

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator 679028 N.B. INC.	Licence Number 2015094	Inspection Date December 04, 2019
Facility Name YOUTH DISCOVERY CENTER		Telephone Number (506) 387-4989
Address Unit A 150 Trites Road Riverview NB E1B 3L9		
Name of Early Learning and Childcare Licensing Staff Janice Gauvin-Léger		Position Title Inspector

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Dec 13, 2019	
Comments: 2 out of 6 files did not have the emergency contacts completed.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (vii) documentary evidence of the child's learning.	24(1)(b)(vii)	Dec 13, 2019	
Comments: No visible documentation of the children's learning are evident in the center.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Dec 13, 2019	
Comments: Signed job description are missing from files			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Dec 13, 2019	
Comments: Act and licensing regulations need to be read and signed by educators and added to the staff file.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (k) emergency evacuation and fire drill records.	24(1)(k)	Dec 13, 2019	
Comments: Staff could not locate the monthly files with the logged fire drill evacuations.			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (e) the name and telephone number of the inspector.	25(e)	Dec 13, 2019	

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: Contact information for the new licensing team was provided to the administrator on site.			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (g) whether a child receiving services at the licensed facility has a life-threatening allergy and a description of that allergy.	25(g)	Dec 04, 2019	Dec 04, 2019
Comments: Life treating allergies are present in center but not posted in center. Allergies were posted during visit. Deficiency is now compliant			
28(1) An operator of a licensed facility shall not change the allocation of space used to provide services or add to or alter any building or facility or any part of them unless the Minister has approved the changes in writing.	28(1)	Dec 04, 2019	
Comments: A wall was added to a section of the classroom. During the visit the inspector advised the owner filled out a request for change. All work is stopped until the evaluation is complete.			
28(2) An operator of a licensed facility shall carry out emergency evacuation and fire drills monthly.	28(2)	Dec 13, 2019	
Comments: Staff could not locate the monthly files with the logged fire drill evacuations.			

### General Comments

Discussion between inspector and administrator about child consentment forms for bathing children. and creating an Incident log instead of always using Incident reports.

Since last visit the carpets have been cleaned.

Inspector discussed the importance of having children's learning documented and evident in the classroom.

The operator has installed a wall in a designated part of the classroom to create a quiet area for children. Inspector asked for a request for change form. Operator will need to wait for approval before finishing the renovations. A request for change was given to the Inspector during time renewal inspection.

Ratios were respected during renewal inspection.

original signed by  
Janice Gauvin-Léger

\_\_\_\_\_  
Signature of Early Learning and Childcare Licensing Staff

December 04, 2019

\_\_\_\_\_  
Date

original signed by  
Colton Collins

\_\_\_\_\_  
Signature of Operator/Designate

December 04, 2019

\_\_\_\_\_  
Date