

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Malcolm and Debbie Fisher	Licence Number 2022058	Inspection Date October 29, 2024
Facility Name The Spotted Toad After School Program		Telephone Number (506) 536-1498
Address 22 Lansdowne Street Sackville NB E4L 3Y9		
Name of Early Learning and Childcare Licensing Staff Celina Boudreau Chiasson		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
21 A licensee shall post the following documents in a clearly visible and prominent place in the facility associated with the licence: (a) the licence; (b) a report provided under section 23; (c) an order issued under section 28; and (d) a probationary license issued under section 29.	21(a) – (d)	Oct 31, 2024	
Comments: Only the most recent monitoring inspection report is posted. The most recent annual inspection report is missing. The annual inspection report must be posted until the next annual inspection is complete.			
22(5) Immediately on demand by an inspector, the operator or administrator of a licensed facility shall produce a record or document required by the inspector under subsection (4).	22(5)	Oct 29, 2024	
Comments:			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Oct 31, 2024	
Comments: While adding a new staff member into the system, the signed description of duties and responsibilities is missing. All staff members must have read and signed the description of duties and responsibilities and have a copy in their files.			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (a) the daily routine.	25(a)	Oct 28, 2024	Oct 28, 2024
Comments: The daily routine was missing. The daily routine must be posted in a visible and prominent place in the facility. One staff member immediately created and posted the daily routine in a visible and prominent place in the facility. Deficiency is now compliant			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (d) the name of the administrator.	25(d)	Oct 28, 2024	Oct 28, 2024
Comments: The current administrator information was missing. The name of the administrator must be posted in a visible and prominent place in the facility. The administrator immediately updated the information. Deficiency is now compliant			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (e) the name and telephone number of the inspector.	25(e)	Oct 28, 2024	Oct 28, 2024
Comments: The current Quality Assurance Monitor information was missing. The name and the phone number of the Quality Assurance Monitor must be posted in a visible and prominent place in the facility. The administrator immediately updated the information. Deficiency is now compliant			

General Comments

The Quality Assurance Monitor is on site for a monitoring inspection.

During the monitoring inspection, the Quality Assurance Monitor did not have access to the administrator files. Section 22(5) of the Early Childhood Services Act states that immediately on demand by an inspector, the operator or administrator of a licensed facility shall produce a record or document required by the inspector under subsection (4).

The Quality Assurance Monitor verified these items:

- Ratio and maximum number of children
- Posted in a visible and prominent place in the facility
- Child records
- Indoor play area
- New staff information

During the visit, the ratio was respected.

The Quality Assurance Monitor was on site during outdoor play, snack time and indoor play.

The Quality Assurance Monitor observed positive interactions between staff members and children. Staff members are actively engaging with the children at the park. The Quality assurance monitor also observed a staff member providing comfort to a child that needed affection. During indoor play, children participated in pumpkin carving.

original signed by

Celina Boudreau Chiasson

\_\_\_\_\_  
Signature of Early Learning and Childcare Licensing Staff

October 29, 2024

\_\_\_\_\_  
Date

original signed by

Brianne Estabrooks

\_\_\_\_\_  
Signature of Operator/Designate

October 29, 2024

\_\_\_\_\_  
Date