

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator TOTALLY KIDS DAYCARE 2015	Licence Number 2015756	Inspection Date September 18, 2019
Facility Name Totally Kids Daycare		Telephone Number (506) 375-8000
Address 136 Main St Hartland NB E7P 2M5		
Name of Early Learning and Childcare Licensing Staff Angela Tozer		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
10(1) The number of educators that are required for a group of children of mixed ages receiving services at a full-time or part-time early learning and childcare centre is calculated as follows: (a) by multiplying the number of children of the same age by the corresponding factor set out in Schedule A; and (b) by adding the results obtained under paragraph (a). Comments: Deficiency is now compliant	10(1)	Sep 18, 2019	Sep 18, 2019
10(6) The number of children grouped at a full-time or part-time early learning and child- care centre shall not be more than the number that requires two educators. Comments: Deficiency is now compliant	10(6)	Sep 18, 2019	Sep 18, 2019
10(7) Despite subsection (1), infants shall not be grouped with children of another age group. Comments: Deficiency is now compliant	10(7)	Sep 18, 2019	Sep 18, 2019
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (i) the child's name, address, birth date and Medicare number, Comments: Each child is to have a file, one child does not has a file.	24(1)(b)(i)	Sep 23, 2019	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner. Comments: Each child is to have a file, one child does not has a file.	24(1)(b)(ii)	Sep 23, 2019	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iii) the name, address and home and work telephone numbers of the child's parent or guardian, Comments: Each child is to have a file, one child does not has a file.	24(1)(b)(iii)	Sep 23, 2019	

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Sep 23, 2019	
Comments: Each child is to have a file, one child does not has a file.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (v) the child's health history and a copy of the record of immunizations or a copy of an exemption.	24(1)(b)(v)	Sep 23, 2019	
Comments: All children need completed child files before attendance.			
26(2) The operator of a licensed facility shall require the parent or guardian referred to in subsection (1) to sign a declaration confirming that he or she has read and understood the content of the handbook.	26(2)	Sep 23, 2019	
Comments: Each child is to have a file, one child does not has a file.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (a) permitting the child access to a pool under in the circumstances set out in subsection 34(2).	27(a)	Sep 23, 2019	
Comments: Missing a whole file for one child and consents in others.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (b) permitting, in the case of illness or soiled clothing, the child to shower or bathe or showering or bathing the child.	27(b)	Sep 23, 2019	
Comments: Missing a whole file for one child and consents in others.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (c) permitting the administration of medication in the circumstances set out in section 46.	27(c )	Sep 23, 2019	
Comments: Missing a whole file for one child and consents in others.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (d) permitting the administration of emergency care to the child.	27(d)	Sep 23, 2019	
Comments: Missing a whole file for one child and consents in others.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (e) permitting the child to leave the licensed facility with a person authorized by the parent or guardian.	27(e)	Sep 23, 2019	
Comments: Missing a whole file for one child and consents in others.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (f) permitting the child to participate in an outing.	27(f)	Sep 23, 2019	
Comments: Missing a whole file for one child and consents in others.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (g) transporting or providing for the transportation of the child.	27(g)	Sep 23, 2019	
Comments: Missing a whole file for one child and consents in others.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (h) permitting the child to participate in testing or research projects. Comments: Missing a whole file for one child and consents in others.	27(h)	Sep 23, 2019	
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (i) releasing information about the child to an outside organization. Comments: Missing a whole file for one child and consents in others.	27(i)	Sep 23, 2019	
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (j) permitting photographs and videos to be taken of the child for publication or social media. Comments: Missing a whole file for one child and consents in others.	27(j)	Sep 23, 2019	
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (k) posting photographs of the child at the licensed facility to illustrate the child's learning. Comments: Missing a whole file for one child and consents in others.	27(k)	Sep 23, 2019	
47(1) An operator of a licensed facility shall refuse admission to a child if satisfactory proof of the immunizations required by the Public Health Act or the regulations under that Act is not provided. Comments: All children need completed child files before attendance.	47(1)	Sep 23, 2019	
9(1) The child-to-staff ratio is one educator for each of the following groups of children of the same age receiving services at a full-time or part-time early learning and childcare centre: (a) three infants or fewer; (b) five children or fewer who are two years of age; (c) eight children or fewer who are three years of age; (d) ten children or fewer who are four years of age or older, but who are not yet attending school; and (e) 15 school-age children or fewer. Comments: Deficiency is now compliant	9(1)	Sep 18, 2019	Sep 18, 2019
9(5) The number of children grouped at a full-time or part-time early learning and childcare centre shall not be more than the number that requires two educators. Comments: Deficiency is now compliant	9(5)	Sep 18, 2019	Sep 18, 2019

### General Comments

The child-staff ratio was not maintained by educators on today's visit. Educators were unaware of children's ages and a previous educator and operator were called in to maintain ratio.

Child files were missing consents, immunizations and one child did not have a file. Children cannot be in attendance without a completed file.

Toxic products are now locked.

original signed by  
Angela Tozer

Signature of Early Learning and Childcare Licensing Staff

September 18, 2019

Date

original signed by  
Stephanie Ketch

September 18, 2019

Signature of Operator/Designate

Date