

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Hands On Learning Centre Inc.	Licence Number 2007561	Inspection Date May 03, 2019	
Facility Name HANDS ON LEARNING CENTER RIVERVIEW		Telephone Number (506) 383-4263	
Address 330 Pine Glen Road Riverview NB E1B 1V6			
Name of Early Learning and Childcare Licensing Staff Erin MacLaggan		Position Title Quality Assurance Monitor	
Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (e) administration of medication records.	24(1(e )	May 10, 2019	
Comments: Records are incomplete, the date must include the year, not just the day and month, for appropriate record keeping.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	May 31, 2019	
Comments: Of the audited files, four have incomplete emergency contact information. Each file must have the complete address of two emergency contacts who can reach the facility within one hour. Many have incomplete address information, one file has only 1 emergency contact, and one file has an emergency contact located more than one hour away.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	May 10, 2019	
Comments: Operator's file does not contain a copy of the VSC/CRC. A copy must be placed in her file.			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (d) the name of the administrator.	25(d)	May 06, 2019	
Comments: The name posted is of an employee who no longer works here. Must be updated to reflect the name of the Administrator.			
31(3) An operator shall maintain the outdoor play area of a licensed facility to ensure the safety of the children.	31(3)	May 03, 2019	May 03, 2019
Comments: Deficiency is now compliant			
33(2) Stationary equipment in the outdoor play area shall be surrounded by a protective surfacing and installed according to the manufacturer's instructions.	33(2)	May 31, 2019	
Comments: Ground is compacted and therefore the pea gravel is not at an appropriate depth. Recommend the children do not use the structure until the pea gravel can be maintained at an appropriate depth.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
37 An operator of a licensed facility shall not permit a child receiving services at the licensed facility access to the kitchen unless the child is supervised.	37	May 03, 2019	May 03, 2019
Comments: Deficiency is now compliant			
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies;	39(2)(a)	May 03, 2019	May 03, 2019
Comments: Deficiency is now compliant			
50(1) An operator of a licensed facility shall maintain a chronologically filed daily incident log relating to the health, security and well-being of the children receiving services at the licensed facility.	50(1)	May 06, 2019	May 03, 2019
Comments: Deficiency is now compliant			

**General Comments**

Incident logs are incomplete: must contain the time of the incident and more details are required about the incident, for example how did the child fall, which part of the head did she hit? During the inspection a staff member completed log and did include all required information.

A small play structure is loose, the sides above the slide are separated, also some children had tied a skipping rope across top of the structure and climbing around and sitting on it. When brought to the attention of the staff, this was corrected. As this structure was loose and went unnoticed, staff must conduct a check of the equipment prior to children using the equipment.

Kitchen was unlocked, staff locked it immediately.

original signed by  
Erin MacLaggan

\_\_\_\_\_  
Signature of Early Learning and Childcare Licensing Staff

May 03, 2019

\_\_\_\_\_  
Date

original signed by  
Grace Orser

\_\_\_\_\_  
Signature of Operator/Designate

May 03, 2019

\_\_\_\_\_  
Date