

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Garderie Les Petits Bisounours Inc.	Licence Number 2021132	Inspection Date February 21, 2023
Facility Name Garderie Les Petits Bisounours Daycare		Telephone Number (506) 855-0077
Address 25 Pine Glen Road Riverview NB E1B 3J3		
Name of Early Learning and Childcare Licensing Staff Erika Hickey		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Feb 20, 2023	Feb 21, 2023
Comments: During the last monitoring inspection, the description of duties and responsibilities were missing from the new staff files verified. The administrator has sent a confirmation that the staff have read their description of duties and responsibilities and that a copy is now in all staff file. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Feb 20, 2023	Feb 21, 2023
Comments: During the last monitoring inspection, the staff signed statements regarding their obligations under the Act and licensing regulation were missing from the new staff files verified. The administrator has sent a confirmation that the staff have read and signed their statement that they understand their obligations under the Act and licensing regulation and that a signed copy is now in all staff file. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Feb 20, 2023	Feb 17, 2023
Comments: During the last monitoring inspection, the administrator was able to show proof that staff members had obtained valid criminal record and vulnerable sector check. One staff file did not have a copy of the proof of the required check. The administrator has sent confirmation that the proof of verifications has been printed and is now in the staff's file. Deficiency is now compliant.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Feb 20, 2023	Feb 17, 2023
Comments: During the last monitoring inspection, the administrator was able to show proof that staff members had obtained valid checks with Social Development. 4 out of 7 staff files verified did not have a copy of the proof of the required check. The administrator has sent confirmation that the proof of verifications have been printed and are now in the staffs' files. Deficiency is now compliant.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Feb 20, 2023	Feb 17, 2023
Comments: During the last monitoring inspection, the administrator was able to show proof that staff members had obtained a valid first aid certificate and valid cardiopulmonary resuscitation certificate. 2 out of 7 staff files verified did not have a copy of the proof of the required qualification. The administrator has sent confirmation that the proof of certification have been printed and are now in the staffs' files. Deficiency is now compliant			

General Comments

The Quality Assurance Monitor is not on-site for this follow-up report. Proof of compliance have been sent to the Quality Assurance Monitor and another monitoring inspection will be scheduled at a later date.

original signed by
Erika Hickey

February 21, 2023

Signature of Early Learning and Childcare Licensing Staff

Date

Signature of Operator/Designate

Date