

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator YMCA OF GREATER SAINT JOHN INC.	Licence Number 2002393	Inspection Date July 24, 2019	
Facility Name YMCA OF GREATER SJ Q-PLEX AFTER SCHOOL PROGRAM - UPSTAIRS		Telephone Number (506) 849-5784	
Address 20 Randy Jones Way Quispamsis NB E2E 0P1			
Name of Early Learning and Childcare Licensing Staff Jodi Hennessey		Position Title Inspector	
Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	Sep 13, 2019	
Comments: Review of files: First Aid/CPR missing from two files.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (e) administration of medication records.	24(1)(e)	Sep 13, 2019	
Comments: Records are evident, however name of medication administered is missing.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Sep 13, 2019	
Comments: First Aid/CPR missing from two staff files.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.	24(1)(f)	Sep 13, 2019	
Comments: Attendance Records not filled out at the end of the day. To be completed daily.			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (g) whether a child receiving services at the licensed facility has a life-threatening allergy and a description of that allergy.	25(g)	Jul 24, 2019	
Comments: Allergies not posted.			
37 An operator of a licensed facility shall not permit a child receiving services at the licensed facility access to the kitchen unless the child is supervised.	37	Jul 24, 2019	
Comments: Lock to kitchen is broke.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies; Comments: Lock to kitchen broken, toxic products under kitchen sink, not locked.	39(2)(a)	Jul 24, 2019	
46(1) An operator of a licensed facility shall only administer medication to a child receiving services at the licensed facility in the following cases: (d) if the medication is prescribed, the medication is labelled with the name of the physician, the instructions for use and the time period for use. Comments: Prescription medication for child in plastic bag not labelled with doctors name.	46(1)(d)	Sep 13, 2019	
49(1) An operator of a licensed facility shall ensure that the guidance of the children receiving services at the licensed facility is positive and includes positive reinforcement, encouraging efforts and recognizing accomplishments. Comments: During inspection it was observed staff member speaking harshly to a child and telling child they were going to have to stay inside instead of going swimming. Spoke immediately with Supervisor regarding positive child guidance and re-directing negative behavior appropriately.	49(1)	Jul 24, 2019	
8(2) The maximum number of children who may receive services at a full-time or part-time early learning and childcare centre, as indicated on the licence, shall not exceed 60 children, including the children of the operator. Comments: Groups moved from one license to another today, 63 children in attendance on license that is for 60 spaces. Corrected during lunch.	8(2)	Jul 24, 2019	

General Comments

Renewal Inspection QPLEX-Upstairs:

During inspection, while assessing ratio, it was discovered that the number of children upstairs exceeded the license. It was discovered that the group from downstairs switched with the group from upstairs for summer camps and did not take into consideration the amount of children allowed per license. This was corrected at noontime when children came back from swimming.

Bus was not inspected during renewal inspection, will be inspected during follow up to annual prior to license expiration of September 30, 2019.

Educators observed engaged with the children in their activities. Children participated in swimming during inspection.

original signed by
Jodi Hennessey

Signature of Early Learning and Childcare Licensing Staff

July 24, 2019

Date

original signed by
Sheryl Titus

Signature of Operator/Designate

July 24, 2019

Date