

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of Operator DCS Kids Daycare & Early Learning Center Inc.		Inspection Date October 14, 2026
Facility Name DCS Kids Daycare		Licence Number 2021005
Address 11B School Street Dorchester NB E4K 2Z6		Telephone Number (506) 688-4463
Type of Facility Full-time Early Learning and Child Care Centre	Maximum Number of Children 30	Ages of Children INFANTS PRESCHOOL SCHOOL-AGE
ELCC Licensing Staff Sophie Powers	Position Title Quality Assurance Monitor	

Order for Compliance	Regulation	Date to be corrected	Date corrected
11(c)(ii) The qualifications and training requirements for administrators and educators are as follows: (c) at a full-time or part-time early learning and childcare centre, (ii) on and after July 1, 2020, (A) at least 50% of educators must hold a one-year Early Childhood Education Certificate or training that is equivalent in the opinion of the Minister, and (B) an administrator must hold a one-year Early Childhood Education Certificate or training that is equivalent in the opinion of the Minister.	11(c)(ii)	Sep 11, 2025	May 15, 2026
Comments: 2 out of 3 educators now hold a one year Early Childhood Educator Certificate. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner.	24(1)(b)(ii)	Oct 21, 2026	
Comments: During a review of child record files, the Quality Assurance Monitor (QAM) noted that one child's file did not contain information regarding the child's medical practitioner. If a child does not have a medical practitioner or is currently on a waiting list to obtain one, this information must be documented in the designated field. All child record files must include the name, telephone number, and address of the child's medical practitioner, or indicate that the child does not have one. The field must not be left blank. The operator must ensure that all child record files are fully completed prior to a child's entry into the facility. The operator must also review all child record files and ensure that the information on file is complete, accurate, and up to date			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Oct 21, 2026	

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: During a review of child record files, the Quality Assurance Monitor (QAM) noted that two children's files either did not contain two emergency contacts or had incomplete emergency contact addresses. All child record files must include the name, telephone number, and address of at least two emergency contacts. This information must be complete and current at all times. The operator must ensure that all child record files are fully completed prior to a child's entry into the facility. The operator must also review all child record files and ensure that the information on file is complete, accurate, and up to date. Any missing or incomplete emergency contact information must be obtained and documented.			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (g) whether a child receiving services at the licensed facility has a life-threatening allergy and a description of that allergy.	25(g)	Oct 16, 2026	
Comments: At the time of the inspection, the administrator informed the Quality Assurance Monitor (QAM) that a child in care has a life-threatening allergy requiring an EpiPen. The QAM observed that information regarding this life-threatening allergy was not posted anywhere in the facility. Life-threatening allergies must be posted in a visible and prominent location within the facility to ensure all staff are aware of the allergy and can respond appropriately in an emergency			
26(2) The operator of a licensed facility shall require the parent or guardian referred to in subsection (1) to sign a declaration confirming that he or she has read and understood the content of the handbook.	26(2)	Oct 21, 2026	
Comments: During a review of child record files, the Quality Assurance Monitor (QAM) noted that one child record file did not contain a signed statement from the parent confirming that they have read and understood the parent handbook. The operator must ensure that all child record files are fully completed prior to a child's entry into the facility. The missing signed statement must be obtained and added to the child's file.			
28(1) An operator of a licensed facility shall not change the allocation of space used to provide services or add to or alter any building or facility or any part of them unless the Minister has approved the changes in writing.	28(1)	May 29, 2026	Oct 14, 2026
Comments: The Quality Assurance Monitor (QAM) was able to confirm that renovations to the proposed infant space have ceased. The administrator informed the QAM that the plans are currently being prepared by an architect and that they are awaiting the finalized drawings. Once the plans are received, the operator intends to resubmit the application for a change to the facility, along with all required supporting documentation, before proceeding with the project. The operator demonstrated an understanding that no further renovations may take place until the Department has been notified of the proposed changes and the necessary approvals have been obtained. The operator is aware that all renovations and modifications to the licensed space must be approved prior to construction resuming. Deficiency is now compliant			
47(1) An operator of a licensed facility shall refuse admission to a child if satisfactory proof of the immunizations required by the Public Health Act or the regulations under that Act is not provided.	47(1)	Oct 21, 2026	
Comments: During a review of child record files, the Quality Assurance Monitor (QAM) noted that four child record files did not contain proof of immunization or a documented exemption. All child record files must include proof of immunization or an exemption prior to the child's entry into the facility. The operator must ensure that all child record files are fully completed prior to a child's entry into the facility. Any missing immunization records or exemption documentation must be obtained and added to the appropriate child record files.			
50(2) The operator of a licensed facility shall inform the parent or guardian of a child involved in an incident on the day the incident takes place and shall ensure that the parent or guardian signs the daily log to confirm their awareness.	50(2)	Oct 21, 2026	

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: During the inspection, the Quality Assurance Monitor (QAM) noted that a number of daily incident logs had not been signed by the parents. The QAM was informed that parents had been advised of the incidents; however, their signatures were not consistently obtained. It is important that parents are informed of any incident involving their child and that they sign the incident report to acknowledge that they have been notified. The operator must follow up with the parents to obtain signatures for all previously unsigned incident reports and must continue to ensure that parent signatures are obtained whenever an incident log is completed. The operator should also review current practices to ensure that all incident reports are signed and maintained in the child's file. The incident reports that did not contain a parent signature were dated: January 29, 2026 March 1, 2026 April 10, 2026 April 17, 2026 July 2, 2026 July 9, 2026 July 13, 2026 August 24, 2026 September 2, 2026			

General Comments
The Quality Assurance Monitor (QAM) is on site to conduct a follow-up monitoring inspection. All elements that were identified as non-compliant during the previous inspection were reviewed and found to be compliant at the time of this visit. The following elements were also verified during the inspection: - Child-to-staff ratio - Child record files and signed consents - Required postings - Nutrition - Child guidance practices - Health and safety - Medication records During the visit, children remained indoors due to rainy weather. The QAM observed children engaged in a variety of activities, including playing with playdough, painting a haunted house, and building with blocks. Children appeared engaged in their activities and interacted positively with educators and peers.

original signed by
Sophie Powers

Signature of Early Learning and Childcare Licensing Staff

October 14, 2026

Date

original signed by
Lisa Lamb

Signature of Operator/Designated staff

October 14, 2026

Date

"I hereby acknowledge receipt of this report"