

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Neal Mercer	Licence Number 2023109	Inspection Date October 14, 2025
Facility Name St. Paul's Playschool23		Telephone Number (506) 433-1351
Address 4 Morrison Avenue Sussex NB E4E 1P5		
Name of Early Learning and Childcare Licensing Staff Jodi Hennessey		Position Title Inspector

Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	Nov 14, 2025	
Comments: Inspector reviewed all staff files: One file missing First Aid. To be obtained and added to the file. Staff member cannot be alone with the children until this completed.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (i) the child's name, address, birth date and Medicare number,	24(1)(b)(i)	Nov 14, 2025	
Comments: Inspector reviewed all children's files: Two files missing Medicare numbers. To be obtained and added to files.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Nov 14, 2025	
Comments: Inspector reviewed all children's files: Two files missing second emergency contact information. To be obtained and added to children's files.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (v) the child's health history and a copy of the record of immunizations or a copy of an exemption.	24(1)(b)(v)	Nov 14, 2025	
Comments: Inspector reviewed all children's files: Two files missing immunization records. To be obtained and added to children's files.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Nov 14, 2025	

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: Inspector reviewed all staff files: One file missing First Aid. To be obtained and added to the file. Staff member cannot be alone with the children until this completed.			
47(1) An operator of a licensed facility shall refuse admission to a child if satisfactory proof of the immunizations required by the Public Health Act or the regulations under that Act is not provided.	47(1)	Nov 14, 2025	
Comments: Inspector reviewed all children's files: Two files missing immunization records. To be obtained and added to children's files.			

General Comments
A renewal inspection occurred today. The children were observed during both inside and outside play. During outside play, Inspector observed the children playing on the swings, slide, tunnel and music walls at Discovery Park. Educators were observed assisting the children who wished to be pushed on the swings and praising the children when they accomplished these tasks on their own as well as when they were able to climb the climbing wall alone. Transitions were observed by the Inspector occurring naturally. Educators were observed giving the children plenty of notice as to the next activity and allowing the children to finish what they were doing before transitioning to what was happening next. During inside play the children were observed by the Inspector painting pictures, playing "store", exploring "Fall" items such as pumpkins, leaves, acorns, and Halloween decorations in the Tuff tray. Children's learning of "Fall" and "Apples" were observed documented and displayed with webs, pictures, charts (apple tasting), and recipes of making applesauce. Inspector observed educators using positive child guidance techniques; such as using encouraging words, gentle reminders, ignoring behaviours where appropriate, offering choices and assisting children in decision-making, when speaking to the children and in their interactions with them during the inspection.

original signed by
Jodi Hennessey

Signature of Early Learning and Childcare Licensing Staff

October 21, 2025

Date

original signed by
Neal Mercer

Signature of Operator/Designate

October 21, 2025

Date