

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator CASSEL ENTERPRISES LTD.	Licence Number 2014609	Inspection Date February 05, 2019
Facility Name HANDS ON LEARNING CENTER MONCTON PRESCHOOL		Telephone Number (506) 877-4263
Address 2181 Mountain Road Moncton NB E1G 1B6		
Name of Early Learning and Childcare Licensing Staff Erin MacLaggan		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
10(1) The number of educators that are required for a group of children of mixed ages receiving services at a full-time or part-time early learning and childcare centre is calculated as follows: (a) by multiplying the number of children of the same age by the corresponding factor set out in Schedule A; and (b) by adding the results obtained under paragraph (a).	10(1)	Feb 05, 2019	Feb 05, 2019
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Feb 26, 2019	
Comments: Some of the audited files are incomplete - some files have only one emergency contact and some files have contacts who are more than one hour away. Some files have incomplete address information. All files must contain at least two emergency contacts that meet the requirements of the Regulation.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.	24(1)(f)	Feb 05, 2019	Feb 05, 2019
Comments: Deficiency is now compliant			
28(2) An operator of a licensed facility shall carry out emergency evacuation and fire drills monthly.	28(2)	Feb 06, 2019	
Comments: Was not completed in Jan 2019.			
33(3) An operator of a licensed facility shall complete a monthly review and maintenance plan on all stationary equipment that includes the following information: (a) the review and repair dates; (b) the action required and the action taken; and (c) the name of the staff member who conducted the review.	33(3)	Feb 06, 2019	
Comments: Was not completed in Jan 2019.			
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies;	39(2)(a)	Feb 05, 2019	

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Comments: Glass cleaner stored on top of a shelf in the sleep room; this must be stored in a locked cupboard.

General Comments

A group of four children was in the care of one educator, when two educators were required. This was corrected immediately when a second educator joined the class.

Attendance records must reflect the children present in the group/class. There were several children who were not recorded on the attendance records of the room they were in. This was corrected immediately.

All staff are documenting children's learning in the classrooms. On the educators planning tools, some must record more details of how their work responds to the capabilities, needs and interests of each child. Recommend that all staff review the requirements of Regulation 21. QA Monitor to send an article to Director on "using children's interests" which staff may find helpful.

original signed by
Erin MacLaggan

February 05, 2019

Signature of Early Learning and Childcare Licensing Staff

Date

original signed by
Jennifer Bainbridge

February 05, 2019

Signature of Operator/Designate

Date