

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Garderie Les Petits Bisounours Inc.	Licence Number 2021132	Inspection Date February 16, 2023	
Facility Name Garderie Les Petits Bisounours Daycare		Telephone Number (506) 855-0077	
Address 25 Pine Glen Road Riverview NB E1B 3J3			
Name of Early Learning and Childcare Licensing Staff Erika Hickey		Position Title Quality Assurance Monitor	
Order for Compliance	Regulation	Date to be corrected	Date corrected
10(1) The number of educators that are required for a group of children of mixed ages receiving services at a full-time or part-time early learning and childcare centre is calculated as follows: (a) by multiplying the number of children of the same age by the corresponding factor set out in Schedule A; and (b) by adding the results obtained under paragraph (a).	10(1)	Feb 16, 2023	Feb 16, 2023
<p>Comments: The Quality Assurance Monitor is onsite to do a verification of the morning ratios. When the Quality Assurance Monitor arrived, 2 infants were mixed with 8 preschool children in the same room with one educator. The Quality Assurance Monitor notified the administrator that infants cannot be mixed with other age groups. The administrator went into the infant room to meet the infant ratio while the educator on-site moved the preschool to the 2-year-old room. The educator assigned to be in ratio with the preschool children remained over ratio even with the separation of the two groups. The Quality Assurance Monitor asked if the administrator could call a staff member to come in earlier. The Quality Assurance Monitor remained in the preschool group while a second educator arrived. A second educator was able to allow ratios to be respected within 15 minutes of the call to have someone come in early. Deficiency is now compliant</p>			
10(7) Despite subsection (1), infants shall not be grouped with children of another age group.	10(7)	Feb 16, 2023	Feb 16, 2023
<p>Comments: The Quality Assurance Monitor is onsite to do a verification of the morning ratios. When the Quality Assurance Monitor arrived, 2 infants were mixed with 8 preschool children in the same room with one educator. The Quality Assurance Monitor notified the administrator that infants cannot be mixed with other age groups. The administrator went into the infant room to meet the infant ratio while the educator on-site moved the preschool to the 2 year old room. Deficiency is now compliant</p>			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Feb 20, 2023	
<p>Comments: During the inspection, the Quality Assurance Monitor verified 7 new staff files. All 7 staff files verified did not have a copy of the staff's description of duties and responsibilities. The administrator has confirmed that they will present the form to each staff members and go through their duties and responsibilities before placing a copy in each staff records. This element will be compliant when the administrator has done the above mentioned.</p>			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Feb 20, 2023	
<p>Comments: During the inspection, the Quality Assurance Monitor verified 7 new staff files. All 7 staff files verified did not have a copy of the staff members' signed statement regarding their obligations under the Act and licensing regulation. The administrator has confirmed that they will present the form to each staff members and go through the Early Childhood Services Act and Regulation and will have each staff member sign a statement stating that they understand their obligations under the Act and Licensing regulation. The administrator has confirmed that the signed copies will be placed in the staff records. This element will be compliant when the administrator has done the above mentioned.</p>			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Feb 20, 2023	
<p>Comments: During the inspection, the Quality Assurance Monitor verified 7 new staff files. 1 of the 7 staff files verified did not have a copy of the staff's members proof of a valid criminal record check and vulnerable sector check. The administrator was able to show valid verifications electronically to prove that the staff has the required verifications. The administrator shared that the printer is currently broken, and the proof of verification cannot be printed at the time of the inspection. The administrator must place a printed copy of the verifications in the staff records in order to comply with this regulation.</p>			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Feb 20, 2023	
<p>Comments: During the inspection, the Quality Assurance Monitor verified 7 new staff files. 4 of the 7 staff files verified did not have a copy of the staff's members proof of a valid check with Social Development. The administrator was able to show valid verifications electronically to prove that the staff have the required verifications. The administrator shared that the printer is currently broken, and the proof of verification cannot be printed at the time of the inspection. The administrator must place a printed copy of the verifications in the staff records in order to comply with this regulation.</p>			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Feb 20, 2023	
<p>Comments: During the inspection, the Quality Assurance Monitor verified 7 new staff files. 2 of the 7 staff files verified did not have a copy of the staff's members proof of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate. The administrator was able to show valid verifications electronically to prove that the staff has the required qualifications. The administrator shared that the printer is currently broken, and the proof of certification cannot be printed at the time of the inspection. The administrator must place a printed copy of the certification in the staff records in order to comply with this regulation.</p>			
9(1) The child-to-staff ratio is one educator for each of the following groups of children of the same age receiving services at a full-time or part-time early learning and childcare centre: (a) three infants or fewer; (b) five children or fewer who are two years of age; (c) eight children or fewer who are three years of age; (d) ten children or fewer who are four years of age or older, but who are not yet attending school; and (e) 15 school-age children or fewer.	9(1)	Feb 16, 2023	Feb 16, 2023

