

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Over the Moon Learning Centre Inc.	Licence Number 2023001	Inspection Date July 11, 2024	
Facility Name Over the Moon Learning Centre		Telephone Number (506) 874-4329	
Address 25 Hildegard Drive Moncton NB E1G 2G5			
Name of Early Learning and Childcare Licensing Staff Sophie Powers		Position Title Quality Assurance Monitor	

Order for Compliance	Regulation	Date to be corrected	Date corrected
21 A licensee shall post the following documents in a clearly visible and prominent place in the facility associated with the licence: (a) the licence; (b) a report provided under section 23; (c) an order issued under section 28; and (d) a probationary license issued under section 29.	21(a) – (d)	Jun 25, 2024	Jul 11, 2024
Comments: During the follow-up inspection, the last monitoring inspection report was posted in a visible and prominent place in the facility. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner.	24(1)(b)(ii)	Jul 16, 2024	
Comments: During the follow-up inspection, the QAM verified 12 child record files. In 2 of the files, the address was missing for the medical practitioner. The operator must ensure that all child record files include the name, the address and the telephone number of the medical practitioner.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Jul 16, 2024	
Comments: During the follow-up inspection, the QAM verified 12 child record files. In one file, the emergency contact is located more than one hour away from the facility. The operator must ensure that in all child record files, the two emergency contacts are able to respond within one hour if parents or guardians cannot be reached.			
26(2) The operator of a licensed facility shall require the parent or guardian referred to in subsection (1) to sign a declaration confirming that he or she has read and understood the content of the handbook.	26(2)	Jun 10, 2024	
Comments: During the follow-up inspection, 12 child record files were verified. In 2 files, the statement from parents confirming they have read and understood the parent handbook was missing. The operator must ensure that all parents have read and understood the parent's handbook.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (b) permitting, in the case of illness or soiled clothing, the child to shower or bathe or showering or bathing the child.	27(b)	Jun 10, 2024	

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: This is a third reminder. In 3 out of 12 child records files verified during the follow-up inspection, the parent's signature for this consent was missing. The signature was either not there or it was not a handwritten signature. The operator shall obtain a written signature from parents for all required consents.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (c) permitting the administration of medication in the circumstances set out in section 46.	27(c)	Jun 10, 2024	
Comments: This is a third reminder. In 3 out of 12 child records files verified during the follow-up inspection, the parent's signature for this consent was missing. The signature was either not there or it was not a handwritten signature. The operator shall obtain a written signature from parents for all required consents.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (d) permitting the administration of emergency care to the child.	27(d)	Jun 10, 2024	Jul 11, 2024
Comments: Deficiency is now compliant			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (f) permitting the child to participate in an outing.	27(f)	Jun 10, 2024	
Comments: This is a third reminder. In 3 out of 12 child records files verified during the follow-up inspection, the parent's signature for this consent was missing. The signature was either not there or it was not a handwritten signature. The operator shall obtain a written signature from parents for all required consents.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (g) transporting or providing for the transportation of the child.	27(g)	Jun 10, 2024	
Comments: This is a third reminder. In 3 out of 12 child records files verified during the follow-up inspection, the parent's signature for this consent was missing. The signature was either not there or it was not a handwritten signature. The operator shall obtain a written signature from parents for all required consents.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (j) permitting photographs and videos to be taken of the child for publication or social media.	27(j)	Jun 10, 2024	
Comments: This is a third reminder. In 3 out of 12 child records files verified during the follow-up inspection, the parent's signature for this consent was missing. The signature was either not there or it was not a handwritten signature. The operator shall obtain a written signature from parents for all required consents.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (k) posting photographs of the child at the licensed facility to illustrate the child's learning.	27(k)	Jun 10, 2024	
Comments: This is a third reminder. In 3 out of 12 child records files verified during the follow-up inspection, the parent's signature for this consent was missing. The signature was either not there or it was not a handwritten signature. The operator shall obtain a written signature from parents for all required consents.			
9(1) The child-to-staff ratio is one educator for each of the following groups of children of the same age receiving services at a full-time or part-time early learning and childcare centre: (a) three infants or fewer; (b) five children or fewer who are two years of age; (c) eight children or fewer who are three years of age; (d) ten children or fewer who are four years of age or older, but who are not yet attending school; and (e) 15 school-age children or fewer.	9(1)	Jul 11, 2024	Jul 11, 2024
Comments: During the follow-up inspection, the educator informed the Quality Assurance Monitor that 7 children were present. However, 8 were signed in on the attendance sheet. After the Quality Assurance Monitor and the educator head counted the children, 8 were present. To ensure appropriate supervision, the educators must know how many children are in their care at all times. Educators have 8 children in their care. Deficiency is now compliant			

General Comments

The Quality Assurance Monitor is on site for a second follow-up inspection. The operator must ensure that all child record files are completed and that all required consents are signed by the parents.

original signed by

Sophie Powers

Signature of Early Learning and Childcare Licensing Staff

July 11, 2024

Date

original signed by

Fariba Breau

Signature of Operator/Designate

July 11, 2024

Date