



Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Tree Tops Daycare Inc.	Licence Number 2021120	Inspection Date January 10, 2025	
Facility Name Tree Tops Daycare Inc.		Telephone Number (506) 653-8350	
Address 445 St. Martins Road Saint John NB E2S 1E4			
Name of Early Learning and Childcare Licensing Staff Robyn Nelson		Position Title Quality Assurance Monitor	

Order for Compliance	Regulation	Date to be corrected	Date corrected
21 A licensee shall post the following documents in a clearly visible and prominent place in the facility associated with the licence: (a) the licence; (b) a report provided under section 23; (c) an order issued under section 28; and (d) a probationary license issued under section 29.	21(a) – (d)	Jan 13, 2025	
Comments: The most recent Monitoring Report, as well as the most recent Renewal Inspection/Follow-up were posted together on the parent board. Post January 10, 2025, Monitoring Report, beside the 2024 Renewal and Follow-up for visibility.			
28(3) The premises of a licensed facility shall comply with (a) lighting, ventilation and other general health standards under the Public Health Act.	28(3)(a)	Jan 20, 2025	
Comments: Hallway: Grey trash can lid is broken. To be replaced. Washroom adjacent Full day Preschool: Underneath Change Pad accumulating debris. To be cleaned and maintained.			
31(3) An operator shall maintain the outdoor play area of a licensed facility to ensure the safety of the children.	31(3)	Jan 20, 2025	
Comments: Wooden play cabin roof beginning to splinter. To be monitored using an Outdoor Equipment Safety Checklist by educators before children use the outdoor playground to ensure safety.			
31(4) An operator shall ensure that the outdoor play area of a licensed facility (b) consists of more than one surface to permit different types of play.	31(4)(b)	Jan 20, 2025	
Comments: Mulch depleted under slides. Mulch to be raked under slides to ensure adequate surfacing for stationary equipment.			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (a) varied and in sufficient quantity for the number and ages of the children receiving services at the licensed facility.	32(1)(a)	Jan 20, 2025	
Comments: Sensory bin on tabletop lacking materials for group of 10 children in attendance. Additional accessories to be added to reflect the group size.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
9(1) The child-to-staff ratio is one educator for each of the following groups of children of the same age receiving services at a full-time or part-time early learning and childcare centre: (a) three infants or fewer; (b) five children or fewer who are two years of age; (c) eight children or fewer who are three years of age; (d) ten children or fewer who are four years of age or older, but who are not yet attending school; and (e) 15 school-age children or fewer.	9(1)	Jan 10, 2025	
Comments: QAM observed one educator leaving the classroom with the door closed while supervising a group of 10 children, 4 years old. To maintain the required child-to-staff ratio, educators must remain in the room with the children at all times.			

General Comments
<p>A Monitoring Inspection occurred on January 10, 2025.</p> <p>During the inspection, children were observed throughout various daily activities, including transitions to snack time, indoor free play, the transition to outdoor play, and outdoor play itself. Proper handwashing procedures were observed during these transitions, ensuring hygiene standards are maintained. The center is equipped with steps or platforms to allow children to reach regular-sized toilets and sinks.</p> <p>The educators shared that the children are currently very interested in mammoths, painting in the snow, conducting science experiments, and engaging in outdoor activities. The educators play an active role in facilitating and guiding these interests, particularly in outdoor play, where their involvement is hands-on and supportive of the children's learning and exploration.</p> <p>The facility is well-maintained with several key practices in place. A daily incident log is kept, and parents are promptly informed of any incidents that occur, with incident report forms completed for reportable events. Parents are also granted access to the center at any time. The center ensures that children have at least one hour of outdoor play in each four-hour block when the majority of children are in attendance, weather permitting. Additionally, a daily routine is posted in each room, and evacuation procedures are prominently displayed. Life-threatening allergies are also posted to ensure safety. The environment is welcoming, with a room setup that encourages play and learning. Children's artwork is displayed throughout the facility, and books are carefully selected to reflect the children's interests.</p> <p>The curriculum emphasizes various forms of literacy, and the indoor environment is rich with opportunities for creativity, exploration of the arts and sciences, problem-solving, and building supportive relationships. The center also provides children with access to their portfolios, which are actively being completed as part of their ongoing learning process.</p>

original signed by
Robyn Nelson

Signature of Early Learning and Childcare Licensing Staff

January 20, 2025

Date

original signed by
Dana Whitenect

Signature of Operator/Designate

January 20, 2025

Date