

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Logos Global Missions Church Moncton Inc.	Licence Number 2022018	Inspection Date November 27, 2024	
Facility Name Logos Christian Daycare		Telephone Number (506) 351-0669	
Address 27 Sackville Street Shediac NB E4P 2P9			
Name of Early Learning and Childcare Licensing Staff Stephanie Hickey		Position Title Quality Assurance Monitor	
Order for Compliance	Regulation	Date to be corrected	Date corrected
12(2) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development is conducted on each individual before he or she becomes a staff member.	12(2)	Dec 02, 2024	
<p>Comments: During the follow-up inspection, the Quality Assurance Monitor observed a new staff member at the facility. The educator in charge at the time explained that the individual was a volunteer who attended the daycare from Tuesday to Friday, all day. The Quality Assurance Monitor informed the educator that a staff file, including required checks, was necessary for the volunteer due to their frequent presence at the daycare. The educator indicated that the volunteer had a file. Upon reviewing the file, the Quality Assurance Monitor found that it was missing a check with Social Development. The Quality Assurance Monitor explained to the administrator that the volunteer could not remain on-site without this required check. Following this discussion, the volunteer promptly left the facility.</p> <p>The Quality Assurance Monitor emphasized to the administrator that the volunteer must not return to the daycare until a check with the Department of Social Development is completed and properly documented.</p>			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (i) the child's name, address, birth date and Medicare number,	24(1)(b)(i)	Oct 01, 2024	Nov 26, 2024
<p>Comments: In the five child records reviewed, the child's name, address, birthdate, and Medicare number are recorded as required. Deficiency is now compliant.</p>			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner.	24(1)(b)(ii)	Oct 01, 2024	Nov 26, 2024
<p>Comments: In the five child records reviewed, the name, address, and telephone number of the child's medical practitioner are documented as required. Deficiency is now compliant.</p>			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Oct 01, 2024	Nov 26, 2024
<p>Comments: In the five child records reviewed, the name, address, and telephone number of at least two emergency contacts are listed as required. Deficiency is now compliant.</p>			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Dec 02, 2024	
Comments: During the follow-up inspection, while entering a new staff member into the system, it was noted that the staff file did not include a description of the staff member's responsibilities and duties. The Quality Assurance Monitor informed the administrator that, although the individual is a volunteer, their frequent presence at the daycare necessitates having all required documentation included in a complete staff file.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Dec 02, 2024	
Comments: During the follow-up inspection, while entering a new staff member into the system, it was noted that the staff file did not include a staff signed statement regarding obligations under the Act and licensing regulations . The Quality Assurance Monitor informed the administrator that, although the individual is a volunteer, their frequent presence at the daycare necessitates having all required documentation included in a complete staff file.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Dec 02, 2024	
Comments: During the follow-up inspection, the Quality Assurance Monitor observed a new staff member at the facility. The educator in charge at the time explained that the individual was a volunteer who attended the daycare from Tuesday to Friday, all day. The Quality Assurance Monitor informed the educator that a staff file, including required checks, was necessary for the volunteer due to their frequent presence at the daycare. The educator indicated that the volunteer had a file. Upon reviewing the file, the Quality Assurance Monitor found that it was missing a check with Social Development. The Quality Assurance Monitor explained to the administrator that the volunteer could not remain on-site without this required check. Following this discussion, the volunteer promptly left the facility. The Quality Assurance Monitor emphasized to the administrator that the volunteer must not return to the daycare until a check with the Department of Social Development is completed and properly documented.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (g) transporting or providing for the transportation of the child.	27(g)	Oct 01, 2024	Nov 26, 2024
Comments: In the five child records reviewed, the consent for child transportation is properly signed as required. Deficiency is now compliant			

## General Comments

The Quality Assurance Monitor conducted a follow-up inspection on-site, where the child-to-staff ratio was maintained throughout the visit.

During the inspection, the Quality Assurance Monitor observed children engaging in indoor play.

A discussion took place between the Quality Assurance Monitor and the administrator regarding the First Aid and CPR requirements for the volunteer. The Quality Assurance monitor explained that while the volunteer's frequent presence at the daycare necessitates certain documentation typically required for staff, a First Aid and CPR certificate is not mandatory. However, the Quality Assurance Monitor emphasized that the volunteer must never be left alone with children or assume responsibility for a group of children.

The Quality Assurance Monitor also addressed the process for obtaining parental consent for playground outings. The administrator provided a general consent form signed by parents, which includes a section where educators record the dates of park visits. When asked if parents are notified in advance of these outings, the administrator admitted that parents are only informed at the end of the day during pick-up.

The Quality Assurance Monitor stressed the importance of informing parents ahead of time and obtaining

## General Comments

explicit consent before each outing. The administrator expressed challenges with this process, as park visits are often spontaneous, driven by the children's requests. The Quality Assurance Monitor suggested sending an email to parents on the morning of the outing, allowing them to provide consent electronically. It was emphasized that the administrator must ensure a response with consent for each child before attending the park.

The Quality Assurance Monitor and the administrator also discussed the roles and responsibilities of VIVA employees.

original signed by  
**Stephanie Hickey**

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Signature of Early Learning and Childcare Licensing Staff

November 26, 2024

\_\_\_\_\_  
Date

original signed by  
**Jonalyn Beldia**

\_\_\_\_\_  
Signature of Operator/Designate

November 26, 2024

\_\_\_\_\_  
Date