



Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Guioamar Pena	Licence Number 2021030	Inspection Date December 21, 2023	
Facility Name Auntie Guio		Telephone Number (506) 962-2260	
Address 178 Yvonne Street Dieppe NB E1A 2C1			
Name of Early Learning and Childcare Licensing Staff Sophie Powers		Position Title Quality Assurance Monitor	
Order for Compliance	Regulation	Date to be corrected	Date corrected

General Comments

Quality Assurance Monitor is on site for a Monitoring inspection.

At the time of the visit, the followings were verified:

- Incident records
- Administrative records maintained on site
- Staff member records
- Washrooms

Staff member's records are in order. There are sufficient and safe washroom facilities to meet the needs of the number and ages of children enrolled in the facility.

The Quality Assurance Monitor had a discussion with the operator regarding incident records. The operator informs the QA Monitor that minor or major incidents rarely happens. The operator was reminded that a daily incident log is required for incidents that do not need emergency medical attention but may require minor First Aid. In the event of a reportable incident, incident report forms, provided by the Minister, must be completed, signed by parents, sent to the department and documented. The operator can consult the section 6.5 of the operator's manual for more information regarding incident records.

The Quality Assurance Monitor also discussed the use of the management potential illness form. The operator informs the QA monitor that she never had to complete this form. The operator was reminded that she must complete this form if an early departure is required due to illness in a child. This form is appendix 11 of the operator's manual. The operator is aware and will use the form when required.

At the time of the visit, the children were making a Christmas craft and listening to Christmas music. The children also enjoyed this Christmas pajamas day.

original signed by
Sophie Powers

Signature of Early Learning and Childcare Licensing Staff

December 22, 2023

Date

original signed by
Guiomar Pena

Signature of Operator/Designate

December 22, 2023

Date