

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Tiffany Allan	Licence Number 2024024	Inspection Date February 04, 2025
Facility Name Wise Owl Academy- Afterschool Club		Telephone Number (506) 269-0055
Address 1300-2 Onondaga Street Oromocto NB E2V 2P4		
Name of Early Learning and Childcare Licensing Staff Angela Tozer		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (i) the child's name, address, birth date and Medicare number, Comments: Ensure all children have a medicare card in their file.	24(1)(b)(i)	Feb 07, 2025	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner. Comments: Ensure each child's file has a doctor listed or their available clinic, if they do not have a doctor.	24(1)(b)(ii)	Feb 07, 2025	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached, Comments: Ensure each child had two emergency contacts listed.	24(1)(b)(iv)	Feb 07, 2025	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator. Comments: One educator's First Aid had expired in December 2024. Ensure that the educator is in a room with an educator with a valid first aid.	24(1)(c)(vii)	Feb 24, 2025	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (j) smoke alarm, smoke detector and fire extinguisher inspection and maintenance records. Comments: Fire extinguishers do not have current inspections. Please ensure the fire alarm and smoke detector system have regular checks.	24(1)(j)	Feb 21, 2025	

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (k) emergency evacuation and fire drill records. Comments: Fire drills must be completed monthly.	24(1)(k)	Feb 07, 2025	
28(1) An operator of a licensed facility shall not change the allocation of space used to provide services or add to or alter any building or facility or any part of them unless the Minister has approved the changes in writing. Comments: The afterschool space in the middle of the space is still used for storage with no afterschool children present.	28(1)	Mar 31, 2025	
30(3) An operator shall maintain the indoor play area of a licensed facility to ensure the safety of the children. Comments: The small room that educators hope to commit to gross motor play has several safety issues such as a broken window frame, wall damage, and broken outlet covers. Educator's purses and jackets are stored in this room posing an additional safety concern. Medication was being kept in a bin in the small room accessible to children. Please ensure all medication is kept out of reach of children in a locked area. The room is cluttered and limits children's mobility in some areas, ensure children's rooms are not used for storage.	30(3)	Feb 24, 2025	
33(3) An operator of a licensed facility shall complete a monthly review and maintenance plan on all stationary equipment that includes the following information: (a) the review and repair dates; (b) the action required and the action taken; and (c) the name of the staff member who conducted the review. Comments: Deficiency is now compliant	33(3)	Feb 07, 2025	Feb 04, 2025

### General Comments

The children were in circle time this morning as the educator showed them letters asking the letter name, sound and showing an image that begins with the letter on flash cards. Some children were playing with a poster on the wall and another child was looking at the ceiling but looked at the educator when she mentioned the first letter in her name. A discussion with the educator suggested a story time including the children's names and writing them on the board beginning with the first letter in children's names so they can guess who it might be. This may get all the children involved as they wait for their name and their peers to be printed.

The educators have posted a poster at the door for "Would you rather" with a different question and children get to put their name under their choice. The educator mentioned that the children are enjoying answering the questions. The educators give the children lots of opportunities to make choices throughout the day. Several reminders were given for transitions, and a suggestion was made to add in a song that reminds children of what transition is going to happen. The children could be given a choice of a song or the educators could try several songs until they find one that helps children recognize a transition is beginning. For example, a song for outdoors could be played to signify time for cleaning up and getting ready for outdoors and at other times, a different song that tells children it is time to clean up for circle time.

The educators would like to fully embrace having a gross motor room but is currently not safe due to educator's purses and coats being stored in the room, damage to walls and frame, a shelf storing educators' items, an empty fish tank and floor lamp. The suggestion was to remove the shelf, educator's belongings, fish tank, and lamp from the room and address safety concerns in room. The room is only measured for 4 children so the suggestion was made to have a sign-up sheet outside the room so children could note when they are present by placing their name on the sheet with their laminated names, already present in the room. Once the window is more visible by moving the outdoor shelf, children will be visible by educators in the main room. This will allow children to engage in large motor play and have some agency on their play and space.

Children in the half-day preschool were playing with playdough making food items however, this play evolved as children had pens and popsicle sticks that turned into airplanes for play throughout the space. A post office was set up and one child enjoyed taking out the letters and prepared a letter for home with stamps. A game was brought out for children and the educator started them off and then was able to move away and let the children

General Comments

take turns and count their pegs for play. The children reminded each other of whose turn it was and helped identify the numbers on the dice for one another. The educator has prepared binders to send home to get more information about children to share in the classroom. The educator has the curriculum planned for the week from their daily notes and has included a guess the baby game for one day with the results presented on another day so children can continue to guess and build suspense.

The educators in both rooms were observed to be kind and engaging with children on today's monitoring inspection and child to staff ratio was met at all times. The educators sat with children at activities and helped them resolve possible hurdles.

The child and staff files were reviewed today and some recommendations made to ensure files are complete and organized. A suggestion was made for educators to keep their own files and sheet recording their PL hours and to share the total number with the administrators regularly.

original signed by  
Angela Tozer

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Signature of Early Learning and Childcare Licensing Staff

February 04, 2025

\_\_\_\_\_  
Date

original signed by  
Claire MacKenzie

\_\_\_\_\_  
Signature of Operator/Designate

February 04, 2025

\_\_\_\_\_  
Date