

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Follow-Up Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Neal Mercer	Licence Number 2023109	Inspection Date November 18, 2025
Facility Name St. Paul's Playschool23		Telephone Number (506) 433-1351
Address 4 Morrison Avenue Sussex NB E4E 1P5		
Name of Early Learning and Childcare Licensing Staff Monica Maltais		Position Title Inspector

Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	Nov 14, 2025	Nov 18, 2025
Comments: The inspector observed that the employee who was missing a CPR certificate in her file has completed a first aid course and now holds a valid CPR certificate. Deficiency is now compliant.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (i) the child's name, address, birth date and Medicare number,	24(1)(b)(i)	Nov 14, 2025	Nov 18, 2025
Comments: The inspector reviewed 9 of the 19 children's files. Each file contained the child's name, address, date of birth, and Medicare number. Deficiency is now compliant.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Nov 14, 2025	Nov 18, 2025
Comments: The inspector reviewed 9 of the 19 children's files and noted that each file included the child's name, address, and the telephone numbers of at least two emergency contacts. Deficiency is now compliant.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (v) the child's health history and a copy of the record of immunizations or a copy of an exemption.	24(1)(b)(v)	Nov 14, 2025	Nov 18, 2025
Comments: The inspector reviewed 9 of the 19 children's files and noted that all are complete, with no missing information, including a copy of the immunization record in each file. Deficiency is now compliant.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Nov 14, 2025	Nov 18, 2025

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: The inspector observed that the employee who was missing a CPR certificate in her file has completed a first aid course and now holds a valid CPR certificate. Deficiency is now compliant.			
47(1) An operator of a licensed facility shall refuse admission to a child if satisfactory proof of the immunizations required by the Public Health Act or the regulations under that Act is not provided.	47(1)	Nov 14, 2025	Nov 18, 2025
Comments: The inspector reviewed 9 of the 19 children's files and noted that all are complete, with no missing information, including a copy of the immunization record in each file. Deficiency is now compliant.			

General Comments The inspector is on site to conduct a follow-up inspection. During the visit, the inspector observed children transitioning indoors from outdoor play and having morning snack time. The children are engaged in activities such as story reading with sing-along songs and a color scavenger hunt. Positive child guidance by the educator is observed. The ratio is respected during the inspection.
--

original signed by
Monica Maltais

Signature of Early Learning and Childcare Licensing Staff

November 18, 2025

Date

original signed by
Neal Mercer

Signature of Operator/Designate

November 18, 2025

Date