

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Garderie Les Petits Bisounours Inc.	Licence Number 2021132	Inspection Date January 02, 2024	
Facility Name Garderie Les Petits Bisounours Daycare		Telephone Number (506) 855-0077	
Address 25 Pine Glen Road Riverview NB E1B 3J3			
Name of Early Learning and Childcare Licensing Staff Erika Hickey		Position Title Quality Assurance Monitor	
Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	Jan 12, 2024	
<p>Comments: During the inspection, the Quality Assurance Monitor observed 2 new staff members. The operator shared that these are recent hires. The Quality Assurance Monitor verified the 2 new staff files and observed that one staff did not have a valid first aid certificate and a valid cardiopulmonary resuscitation certificate. The certificate in the staff file indicated an 8-hour emergency first aid course. This does not meet the qualification requirement under this Regulation. The operator may consult the Operator Manual Section 5: Staff requirements for more details. A copy of the valid certificate can be sent to the Quality Assurance Monitor as proof of compliance and must be placed in the staff records. The educator cannot be left alone with the children until they have the required certification.</p>			
11(c)(ii) The qualifications and training requirements for administrators and educators are as follows: (c) at a full-time or part-time early learning and childcare centre, (ii) on and after July 1, 2020, (A) at least 50% of educators must hold a one-year Early Childhood Education Certificate or training that is equivalent in the opinion of the Minister, and (B) an administrator must hold a one-year Early Childhood Education Certificate or training that is equivalent in the opinion of the Minister.	11(c)(ii)	Jan 26, 2024	
<p>Comments: The on-site administrator does not meet the training requirement under this Regulation. A written plan on how this must be met will be sent to the Quality Assurance Monitor.</p>			
12(2) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development is conducted on each individual before he or she becomes a staff member.	12(2)	Dec 29, 2023	

Order for Compliance	Regulation	Date to be corrected	Date corrected
<p>Comments: During the inspection, the Quality Assurance Monitor observed 2 new staff members. The operator shared that these are recent hires. The Quality Assurance Monitor verified the 2 new staff files and observed that one staff did not have a criminal record check and vulnerable sector check performed by a local authority. The staff was asked to leave the premise until they have received the appropriate verifications to meet the verification requirements. The Quality Assurance Monitor stated that the staff member cannot work with the children until the verification has been conducted and that they have received a copy of the verification. The Quality Assurance Monitor reminded the operator that the staff member cannot return until they have a copy of the check and that a copy must be placed in the staff records. A copy can be sent to the Quality Assurance Monitor as proof of compliance. During the inspection, the Quality Assurance Monitor observed 2 new staff members. The operator shared that these are recent hires. The Quality Assurance Monitor verified the 2 new staff files and observed that one staff did not have their social development check. The staff was asked to leave the premise until they have received the appropriate verifications to meet the verification requirements. The administrator stated that since they were newly hired, that they believed that if they had sent the request to Social Development, that the staff member could work while waiting for the check to be completed. The Quality Assurance Monitor stated that the staff member cannot work with the children until the verification has been conducted and that they have received a copy of the verifications demonstrating that the staff is suitable to work with children. The Quality Assurance Monitor reminded the operator that the staff member cannot return until they have a copy of the checks. A copy of the check must be placed in the staff records. A copy can be sent to the Quality Assurance Monitor as proof of compliance.</p>			
2.02(2) An operator of a licensed facility shall provide the Minister with the information, including personal information, for the on-line registry that is prescribed by regulation within the time prescribed by regulation.	2.02(2)	Dec 20, 2023	
Comments:			
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child and shall include (c) opportunities (ii) to explore various forms of literacy.	21(c)(ii)	Jan 05, 2024	
<p>Comments: The Quality Assurance Monitor did not observe the educators engaged in discussion and engaged in the children's play as they were tending to the one-on-one care of the children who required the additional comfort. This will be observed at the next inspection.</p>			
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child and shall include (c) opportunities (iii) to express creativity and interests.	21(c)(iii)	Jan 05, 2024	
<p>Comments: Since a lack of material was observed during the inspection, The Quality Assurance Monitor observed that the indoor play areas did not promote opportunities to express creativity and interests. The operator must ensure that the play environments are open and flexible where playful exploration, problem- solving and creativity are encouraged and purposefully planned.</p>			
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child and shall include (c) opportunities (iv) to explore the arts and sciences.	21(c)(iv)	Dec 15, 2023	
<p>Comments: The Quality Assurance Monitor observed a lack of materials in the indoor play areas to promote opportunities to explore the arts and sciences. The operator must ensure that the play environments are equipped with materials that promote joy and pleasure in learning and that challenge children to think and that educators are engaged with their children to promote co-constructive learning of the artistic and scientific world around them.</p>			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Dec 29, 2023	

