

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Wiggles & Giggles Early Learning Center Inc.	Licence Number 2021064	Inspection Date June 12, 2023
Facility Name Wiggles & Wonders Childcare		Telephone Number (506) 939-2274
Address 39 Main Street Sackville NB E4L 4A6		
Name of Early Learning and Childcare Licensing Staff Sophie Powers		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	Jun 12, 2023	Jun 12, 2023
<p>Comments: Quality Assurance Monitor was not able to confirm if one staff member had a CPR and First Aid certificate because her file was not accessible and not on site. A staff member from the other facility was able to bring the file over and QA monitor was able to confirm compliance.</p> <p>For another staff member, QA monitor was not able to confirm the completion of her CPR and First Aid course because the certificate was not present in her file. The staff in question showed QA monitor a picture of her certificate. Deficiency is now compliant</p>			
12(2) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development is conducted on each individual before he or she becomes a staff member.	12(2)	Jun 12, 2023	Jun 12, 2023
<p>Comments: Quality Assurance Monitor was not able to confirm the check with Social Development because one educator's file was not accessible and not on site. A staff member from the other facility was able to bring the file over and QA monitor was able to confirm compliance. Deficiency is now compliant. Quality Assurance Monitor was not able to confirm the criminal record \ vulnerable sector check because one educator's file was not accessible and not on site. A staff member from the other facility was able to bring the file over and QA monitor was able to confirm compliance. Deficiency is now compliant</p>			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (i) the staff member's name, address and birth date.	24(1)(c)(i)	Jun 12, 2023	Jun 12, 2023
<p>Comments: One staff member's file was not in the facility. All active staff member's file must be available for licensing staff to verify. A staff member from the other facility immediately brought the staff in question's file. Deficiency is now compliant</p>			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Jun 12, 2023	Jun 12, 2023

Order for Compliance	Regulation	Date to be corrected	Date corrected
<p>Comments: One staff member's file was not in the facility. All active staff member's file must be available for licensing staff to verify. A staff member from the other facility immediately brought the staff in question's file. Deficiency is now compliant</p>			
<p>24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.</p>	24(1)(c)(iv)	Jun 12, 2023	Jun 12, 2023
<p>Comments: One staff member's file was not in the facility. All active staff member's file must be available for licensing staff to verify. A staff member from the other facility immediately brought the staff in question's file. Deficiency is now compliant</p>			
<p>24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.</p>	24(1)(c)(v)	Jun 12, 2023	Jun 12, 2023
<p>Comments: One staff member's file was not in the facility. All active staff member's file must be available for licensing staff to verify. A staff member from the other facility immediately brought the staff in question's file. Deficiency is now compliant</p>			
<p>24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.</p>	24(1)(c)(vi)	Jun 12, 2023	Jun 12, 2023
<p>Comments: One staff member's file was not in the facility. All active staff member's file must be available for licensing staff to verify. A staff member from the other facility immediately brought the staff in question's file. Deficiency is now compliant</p>			
<p>24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.</p>	24(1)(c)(vii)	Jun 15, 2023	
<p>Comments: One staff member's file was not in the facility. All active staff member's file must be available for licensing staff to verify. A staff member from the other facility immediately brought the staff in question's file.  Another staff member does not have a copy of her First Aid and CPR certificate in her file. All staff member' file must include a copy of a valid certificate and a valid cardiopulmonary resuscitation certificate. Staff was able to show a picture of her certificate. However, it must be printed and inserted in the file.</p>			
<p>39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies;</p>	39(2)(a)	Jun 12, 2023	Jun 12, 2023
<p>Comments: Quality Assurance Monitor noticed a storage space with cleaning supplies that was unlocked. Toxic products, chemical products and cleaning supplies must be locked and inaccessible to children. Educator immediately locked the storage space containing the products. Deficiency is now compliant</p>			

### General Comments

Quality Assurance Monitor's first visit after the opening. A monitoring inspection was conducted.

During the visit, these elements were verified:

- ratio
- administrative records
- staff member's files, qualifications and checks
- If all required documents were posted in a visible and prominent place in the facility
- storage space for toxic products, medication and children's personal belongings

QA monitor had a discussion with the staff in charge regarding the importance in washing hands before snack. During the visit, indoor play and transition to outdoor play were observed.

original signed by  
Sophie Powers

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Signature of Early Learning and Childcare Licensing Staff

June 14, 2023

\_\_\_\_\_  
Date

original signed by  
Tricia Reid

\_\_\_\_\_  
Signature of Operator/Designate

June 14, 2023

\_\_\_\_\_  
Date