

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Shirley-Ann Howe	Licence Number 2021093	Inspection Date June 11, 2025
Facility Name CLASS 424		Telephone Number (506) 512-3569
Address 424 Main Street Sussex NB E4E 1S5		
Name of Early Learning and Childcare Licensing Staff Amanda Wills		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Jun 27, 2025	
Comments: Review of New Staff Files: One staff missing valid first aid (FA) certificate and a valid cardiopulmonary resuscitation (CPR) certificate. Administrator to send to QAM and add to file once obtained. Educator cannot be left alone with children until obtained.			

<p><b>General Comments</b></p> <p>A monitoring Inspection occurred June 11, 2025.</p> <p>The children were observed in the play yard and Discovery Park.</p> <p>Educators shared that the children's current interests are cars, buses, hockey and water play. Outdoors, educators play an active role in facilitating children's activities.</p> <p>The indoor environments were observed, and opportunities are open for individual and group experiences. Various forms of literacy are present in the indoor environment. Several forms of documentation were observed throughout the facility. The rooms are set up and inviting. Books have been selected that reflect the children's interests.</p> <p>Monthly emergency evacuations are completed and posted. A clearly visible and prominent place is available to post the license, current inspection report, current monitoring reports and, orders for compliance.</p> <p>Traffic areas are kept clean and outdoor walkways are clean and free of clutter.</p> <p>Toxic products such as chemical products and cleaners are locked and inaccessible to the children.</p> <p>The changing area is located a meter or less from a sink. Diaper changing procedures are posted and visible to those completing a diaper change.</p>
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General Comments

Food brought from home is labelled with the child's name and refrigerated as required.

A conversation took place with the Operator regarding the strengths and needs for improvement of the facility. The strengths identified include: The room is set up and inviting, the materials invite the children to play. Many forms of documentation were visible throughout the facility and provided opportunities for both group and individual learning.

Areas where the facility can improve include, outdoor stationary equipment at Discovery Park to be checked during outdoor play to ensure swings and slides are surrounded by protective surfacing of appropriate depth. Wooden logs surrounding the sandbox at Discovery Park were splintered and posed a safety hazard. It was recommended that the children use the area adjacent for sand play. Ensuring daily attendance records are brought outdoors with the educators and ensuring water bottles are labeled and available to the children at all times.

original signed by  
Amanda Wills

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Signature of Early Learning and Childcare Licensing Staff

June 13, 2025

\_\_\_\_\_  
Date

original signed by  
Shirley- Ann Howe

\_\_\_\_\_  
Signature of Operator/Designate

June 13, 2025

\_\_\_\_\_  
Date