

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator The Spotted Toad Day Care Inc.	Licence Number 2022058	Inspection Date November 30, 2023
Facility Name The Spotted Toad Daycare		Telephone Number (506) 536-1498
Address 22 Lansdowne Street Sackville NB		
Name of Early Learning and Childcare Licensing Staff Ashley Kelly		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
12(2) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development is conducted on each individual before he or she becomes a staff member.	12(2)	Nov 30, 2023	Nov 30, 2023
Comments: Deficiency now compliant.			
12(3) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may, and a check with the Department of Social Development is conducted on each staff member and associated person at least every five years.	12(3)	Nov 30, 2023	Nov 30, 2023
Comments: Deficiency now compliant.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Nov 30, 2023	Nov 30, 2023
Comments: 1 child missing 1 emergency contact number. Contact numbers must be different numbers for each contact. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (i) the staff member's name, address and birth date.	24(1)(c)(i)	Nov 30, 2023	Nov 30, 2023
Comments: 1 staff had no file on-site. File was maintained at Operators other location. All staff files must be available for inspection at each license. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (ii) the staff member's qualifications including the certificates or training referred to in paragraph 11(b) or (c).	24(1)(c)(ii)	Nov 30, 2023	Nov 30, 2023
Comments: 1 staff had no file on-site. File was maintained at Operators other location. All staff files must be available for inspection at each license. Deficiency is now compliant.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Nov 30, 2023	Nov 30, 2023
Comments: 2 staff had no description of duties and responsibilities on-site. Files are maintained at Operators other location. All staff files must be available for inspection at each license. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Nov 30, 2023	Nov 30, 2023
Comments: 3 staff had no signed statement regarding obligations under the Act and licensing regulation. Files are maintained at Operators other location. All staff files must be available for inspection at each license. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Nov 30, 2023	Nov 30, 2023
Comments: 3 staff had no Vulnerable Record or Criminal Record check available on-site. Files are maintained at Operators other location. All staff files must be available for inspection at each license. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Nov 30, 2023	Nov 30, 2023
Comments: 2 staff had no Social Development check available on-site. Files are maintained at Operators other location. All staff files must be available for inspection at each license. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Nov 30, 2023	Nov 30, 2023
Comments: 1 staff had no file on-site. File was maintained at Operators other location. All staff files must be available for inspection at each license. Deficiency is now compliant			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (a) varied and in sufficient quantity for the number and ages of the children receiving services at the licensed facility.	32(1)(a)	Dec 07, 2023	
Comments: Indoor play area materials and equipment are insufficient for the number of licensed spaces. There are two folding tables set up in the large room. 1 is the snack table with 6 chairs. The other is a play table with 7 chairs. Foam mats are set up on the floor for children to play on. Materials and equipment must be varied and of sufficient quantity for all children present.			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (b) arranged on low, open shelves and accessible to the children receiving services at the licensed facility,	32(1)(b)	Dec 07, 2023	
Comments: Toys are located in a tall cabinet that is kept closed. QAM observed children attempting to remove toys and being told that they may not play with that right now. Children were given toys to play with and the cabinet was closed. Toys must be kept open and on low shelves for children to have choice of play.			
49(1) An operator of a licensed facility shall ensure that the guidance of the children receiving services at the licensed facility is positive and includes positive reinforcement, encouraging efforts and recognizing accomplishments.	49(1)	Nov 30, 2023	
Comments: QAM observed an educator telling a child that they may not have a toy tomorrow due to a behavior. The child was upset and left alone off to the side crying. QAM discussed with Administrator who also observed the interaction.			

General Comments

QAM observed younger group arriving after playing outside; all children playing playdoh or coloring; snack being served to the younger group; children play in 3 centers that were set up by educators (1 with connect four, 1 with Legos, and 1 with dinosaurs and play houses) . Educators were engaged with children in the centers. QAM also observed older group of children arrive and eat snack, then begin playing a game. QAM also observed children take a yoga break.

QAM discussed with administrator the need to allow children free choice of toys and art materials, and to have toys on low open shelving for freeplay.

QAM recommends that Administrator does a check of staff files to ensure that all required paperwork is located on-site and organized.

original signed by

Ashley Kelly

Signature of Early Learning and Childcare Licensing Staff

November 30, 2023

Date

original signed by

Morgan Brine

Signature of Operator/Designate

November 30, 2023

Date