

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Over the Moon Learning Centre Inc.	Licence Number 2023001	Inspection Date March 19, 2024
Facility Name Over the Moon Learning Centre		Telephone Number (506) 874-4329
Address 25 Hildegard Drive Moncton NB E1G 2G5		
Name of Early Learning and Childcare Licensing Staff Tina Richard Tardif		Position Title Inspector

Order for Compliance	Regulation	Date to be corrected	Date corrected
12(0.1)(b)(i-iii) In subsection (1), an operator of a licensed facility includes: (b) in the case of a check with the Department of Social Development, (i) in the case of a corporation or unincorporated association, the directors who have contact with children receiving services in the facility or who manage the finances of the facility, (ii) in the case of a partnership, the partners who have contact with children receiving services in the facility or who manage the finances of the facility, and (iii) in the case of a limited partnership, the general partners who have contact with children receiving services in the facility or who manage the finances of the facility.	12(0.1)(b)(i-iii)	Mar 26, 2024	
Comments: The operator social development check is not in their file. All documents are to be in their file.			
12(2) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development is conducted on each individual before he or she becomes a staff member.	12(2)	Mar 19, 2024	Mar 19, 2024
Comments: One employee social development check is missing from their file. Operator immediately printed the check and placed it in their file. Deficiency is now compliant.			
20 For the purposes of section 17 of the Act, the requirements with respect to the transportation of children are as follows: (d) the motor vehicle must be equipped with (i) a record of emergency contacts for each child receiving services at the licensed facility.	20(d)(i)	Mar 20, 2024	
Comments: Emergency contacts for each child is not present in the vehicle. Educators must ensure the contacts are in the vehicle when they are traveling.			
21 A licensee shall post the following documents in a clearly visible and prominent place in the facility associated with the licence: (a) the licence; (b) a report provided under section 23; (c) an order issued under section 28; and (d) a probationary license issued under section 29.	21(a) – (d)	Mar 26, 2024	
Comments: The initial inspection report is not posted in a visible place. All reports are to be posted in a visible place.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (i) the child's name, address, birth date and Medicare number,	24(1)(b)(i)	Mar 26, 2024	

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: 1 children file on 10 audited is missing the Medicare number. All files are to be completed upon entry.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner.	24(1)(b)(ii)	Mar 26, 2024	
Comments: 1 children file on 10 audited is missing the medical practitioner information. All children files are to be completed upon entry.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Mar 29, 2024	
Comments: 3 children files on 10 audited is missing the complete 2 emergency contacts. All children files are to be completed upon entry.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Mar 22, 2024	
Comments: In one staff member's file, the job description is missing. Description of duties and responsibilities must be in all staff member's file.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Mar 19, 2024	Mar 19, 2024
Comments: One employee social development check is missing from their file. Operator immediately printed the check and placed it in their file. Deficiency is now compliant.			
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies;	39(2)(a)	Mar 19, 2024	Mar 19, 2024
Comments: One bottle of carpenter's glue is found in a drawer unlocked. Operator immediately locked the glue in a locked room. Deficiency is now compliant			

### General Comments

During the renewal inspection, the inspector observed the children playing freely indoors, having their snack, and making a craft. The children also had a sport hour with the educators where they move and dance. Positive interaction between educators and children is observed.

Ratio is respected during the renewal inspection.

original signed by  
Tina Richard Tardif

Signature of Early Learning and Childcare Licensing Staff

March 21, 2024

Date

original signed by  
Fariba Breau

Signature of Operator/Designate

March 21, 2024

Date