

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Over the Moon Learning Centre Inc.	Licence Number 2023001	Inspection Date May 23, 2023	
Facility Name Over the Moon Learning Centre		Telephone Number (506) 874-4329	
Address 25 Hildegard Drive Moncton NB E1G 2G5			
Name of Early Learning and Childcare Licensing Staff Sophie Powers		Position Title Quality Assurance Monitor	

Order for Compliance	Regulation	Date to be corrected	Date corrected
12(2) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development is conducted on each individual before he or she becomes a staff member.	12(2)	Jun 06, 2023	
Comments: In one staff member's file, the copy of the check with Social Development was not well printed. QA monitor was unable to see the results. A new copy of the check must be printed. One staff member did not have a criminal record/vulnerable sector check prior to employment. QA monitor asked the staff to leave the premises. The staff in question must receive the required checks before being able to work with children.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner.	24(1)(b)(ii)	May 11, 2023	May 23, 2023
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	May 26, 2023	
Comments: QA monitor verified 5 child record files and one was missing the information of one emergency contact. Name, dress and telephone number of at lease 2 emergency contacts must be included in all child record files. Operator must ensure that all child record files are in order.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	May 11, 2023	May 23, 2023
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	May 30, 2023	

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: One staff member did not have a criminal record/vulnerable sector check in their file. The staff in question must receive the required check before being able to work with children. A copy must be inserted in the staff's file.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Jun 06, 2023	
Comments: In one staff member's file, the copy of the check with Social Development was not well printed. QA monitor was unable to see the results. A new copy of the check must be printed and inserted in the staff member's file. The staff in question must receive the required check before being able to work with children.			
26(2) The operator of a licensed facility shall require the parent or guardian referred to in subsection (1) to sign a declaration confirming that he or she has read and understood the content of the handbook.	26(2)	May 11, 2023	May 23, 2023
Comments: Deficiency is now compliant			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (b) permitting, in the case of illness or soiled clothing, the child to shower or bathe or showering or bathing the child.	27(b)	May 11, 2023	May 23, 2023
Comments: Deficiency is now compliant			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (c) permitting the administration of medication in the circumstances set out in section 46.	27(c)	May 11, 2023	May 23, 2023
Comments: Deficiency is now compliant			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (d) permitting the administration of emergency care to the child.	27(d)	May 11, 2023	May 23, 2023
Comments: Deficiency is now compliant			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (e) permitting the child to leave the licensed facility with a person authorized by the parent or guardian.	27(e)	May 11, 2023	May 23, 2023
Comments: Deficiency is now compliant			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (f) permitting the child to participate in an outing.	27(f)	May 11, 2023	May 23, 2023
Comments: Deficiency is now compliant			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (g) transporting or providing for the transportation of the child.	27(g)	May 11, 2023	May 23, 2023
Comments: Deficiency is now compliant			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (h) permitting the child to participate in testing or research projects.	27(h)	May 11, 2023	May 23, 2023
Comments: Deficiency is now compliant			

Order for Compliance	Regulation	Date to be corrected	Date corrected
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (j) permitting photographs and videos to be taken of the child for publication or social media.	27(j)	May 11, 2023	May 23, 2023
Comments: Deficiency is now compliant			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (k) posting photographs of the child at the licensed facility to illustrate the child's learning.	27(k)	May 11, 2023	May 23, 2023
Comments: Deficiency is now compliant			
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies;	39(2)(a)	May 23, 2023	
Comments: While QA monitor was on site, she noticed a bottle of Lysol cleaning product, and some Lysol wipes in the office. The office is not locked and is accessible to the children. Toxic products, chemical products and cleaning supplies must be locked and inaccessible to children.			

General Comments
<p>Quality Assurance Monitor was on site for a follow-up inspection. The ratio was respected.</p> <p>New staff members were added to the system.</p> <p>While QA monitor was on site, children were playing indoors. At the end of the visit, the children were getting ready to go to the park to enjoy the nice weather.</p>

original signed by
Sophie Powers

Signature of Early Learning and Childcare Licensing Staff

May 24, 2023

Date

original signed by
Fariba Breau

Signature of Operator/Designate

May 24, 2023

Date