

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Shiela Lalonde	Licence Number 2022069	Inspection Date November 09, 2023
Facility Name Our Little Friends Riverview Daycare		Telephone Number (506) 269-3512
Address 23 Luxor Drive Riverview NB E1B 0V7		
Name of Early Learning and Childcare Licensing Staff Sophie Powers		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (i) menu plans and any substitutions.	24(1)(i)	Nov 10, 2023	Nov 09, 2023
Comments: The operator sent a picture to the Quality Assurance Monitor showing the system put in place to document menu changes when applicable. Deficiency is now compliant			
33(3) An operator of a licensed facility shall complete a monthly review and maintenance plan on all stationary equipment that includes the following information: (a) the review and repair dates; (b) the action required and the action taken; and (c) the name of the staff member who conducted the review.	33(3)	Dec 01, 2023	Nov 07, 2023
Comments: A monthly review and maintenance plan is in place. The operator sent a copy of her system to the Quality Assurance Monitor via email on November 7th. Deficiency is now compliant The monthly review was completed for the month of November. Deficiency is now compliant.			

General Comments
No on-site visit was conducted

original signed by  
**Sophie Powers**

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Signature of Early Learning and Childcare Licensing Staff

November 10, 2023

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Date

original signed by  
**Shiela Lalonde**

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Signature of Operator/Designate

November 10, 2023

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Date