

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator BOYS AND GIRLS CLUB OF CHARLOTTE COUNTY INC	Licence Number 2007101	Inspection Date July 04, 2019
Facility Name BGCCC EARLY LEARNING CENTRE		Telephone Number (506) 466-4314
Address 54 Disher Lane Dufferin Charlotte Co NB E3L 3H7		
Name of Early Learning and Childcare Licensing Staff Jodi Hennessey		Position Title Inspector

Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate; Comments: First Aid/CPR missing from one staff file.	11(a)	Aug 16, 2019	
21 A licensee shall post the following documents in a clearly visible and prominent place in the facility associated with the licence: (a) the licence; (b) a report provided under section 23; (c) an order issued under section 28; and (d) a probationary licence issued under section 29. Comments: Annual Inspection from last year not posted. To be posted until following year's inspection.	21(a) – (d)	Aug 16, 2019	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (e) administration of medication records. Comments: Administration of medication records missing for some medications.	24(1)(e)	Aug 16, 2019	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (i) the child's name, address, birth date and Medicare number, Comments: Random review of files: Medicare number missing	24(1)(b)(i)	Aug 16, 2019	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner. Comments: Random review of files: Medical practitioner information missing.	24(1)(b)(ii)	Aug 16, 2019	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (v) the child's health history and a copy of the record of immunizations or a copy of an exemption. Comments: Random review of files: Immunization records missing.	24(1)(b)(v)	Aug 16, 2019	

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Aug 16, 2019	
Comments: First Aid/CPR missing from one file.			
28(3) The premises of a licensed facility shall comply with (a) lighting, ventilation and other general health standards under the Public Health Act.	28(3)(a)	Jul 04, 2019	
Comments: Standing water in infant (0-15) month water table. To be dumped out daily.			
30(3) An operator shall maintain the indoor play area of a licensed facility to ensure the safety of the children.	30(3)	Aug 16, 2019	
Comments: Diaper changing table in 0-15 month room to be cleaned, accumulating dirt and debris.			
31(4) An operator shall ensure that the outdoor play area of a licensed facility (a) includes a shaded area that is at least 10% of the outdoor play area.	31(4)(a)	Aug 16, 2019	
Comments: Infant outside play yard has been removed a new one is being built.			
31(4) An operator shall ensure that the outdoor play area of a licensed facility (b) consists of more than one surface to permit different types of play.	31(4)(b)	Aug 16, 2019	
Comments: Infant outside play yard has been removed a new one is being built.			
31(6) The outdoor play area of a full-time or part-time early learning and childcare centre at which services are provided to infants or preschool children shall be enclosed with a fence at least 1.22 m in height with a gate that is secured at all times when the children are present.	31(6)	Aug 16, 2019	
Comments: Infant outside play yard has been removed a new one is being built.			
31(8) The outdoor play area of a full-time or part-time early learning and childcare centre at which services are provided to infants and children of another age group shall (a) include a separate area for the infants, or (b) be used by the infants and the children of another age group at different times.	31(8)	Aug 16, 2019	
Comments: Infant outside play yard has been removed and a new one is being built.			
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies;	39(2)(a)	Jul 04, 2019	
Comments: Febreeze not locked in 00-15 month room, Corrected during inspection.			
46(4) An operator of a licensed facility shall maintain a chronologically filed medication record of all medication administered to a child.	46(4)	Aug 16, 2019	
Comments: Administration of medication records missing for some children.			
47(1) An operator of a licensed facility shall refuse admission to a child if satisfactory proof of the immunizations required by the Public Health Act or the regulations under that Act is not provided.	47(1)	Aug 16, 2019	
Comments: Random review of files: Immunization records missing.			

## General Comments

### Annual Inspection:

Educators have created engaging environments for the children to interact and learn. Children were observed to be participating in outside play during inspection.

Sprinklers and water play were the main source of outside play and the children appeared to be very happy and

General Comments

content.

Discussed with educators in 0-15 month room and 15-24 month room that they can utilize the small playground outside where their outside play area has been removed and is being renovated. This can only happen if no other age groups are in that area as children under 24 months cannot be mixed with older children.

original signed by  
Jodi Hennessey

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Signature of Early Learning and Childcare Licensing Staff

July 04, 2019

\_\_\_\_\_  
Date

original signed by  
Jessica Hall

\_\_\_\_\_  
Signature of Operator/Designate

July 04, 2019

\_\_\_\_\_  
Date