

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Sussex Christian School Inc.	Licence Number 2024069	Inspection Date November 18, 2025
Facility Name SCS Early Learning Centre ACC		Telephone Number (506) 435-0749
Address 78 Route 880 Hwy Apohaqui NB E5P 3G2		
Name of Early Learning and Childcare Licensing Staff Veronique Berube		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	Dec 10, 2025	
Comments: In one of the staff files verified, the CPR certification is expired. Administrators and educators must hold a valid first aid certificate and a valid CPR certificate. The staff member in question must never be left alone with the children until the certification is obtained. Proof of certification can be sent to the Quality Assurance Monitor by email once obtained.			
11(c)(ii) The qualifications and training requirements for administrators and educators are as follows: (c) at a full-time or part-time early learning and childcare centre, (ii) on and after July 1, 2020, (A) at least 50% of educators must hold a one-year Early Childhood Education Certificate or training that is equivalent in the opinion of the Minister, and (B) an administrator must hold a one-year Early Childhood Education Certificate or training that is equivalent in the opinion of the Minister.	11(c)(ii)	Jan 04, 2027	
Comments: During the Monitoring inspection the Quality Assurance Monitor observed that at least 50% of educators do not hold an Early Childhood Education Certificate or training that is equivalent. A written plan must be submitted to the Quality Assurance Monitor explaining how this deficiency will be compliant.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Dec 10, 2025	
Comments: In one of the new staff files verified, the copy of a valid first aid certificate and a valid cardiopulmonary resuscitation (CPR) certificate is missing. Administrator and educators must hold a valid first aid certificate and a valid CPR certificate. The staff member in question is registered for the CPR course at the beginning of December. Once the staff member completes their CPR certification, a picture can be sent to the Quality Assurance Monitor by email.			

General Comments
The Quality Assurance Monitor is on site in the morning to conduct a monitoring inspection. The child-to-staff ratio was respected during the monitoring.

General Comments

The Quality Assurance Monitor verified the following elements:

- Checks
- Staff member records
- Qualifications and training
- Administrative records maintained on site
- Medication records
- Health
- Medications

The Quality Assurance Monitor had a discussion with the administrator regarding designation requirements. The administrator confirmed that the Quality Improvement Plan is current and all eligible educators are actively completing their required 10 hours of professional learning per renewal year.

The Quality Assurance Monitor observed the children finishing their morning snack. The children were also observed transitioning to the outdoor play area. New staff members file was verified during the monitoring inspection.

original signed by
Veronique Berube

Signature of Early Learning and Childcare Licensing Staff

November 18, 2025

Date

original signed by
Tammy Boudreau

Signature of Operator/Designate

November 18, 2025

Date