Discussed possibilities for documenting purposeful programming based on the interests of the children.

Reminder that immunization records are not required for school-aged children.

original signed by
Patricia Kelley

Signature of Early Learning and Childcare Licensing Staff

May 02, 2019

Date

original signed by
Ashley Graves

Signature of Operator/Designate

May 02, 2019

Date