

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator SEEDS AFTER SCHOOL CENTRE INC	Licence Number 2010072	Inspection Date September 17, 2019	
Facility Name SEEDS AFTER SCHOOL CENTRE		Telephone Number (506) 609-7766	
Address 776 Main Street Hampton NB E5N 6E1			
Name of Early Learning and Childcare Licensing Staff Jodi Hennessey		Position Title Inspector	
Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	Oct 18, 2019	
Comments: Educator began work without First Aid/CPR and is not currently enrolled. This staff cannot be left alone with the children until she is certified. Must be completed prior to license expiration date of October 31, 2019			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner.	24(1)(b)(ii)	Oct 18, 2019	
Comments: Random review of files: Medical practitioner information missing from child(ren) files.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Oct 18, 2019	
Comments: Random review of files: Emergency contact information missing from child's file.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Oct 18, 2019	
Comments: One staff job description required.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Oct 18, 2019	
Comments: One staff signed statement required.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Oct 18, 2019	
Comments: Educator began work without First Aid/CPR and is not currently enrolled. This staff cannot be left alone with the children until she is certified. Must be completed prior to license expiration date of October 31, 2019			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.	24(1)(f)	Oct 18, 2019	
Comments: Mandatory attendance record from September 2-6 and September 9-13 and September 16, missing times children depart. Children must be signed in at arrival time and signed out at departure time. This was also recorded on Monitoring Inspection of May 29, 2019 with an original comply by date of June 3, 2019.			
28(2) An operator of a licensed facility shall carry out emergency evacuation and fire drills monthly.	28(2)	Oct 18, 2019	
Comments: Fire drills to be completed and recorded monthly. Missing May 2019 and June 2019.			

General Comments

Renewal Inspection:

Children are very engaged in both inside and outside play. Recommending having one staff responsible for filing out mandatory government attendance records to ensure they are completed each day as required.

Educators observed engaged with the children in their play and learning, speaking appropriately to the children and re-directing negative behavior in a positive manner.

original signed by
Jodi Hennessey

Signature of Early Learning and Childcare Licensing Staff

September 17, 2019

Date

original signed by
Rachel Knox

Signature of Operator/Designate

September 17, 2019

Date