

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of Operator Sussex Christian School Inc.		Inspection Date September 18, 2026
Facility Name SCS Little Lights Early Learning Centre		Licence Number 2021054
Address 384 St. George Street Sussex NB E4E 1T4		Telephone Number (506) 512-0355
Type of Facility Full-time Early Learning and Childcare Centre	Maximum Number of Children 52	Ages of Children PRESCHOOL
ELCC Licensing Staff Monica Maltais	Position Title Inspector	

Order for Compliance	Regulation	Date to be corrected	Date corrected
12(2) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development is conducted on each individual before he or she becomes a staff member.	12(2)	Sep 21, 2026	
Comments: The inspector reviewed all the employee files and observed that one employee only has a Criminal Record Check and not a Vulnerable Sector Check. Each staff member must obtain both a Criminal Record Check and a Vulnerable Sector Check prior to employment. The employee was directed to the RCMP to obtain the required Vulnerable Sector Check and must not be on site with the children until the Vulnerable Sector Check has been received.			
12(3) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may, and a check with the Department of Social Development is conducted on each staff member and associated person at least every five years.	12(3)	Sep 21, 2026	
Comments: The inspector reviewed all the employee files and observed that one employee only has a Criminal Record Check and not a Vulnerable Sector Check. Each staff member must obtain both a Criminal Record Check and a Vulnerable Sector Check at least every 5 years. The employee was directed to the RCMP to obtain the required Vulnerable Sector Check and must not be on site with the children until the Vulnerable Sector Check has been received.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Sep 25, 2026	
Comments: The inspector reviewed the children's files and observed that 2 out of 10 files are missing the address of both emergency contact. All children's files must include the name, address, and telephone number of at least two emergency contacts.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (v) the child's health history and a copy of the record of immunizations or a copy of an exemption.	24(1)(b)(v)	Sep 25, 2026	

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: The inspector reviewed the children's files and observed that 1 out of 10 files is missing a copy of the child's immunization record. All children's files must include the child's health history, including a copy of the immunization record or a copy of a valid exemption.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.	24(1)(f)	Sep 18, 2026	Sep 18, 2026
Comments: The inspector observed that, in two classrooms, two children are not marked on the daily attendance records for the day prior to the inspection. Daily attendance records must reflect the presence or absence of all children. When a child is absent, the reason for the absence must be documented. The inspector discussed this matter with the educator, who explained that the children regularly stay home on that day each week. The educator updated the daily attendance records to indicate that the children were absent and documented the reason for their absence. Deficiency is now compliant.			
47(1) An operator of a licensed facility shall refuse admission to a child if satisfactory proof of the immunizations required by the Public Health Act or the regulations under that Act is not provided.	47(1)	Sep 25, 2026	
Comments: The inspector reviewed the children's files and observed that 1 out of 10 files is missing a copy of the child's immunization record. All children's files must include the child's health history, including a copy of the immunization record or a copy of a valid exemption prior to the child's entry.			

General Comments
The inspector is on site to conduct the renewal inspection. During the inspection, the inspector observed the lunch period, rest period, afternoon snack, and afternoon outdoor play. One classroom educator is reading a book to the children. Positive child guidance practices are observed throughout the inspection, including educators speaking to children in a calm, respectful, and supportive manner. A discussion is held with the administrator to clarify that eligible educators must complete the required 10 hours of professional development before the permit expiration date of October 31, 2026. The inspector observed an expired EpiPen. The inspector recommends the operator to discuss it with the parents. The operator confirms that a follow-up has already been done with the parents regarding this. One staff member has a criminal record/vulnerable sector check from another province. The inspector recommends that the staff members go to a local detachment to complete a new check. The ratio is respected throughout the inspection.

original signed by
Monica Maltais

Signature of Early Learning and Childcare Licensing Staff

September 21, 2026

Date

original signed by
Sarah Jones

Signature of Operator/Designated staff

September 21, 2026

Date

"I hereby acknowledge receipt of this report"