Order for Compliance	Regulation	Date to be corrected	Date corrected
<p>Comments: During the inspection, the Quality Assurance Monitor observed 2 new staff members. The operator shared that these are recent hires. The Quality Assurance Monitor verified the 2 new staff files and observed that one staff did not have a criminal record check and vulnerable sector check performed by a local authority. The staff was asked to leave the premise until they have received the appropriate verifications to meet the verification requirements. The Quality Assurance Monitor stated that the staff member cannot work with the children until the verification has been conducted and that they have received a copy of the verification. The Quality Assurance Monitor reminded the operator that the staff member cannot return until they have a copy of the check and that a copy must be placed in the staff records. A copy can be sent to the Quality Assurance Monitor as proof of compliance.</p>			
<p>24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.</p>	24(1)(c)(vi)	Dec 29, 2023	
<p>Comments: During the inspection, the Quality Assurance Monitor observed 2 new staff members. The operator shared that these are recent hires. The Quality Assurance Monitor verified the 2 new staff files and observed that one staff did not have their social development check. The staff was asked to leave the premise until they have received the appropriate verifications to meet the verification requirements. The administrator stated that since they were newly hired, that they believed that if they had sent the request to Social Development, that the staff member could work while waiting for the check to be completed. The Quality Assurance Monitor stated that the staff member cannot work with the children until the verification has been conducted and that they have received a copy of the verifications demonstrating that the staff is suitable to work with children. The Quality Assurance Monitor reminded the operator that the staff member cannot return until they have a copy of the checks. A copy of the check must be placed in the staff records. A copy can be sent to the Quality Assurance Monitor as proof of compliance.</p>			
<p>24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.</p>	24(1)(c)(vii)	Jan 12, 2024	
<p>Comments: During the inspection, the Quality Assurance Monitor observed 2 new staff members. The operator shared that these are recent hires. The Quality Assurance Monitor verified the 2 new staff files and observed that one staff did not have a valid first aid certificate and a valid cardiopulmonary resuscitation certificate. The certificate in the staff file indicated an 8-hour emergency first aid course. This does not meet the qualification requirement under this Regulation. The operator may consult the Operator Manual Section 5: Staff requirements for more details. A copy of the valid certificate can be sent to the Quality Assurance Monitor as proof of compliance and must be placed in the staff records. The educator cannot be left alone with the children until they have the required certification.</p>			
<p>24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.</p>	24(1)(f)	Dec 20, 2023	Dec 20, 2023

Order for Compliance	Regulation	Date to be corrected	Date corrected
<p>Comments: The Quality Assurance Monitor is on-site for a complaint inspection. The Quality Assurance Monitor arrived on-site at nap time. The Quality Assurance Monitor asked the educator in room 6 how many children they had. The educator notified the Quality Assurance Monitor that they had 14 children. When the Quality Assurance Monitor verified the attendance records, the attendance records indicated 9 children. The Quality Assurance Monitor asked why the attendance record indicated 9 but they had 14 children present. The educator stated that they were unsure and that they thought that some children were marked on another group's attendance record. The Quality Assurance Monitor asked the operator to help the group identify how many children they had and who they had in their group. The operator confirmed that the group had 14 children and that confirmed that they are likely signed in on other classroom attendance sheets. The Quality Assurance Monitor went through each name on the attendance and had the educator and operator explain if the child was present or absent. It was determined that 4 children had not been signed in on the attendance sheet and 2 children who were absent had not been marked absent and did not have absence codes indicated.</p> <p>In another classroom, 5 (2-year-olds) children were in a room with one educator yet this educator had 7 children in attendance on their attendance records. The Quality Assurance Monitor explained to the operator that the attendance records should reflect the children in the current group. Since the educator cannot have more than 5 children in their classroom, their attendance records should not have more than 5 children. For consistency, the same children should be in the same class with the same educators each day to provide stability. The Quality Assurance Monitor explained that if they always have the same 5 children, then the attendance records should only have the information for this group. The Quality Assurance Monitor prompted the operator to adjust the attendance records to be up to date and to reflect the children that are in each group. Deficiency is now compliant.</p>			
28(3) The premises of a licensed facility shall comply with (a) lighting, ventilation and other general health standards under the Public Health Act.	28(3)(a)	Dec 15, 2023	Dec 20, 2023
<p>Comments: The Quality Assurance Monitor observed the children washing their hands before their afternoon snack. Deficiency is now compliant</p>			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (a) varied and in sufficient quantity for the number and ages of the children receiving services at the licensed facility.	32(1)(a)	Jan 05, 2024	
<p>Comments: During the inspection, the Quality Assurance Monitor observed that some art material has been added in the classrooms. The operator has confirmed that they are in the process of purchasing more material for each classroom to ensure that the material is sufficient and varied. This will be observed again at the next inspection.</p>			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (b) arranged on low, open shelves and accessible to the children receiving services at the licensed facility,	32(1)(b)	Dec 20, 2023	
<p>Comments: The Quality Assurance Monitor observed that the art supplies in the preschool room were still kept up out of reach in during the inspection. The Quality Assurance Monitor observed a small storage unit with paper, colored pencils, markers and crafting accessories accessible to the children. The large plastic toys in the infant room were observed piled in a large plastic bin. The large toys at the bottom are inaccessible to the children. Since the children are unable to ask for help or ask for toys, these toys should be easily accessible within their reach. The Quality Assurance Monitor asked the operator if they have a small storage unit or shelves that they would be able to place the toys on that would facilitate the access to the material. The operator stated that they have no shelves at this time and that when they are buying more material for the children that they could buy more plastic transparent containers to place in the room. The Quality Assurance Monitor reminds the operator that the material must be accessible now and that adding more bins could perpetuate the same problem depending on the size of the containers chosen. This will be verified at the next inspection.</p>			
33(2) Stationary equipment in the outdoor play area shall be surrounded by a protective surfacing and installed according to the manufacturer's instructions.	33(2)	Dec 29, 2023	

