

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Sussex Christian School Inc.	Licence Number 2022052	Inspection Date June 05, 2025	
Facility Name Shine After School Care		Telephone Number (506) 512-0355	
Address 33 Pine Street Sussex NB E4E 5R7			
Name of Early Learning and Childcare Licensing Staff Britta Garnett		Position Title Quality Assurance Monitor	

Order for Compliance	Regulation	Date to be corrected	Date corrected
12(3) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may, and a check with the Department of Social Development is conducted on each staff member and associated person at least every five years.	12(3)	Nov 25, 2024	Jun 05, 2025
Comments: Deficiency is now compliant			
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child.	21	Nov 18, 2024	Jun 05, 2025
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Nov 12, 2024	Jun 05, 2025
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Nov 12, 2024	Jun 05, 2025
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Nov 12, 2024	Jun 05, 2025
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Nov 12, 2024	Jun 05, 2025
Comments: Deficiency is now compliant			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Nov 12, 2024	Jun 05, 2025
Comments: Deficiency is now compliant			
31(3) An operator shall maintain the outdoor play area of a licensed facility to ensure the safety of the children.	31(3)	Nov 25, 2024	Jun 05, 2025
Comments: Deficiency is now compliant			

General Comments
<p>Monitoring Inspection to follow up on orders for compliance ahead of Renewal Inspection.</p> <p>Children and educators were observed engaged in a variety of activities in the outdoor play area this afternoon including digging and building roads for cars, Lego, sand play and cartwheels in the grassy area. A variety of outdoor play materials are accessible for the children to explore freely. Large loose parts are included to encourage children to build.</p> <p>Purposeful planning is documented in a notebook and evident through photos and materials added to the indoor and outdoor environments.</p> <p>New staff file (1) review was completed; all required documents are in place.</p>

original signed by <b>Britta Garnett</b>	<b>June 09, 2025</b>
Signature of Early Learning and Childcare Licensing Staff	Date
original signed by <b>N. MacKay</b>	<b>June 09, 2025</b>
Signature of Operator/Designate	Date