

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Follow-Up Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

|  |                           |                                      |  |
|--|---------------------------|--------------------------------------|--|
| Name of operator<br>Tree Tops Daycare Inc.                             | Licence Number<br>2021120 | Inspection Date<br>February 25, 2025 |  |
| Facility Name<br>Tree Tops Daycare Inc.                                |                           | Telephone Number<br>(506) 653-8350   |  |
| Address<br>445 St. Martins Road Saint John NB E2S 1E4                  |                           |                                      |  |
| Name of Early Learning and Childcare Licensing Staff<br>Kiesha Cobbett |                           | Position Title<br>Inspector          |  |

| Order for Compliance  | Regulation    | Date to be corrected | Date corrected |
|---|---------------|----------------------|----------------|
| 24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached, | 24(1)(b)(iv)  | Feb 25, 2025         | Feb 25, 2025   |
| Comments: Four children missing second emergency contact information. To be added. Deficiency is now compliant.   |               |                      |                |
| 24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (v) the child's health history and a copy of the record of immunizations or a copy of an exemption.  | 24(1)(b)(v)   | Mar 04, 2025         |                |
| Comments: One child missing immunization record. To be added. Original comply by date February 25, 2025.  |               |                      |                |
| 24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (ii) the staff member's qualifications including the certificates or training referred to in paragraph 11(b) or (c).   | 24(1)(c)(ii)  | Mar 04, 2025         |                |
| Comments: One staff member missing Tools for Inclusion certificate. To be added. Original comply by date February 25, 2025.   |               |                      |                |
| 24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.   | 24(1)(c)(iii) | Mar 04, 2025         |                |
| Comments: Two staff members still require updated job descriptions. Original comply by date of February 25, 2025.   |               |                      |                |
| 28(3) The premises of a licensed facility shall comply with (a) lighting, ventilation and other general health standards under the Public Health Act.   | 28(3)(a)      | Mar 04, 2025         |                |

| Order for Compliance   | Regulation | Date to be corrected | Date corrected |
|--|------------|----------------------|----------------|
| Comments: Twos:<br>Paint chipped under sink. To be painted. Original comply by date February 25, 2025.<br><br>Threes:<br>Paint chipped behind garbage can. To be painted. Original comply by date February 25, 2025.<br><br>Fours:<br>One plastic mat broken outside classroom. To be discarded. Deficiency is now compliant.      |            |                      |                |
| 31(3) An operator shall maintain the outdoor play area of a licensed facility to ensure the safety of the children.  | 31(3)      | Feb 25, 2025         | Feb 25, 2025   |
| Comments: Two blue snow bricks broken. To be discarded. Deficiency is now compliant.   |            |                      |                |
| 32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (d) clean and in good repair.   | 32(1)(d)   | Feb 25, 2025         | Feb 25, 2025   |
| Comments: Twos:<br>Alphabet Train puzzle box torn. To be discarded. Deficiency is now compliant.<br>Sensory bin accumulating dirt and debris. To be cleaned. Deficiency is now compliant.<br>Carpet under sensory bin folding up along the edges causing tripping hazard. To be fixed or replaced.<br>Deficiency is now compliant. |            |                      |                |
| 47(1) An operator of a licensed facility shall refuse admission to a child if satisfactory proof of the immunizations required by the Public Health Act or the regulations under that Act is not provided.   | 47(1)      | Mar 04, 2025         |                |
| Comments: One child missing immunization record. To be added. Original comply by date February 25, 2025.   |            |                      |                |

| General Comments   |
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| A follow-up inspection occurred today.<br><br>There are orders for compliance not completed from the renewal inspection that was conducted on February 11, 2025.<br><br>A second follow up inspection is required. |

original signed by  
Kiesha Cobbett

\_\_\_\_\_  
Signature of Early Learning and Childcare Licensing Staff

February 25, 2025

\_\_\_\_\_  
Date

original signed by  
Dana Whitenect

\_\_\_\_\_  
Signature of Operator/Designate

February 25, 2025

\_\_\_\_\_  
Date