

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of Operator Sussex Christian School Inc.		Inspection Date December 17, 2025
Facility Name SCS Mini Lights Early Learning Centre		Licence Number 2023101
Address 43 Chapman Drive Sussex NB E4E 1M4		Telephone Number (506) 512-0355
Type of Facility Full-time Early Learning and Childcare Centre	Maximum Number of Children 12	Ages of Children INFANTS
ELCC Licensing Staff Monica Maltais	Position Title Inspector	

Order for Compliance	Regulation	Date to be corrected	Date corrected
11(c)(ii) The qualifications and training requirements for administrators and educators are as follows: (c) at a full-time or part-time early learning and childcare centre, (ii) on and after July 1, 2020, (A) at least 50% of educators must hold a one-year Early Childhood Education Certificate or training that is equivalent in the opinion of the Minister, and (B) an administrator must hold a one-year Early Childhood Education Certificate or training that is equivalent in the opinion of the Minister.	11(c)(ii)	Dec 17, 2026	
Comments: During the inspection, the inspector observed that only the administrator holds a one-year certificate in Early Childhood Education. Regulations require that 50% of educators possess this certificate or an equivalency recognized by the Minister. For this facility, 2 of the 4 educators must hold a one-year Early Childhood Education certificate. The administrator must submit a plan to her Quality Assurance mentor explaining how she intends to meet the 50% requirement.			
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child.	21	Jan 09, 2026	
Comments: The inspector observed that the educator does not have a program documented for the day. The daily activities of a licensed facility must be purposely planned in advance and documented and shall respond to the capabilities, needs and interest of each child.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner.	24(1)(b)(ii)	Jan 16, 2026	
Comments: The inspector reviewed all children's files, each file includes the name and telephone number of the child's medical practitioner. However, the address is missing. All children's files must include the name, address, and telephone number of the child's medical practitioner.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Jan 16, 2026	

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: The inspector verified all children's files, each file includes the name and telephone number of two emergency contacts. However, the addresses for these contacts are missing. All children's files must include the name, address, and telephone number of at least two emergency contacts who can be reached in case of an emergency if the parent or guardian cannot be reached.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (v) the child's health history and a copy of the record of immunizations or a copy of an exemption.	24(1)(b)(v)	Jan 09, 2026	
Comments: During the review of all children's files, the inspector observed that 1 out of 12 files is missing a copy of the child's immunization record. All children's files must include either a copy of the child's immunization record or an exemption form.			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (b) arranged on low, open shelves and accessible to the children receiving services at the licensed facility,	32(1)(b)	Dec 17, 2025	Dec 17, 2025
Comments: During the inspection, the inspector observed that art materials are stored on high shelves in both classrooms, making them inaccessible to children. The inspector advised the educators that art materials must be placed on low shelves, to be accessible to children. The educators relocated the materials to lower shelves, ensuring that children now have access to them. Deficiency is now compliant.			
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies;	39(2)(a)	Dec 17, 2025	Dec 17, 2025
Comments: During the inspection, the inspector observed a bottle of Lysol wipes stored on a high shelf in the bathroom area, making it inaccessible to children. Licensed facilities must have a separate locked storage space for toxic products, chemical products, and cleaning supplies. The inspector informed the educator, who then relocated the Lysol wipes to a locked storage area. The product is now secured under lock and key. Deficiency is now compliant.			
47(1) An operator of a licensed facility shall refuse admission to a child if satisfactory proof of the immunizations required by the Public Health Act or the regulations under that Act is not provided.	47(1)	Jan 09, 2026	
Comments: During the review of all children's files, the inspector observed that 1 out of 12 files is missing a copy of the child's immunization record. All children's files must include either a copy of the child's immunization record or an exemption form prior to the child's entry.			

General Comments
<p>The inspector is on site to conduct the renewal inspection.</p> <p>During the visit, indoor and outdoor free play is observed in the morning, along with lunch, the rest period and afternoon snacks.</p> <p>A discussion is held with the educator to ensure that all children's personal belongings, such as water bottles and lunch boxes, are clearly labeled with the child's name.</p> <p>Another discussion is conducted with the educator to confirm that all employee files are complete, with no missing information or certificates.</p> <p>Additionally, a discussion takes place with the administrator to clarify that eligible educators must complete the required 10 hours of professional development before the permit expiration date of February 28, 2026.</p> <p>The ratio is respected throughout the inspection.</p>

original signed by
Monica Maltais

Signature of Early Learning and Childcare Licensing Staff

December 17, 2025

Date

original signed by
Michele Mowry

December 17, 2025

Signature of Operator/Designated staff

Date

"I hereby acknowledge receipt of this report"