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<p>Comments: The Quality Assurance Monitor has observed a new outdoor play structure in the outdoor play area. This climbing structure with swings sits on the protective surfacing. The Quality Assurance Monitor asked the operator if the current protective surfacing is in compliance with the structures manufacturer's manual or the CSA guidelines. The operator has shared that they do not have the manufacturing manual and do not know if the structure has been installed according to the recommendations. The operator stated that they would look online to see if they can find a copy to do the verification. The structure should not be used until the operator can confirm that the structure is in compliance with the structure's safety requirements. The Quality Assurance Monitor also reminded the operator that during the winter, if the protective surface is covered with snow or ice or is hardened by the cold temperature, that the protective surface may no longer be adequate for use. The operator can send a written confirmation once they can confirm that the structure is installed according to the manufacturers instructions or CSA guidelines as proof of compliance.</p>			

General Comments

When going through the attendance records, the Quality Assurance Monitor observed that a child was not indicated on the attendance record. The operator shared that this child is not enrolled at the daycare and is on-site so that the staff can come in and work to fill ratio. The Quality Assurance Monitor reminded the operator that they cannot offer services to children who are not enrolled at their facility. The Quality Assurance Monitor stated that they have two options, they must either send the child home, or they must enroll the child and ensure to have all the required documentation and consents for the child. The Quality Assurance Monitor asked the operator if they have the child's file with all required documents. The operator confirmed that they have the file as the child had previously attended the facility. The operator was able to locate the file and show it to the Quality Assurance Monitor.

As the child was not enrolled in the facility, the operator was in violation of the Early Childhood Services Act legislation 2.02(2) An operator of a licensed facility shall provide the Minister with the information, including personal information, for the on-line registry that is prescribed by regulation within the time prescribed by regulation.

This act requires the operator to only offer services to children who are enrolled in the facility. The operator must ensure that all children attending the licenced facility are enrolled. Children who are not enrolled are not permitted to be receiving services in the facility until they have been properly enrolled. The operator can consult the EECD website for additional information concerning the law governing childcare services in New Brunswick and the Early Childhood Services Act.

The Quality Assurance Monitor also observed 6 children crying when they woke from nap time. One child wanted to be constantly held while screaming and crying. The child did not want to eat, and the educator noted that the child had not eaten their lunch. An educator told the Quality Assurance Monitor that the child has been this way all week and that this is normal for them and that since the daycare has had some changes, the children are still adjusting to the new staff. The child continued to cry and laid on the floor. The Quality Assurance Monitor noted that a child not eating and crying unconsolably is cause for concerns and asked the educators if they have taken the child's temperature since 2 children in the group were absent that day due to fevers. The educator stated that they did not verify the temperature and proceeded to do other tasks. The Quality Assurance Monitor brought the concerns to the operator who went to retrieve a thermometer and verify the child's temperature. Based on the observations, the operator contacted the family to inform them of the current state of their child and the child was picked up within an hour.

original signed by
Erika Hickey

 Signature of Early Learning and Childcare Licensing Staff

January 01, 2024

 Date

original signed by
Sarah Matanda

January 01, 2024

Signature of Operator/Designate

Date