Order for Compliance	Regulation	Date to be corrected	Date corrected
<p>Comments: The Quality Assurance Monitor is onsite to do a verification of the morning ratios. When the Quality Assurance Monitor arrived, 2 infants were mixed with 8 preschool children in the same room with one educator. The Quality Assurance Monitor notified the administrator that infants cannot be mixed with other age groups. The administrator went into the infant room to meet the infant ratio while the educator on-site moved the preschool to the 2-year-old room. The educator assigned to be in ratio with the preschool children remained over ratio even with the separation of the two groups. The Quality Assurance Monitor asked if the administrator could call a staff member to come in earlier. The Quality Assurance Monitor remained in the preschool group while a second educator arrived. A second educator was able to allow ratios to be respected within 15 minutes of the call to have someone come in early. Deficiency is now compliant</p>			
<p>9(5) The number of children grouped at a full-time or part-time early learning and childcare centre shall not be more than the number that requires two educators.</p>	<p>9(5)</p>	<p>Feb 16, 2023</p>	<p>Feb 16, 2023</p>
<p>Comments: The Quality Assurance Monitor is onsite to do a verification of the morning ratios. When the Quality Assurance Monitor arrived, 2 infants were mixed with 8 preschool children in the same room with one educator. The Quality Assurance Monitor notified the administrator that infants cannot be mixed with other age groups and that the ratios would require them to have 3 educators on-site. Since all children were mixed in the same classroom with the same educator. This is a direct non-compliance as the ratio required 3 educators on-site with the children. The infants were separated from the other age groups and the preschool children were moved to their room with an educator. A second educator arrived and was added to this room to ensure that the ratios were respected. Deficiency is now compliant</p>			

General Comments

The Quality Assurance Monitor is on-site for a monitoring inspection to verify that the ratios are respected in the morning at opening. From the Quality Assurance Monitor's observation at opening and recent attendance records, the Quality Assurance Monitor was able to confirm that the ratios were not being respecting in the morning. The Quality Assurance Monitor had a discussion with the administrator to develop a staffing plan that will allow them to meet ratios at all times. The Quality Assurance Monitor reminded the administrator that ratios must be respected at all times and that infants cannot be mixed with other age groups. The Quality Assurance Monitor reviewed methods to count children ratios in mixed aged groups in order to identify when a group is in ratio or not in ratio. The Quality Assurance Monitor and the administrator reviewed the Operator Manual Section 8.1 8.1 Child-to-staff ratio and supervision. The Quality Assurance Monitor recommends that the administrator reviews the attendance records to better understand when children arrive and how much staff is required at specific times of the day. The administrator has confirmed that they have a staffing plan organized so that ratios are respected as of tomorrow. The administrator was able to show the Quality Assurance Monitor which educators would be starting work at opening to ensure that the infant group and preschool groups are already separated.

The Quality Assurance Monitor asked the administrator if the changes made would impact the number of hours the staff would need to work and if they have an opportunity to take a lunch break. The administrator confirms that the staff are given breaks although most nap time both educators remain in the room with the children while they sleep. The Quality Assurance Monitor reminded the administrator that ratios can be reduced at nap time as long as there is still an educator present in the room with the children. The Quality Assurance Monitor also shared that if children start waking up, that the second educator would be needed to ensure proper supervision. Section 8 of the operator manual can be consulted for more information on reduced ratios and nap requirements.

The Quality Assurance Monitor had a discussion with the administrator regarding supporting their staff in their professional development and various tools and resources that are accessible to them. The Quality Assurance Monitor recommended that the administrator contact the Early Learning Consultant in order to request some tools and resources to accompany new staff members with positive child guidance practices and any additional resource and training that they think would be beneficial for their growing team.

Positive child guidance was observed during the inspection as the educators spoke kindly to the children. The children and their families were greeted as soon as they arrived. The Quality Assurance Monitor observed that

General Comments

one of the infants in the infant room climb on a bookshelf and on the baby gate. The educator and administrator both confirmed that the child likes to climb. The Quality Assurance Monitor did not observe appropriate climbing structures for infants in the room. The Quality Assurance Monitor recommended that indoor equipment be added to the infant play area to encourage the child's interests and needs to climb on a safe surface. The administrator validated that this would be a good idea and that they will look into adding material that meets this child's interest and needs.

original signed by
Erika Hickey

Signature of Early Learning and Childcare Licensing Staff

February 16, 2023

Date

Signature of Operator/Designate

Date