

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Follow-Up Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Maritime Conference of the Seventh-Day Adventist Church Inc	Licence Number 2021022	Inspection Date December 19, 2023	
Facility Name Precious Jewels Early Learning Centre		Telephone Number (506) 382-1222	
Address 161 Salisbury Road Moncton NB E1E 1A6			
Name of Early Learning and Childcare Licensing Staff Roxanne Benoit		Position Title Inspector	
Order for Compliance	Regulation	Date to be corrected	Date corrected
11(c)(ii) The qualifications and training requirements for administrators and educators are as follows: (c) at a full-time or part-time early learning and childcare centre, (ii) on and after July 1, 2020, (A) at least 50% of educators must hold a one-year Early Childhood Education Certificate or training that is equivalent in the opinion of the Minister, and (B) an administrator must hold a one-year Early Childhood Education Certificate or training that is equivalent in the opinion of the Minister.	11(c)(ii)	Sep 01, 2024	
Comments: A written plan was submitted to the QAM regarding the 50% of educators does not hold a one-year Early Childhood Education Certificate. Trained and qualified educators help to ensure quality services for the safety, security, learning and development of children.			
12(0.1)(a)(i-iii) In subsection (1), an operator of a licensed facility includes: (a) in the case of a criminal record check or a vulnerable sector check, as the case may be, (i) in the case of a corporation or unincorporated association, the directors, (ii) in the case of a partnership, the partners, and (iii) in the case of a limited partnership, the general partners;	12(0.1)(a)(i-iii)	Sep 01, 2023	
Comments: During the 3rd follow-up inspection, the inspector observed that 2 out of 6 board members are still missing a criminal check.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner.	24(1)(b)(ii)	Nov 21, 2023	
Comments: During the follow-up inspection, the inspector observed that the medical practitioner information was missing in 2 out of 5 children's files audited.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Dec 26, 2023	
Comments: During the follow-up inspection, the inspector observed that the address for emergency contacts was not complete in 2 out of 5 children's files audited.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Aug 31, 2023	
Comments:			

General Comments
<p>During the follow-up inspection, the inspector does not have access to the children's records and staff records as the office where these are kept is locked and the administrator is not on site. The operator must ensure that records and documents are accessible to authorized government representatives at all times. Operator must implement a plan to ensure that any record or document prescribed by regulation be accessible to licensing staff during the facility's operating hours. After 30 minutes, the administrator arrived at the facility to unlock the office and provided the inspector with requested documents. The administrator confirmed that she will make a new key for the staff member to stay compliant with the regulation.</p> <p>Due to the fact that required documents could not be provided to the Inspector upon request, the facility was not compliant with the following Regulations:  12(0.1)(a)(i-iii) In subsection (1), an operator of a licensed facility includes:  24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include  24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include  11(c)(ii) The qualifications and training requirements for administrators and educators are as follows:  These documents were provided to the Inspector during the inspection – Deficiency is now compliant.</p> <p>Regarding the following regulation: 24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be is non-compliant. During the 3rd follow-up inspection, the inspector observed that 2 out of 6 board members are still missing a criminal check.</p> <p>The ratio was respected during the inspection.</p>

original signed by  
Roxanne Benoit

\_\_\_\_\_  
Signature of Early Learning and Childcare Licensing Staff

December 19, 2023

\_\_\_\_\_  
Date

original signed by  
Nicole Ste.Marthe

\_\_\_\_\_  
Signature of Operator/Designate

December 19, 2023

\_\_\_\_\_  
Date