

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator YMCA of Southwestern New Brunswick Inc.	Licence Number 2024080	Inspection Date July 09, 2025	
Facility Name YMCA of South Western NB Glenn Carpenter Centre		Telephone Number (506) 271-2464	
Address 135 Glenn Carpenter Lane Saint John NB E2K 5J3			
Name of Early Learning and Childcare Licensing Staff Aimee Hanson		Position Title Inspector	

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Jul 18, 2025	
Comments: Two children files missing emergency contact information. As per licensing regulation 6.2.3 (b) Child records that include: (iv) the name, address and telephone of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of emergency if the parent or guardian cannot be reached. Emergency contact information to be updated.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Jul 18, 2025	
Comments: Two Staff did not have signed statement. As per licensing regulation 6.2.4 Staff and associated persons 'record: (iv): a signed declaration confirming the staff member has read and understood his or her obligations under the Act and regulation. Signed statements to be added to each file.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Jul 18, 2025	
Comments: One staff missing first aid certificate. As per licensing regulation 24 (vii) a copy of a valid first aid certificate a valid cardiopulmonary resuscitation certificate for each administrator and educator. Staff is taking first aid course on July.5th. Staff member is not to be left alone with children. File will be updated once completed			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (c) instructions regarding evacuation in case of a fire as approved by the fire marshal, deputy fire marshal or fire prevention officer.	25(c)	Jul 18, 2025	
Comments: Evacuation procedures were not written by the visual escape route, that are posted at each exit. As per licensing regulation 6.1 Posting : 25(c) Instructions regarding evacuation procedures in case of fire as approved by the fire marshal, deputy fire marshal or fire prevention officer. Written evacuation procedures to be posted.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
28(2) An operator of a licensed facility shall carry out emergency evacuation and fire drills monthly.	28(2)	Jul 18, 2025	
Comments: June fire drills not completed. As per licensing regulations 6.2.5 24(1) for the purpose of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (k) emergency evacuation and fire drill records. Fire drill for June to be updated on monthly tracker.			

General Comments
<p>A renewal Inspection occurred today, July.3/2025.Children and educators observed engaged in a variety of activities including outdoor swimming, painting, puppets, board games, dress up and making various shapes on the light table. Children were able to purchase freezies for \$1 to help support "strong communities". Educators were observed purposely placed in and out of the water, while children were swimming to support the safety of the children while engaged in the water activities. There were also two lifeguards, one on the dock and the other on the floating obstacle course. Note: children are not allowed to use the trampoline piece to the obstacle course in the water and stayed away from it.</p> <p>Licensing discussed with admin implementing more materials that reflect the current interests of the children in the rooms, such as wilderness books, natural materials, binoculars etc. QAM will follow up to see the progress over the summer. A child had sliced their arm while on a walk, during the renewal and the educators were prompt at using first aid techniques and also phoning the guardians to take the child to the hospital. Incident reports were completed. All steps were followed properly.</p> <p>All staff files were observed. Two staff were missing signed statements and will be updated. A random review of Children's files were observed and missing emergency contact information. Licensing discussed files with admin, and they will update the files once completed.</p>

original signed by
Aimee Hanson

Signature of Early Learning and Childcare Licensing Staff

July 03, 2025

Date

original signed by
Emma Keddy

Signature of Operator/Designate

July 03, 2025

Date