

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Passamaquoddy Children's Centre Inc.	Licence Number 2022083	Inspection Date September 11, 2025	
Facility Name Passamaquoddy Children's Centre Inc.		Telephone Number (506) 529-3072	
Address 212 Parr Street Saint Andrews NB E5B 1M3			
Name of Early Learning and Childcare Licensing Staff Kiesha Cobbett		Position Title Inspector	

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Sep 30, 2024	Sep 11, 2025
Comments: Job Description missing from one staff file. To be added. New staff file review. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Sep 30, 2024	Sep 11, 2025
Comments: Signed statement missing from one staff file. To be added. New staff file review. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Sep 30, 2024	Sep 11, 2025
Comments: One staff file missing Criminal Record Check. New staff file review. QA Monitor was able confirm valid Criminal Record Check during inspection. To be added to file. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Sep 30, 2024	Sep 11, 2025
Comments: One staff file missing SD Check. New staff file review. QA Monitor was able confirm valid SD Check during inspection. To be added to file. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Sep 30, 2024	Sep 11, 2025

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: One staff file missing First Aid/CPR certificate. To be added. New staff file review. Deficiency is now compliant			
General Comments			
Monitoring Inspection: The school-age children were observed playing at the playground. The children were observed playing on the playground equipment, playing soccer and basketball, exploring the mud kitchen, chasing each other, and relaxing in the shade. The educators were observed spaced out around the playground ensuring adequate supervision was maintained. The Educators were observed conducting frequent head counts of the children. The Educators were observed having positive conversations with the children. In indoor environment had a variety of learning interest centers and materials for the children to explore. The Inspector observed on-going lego creations and cardboard houses using a wide range of open-ended materials such as macaroni, felt, pipe cleaners, corks, beads, pom-poms, fabric, and wood. The administrator shared that the school-age children enjoy playing board games and having glow in the dark karaoke dance parties.			

original signed by

Kiesha Cobbett

September 11, 2025

Date

Signature of Early Learning and Childcare Licensing Staff

original signed by

Courtney James

September 11, 2025

Date

Signature of Operator/Designate