

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Follow-Up Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator DCS Kids Daycare & Early Learning Center Inc.	Licence Number 2021005	Inspection Date July 18, 2025	
Facility Name DCS Kids Daycare		Telephone Number (506) 688-4463	
Address 11B School Street Dorchester NB E4K 2Z6			
Name of Early Learning and Childcare Licensing Staff Sophie Powers		Position Title Quality Assurance Monitor	

Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	May 26, 2025	Jul 18, 2025
Comments: The expired first aid certificate has been renewed. It was also confirmed by the department that first responders may be designated as first aid providers without completing the specific first aid training referred to in the regulation. Deficiency is now compliant			
11(c)(ii) The qualifications and training requirements for administrators and educators are as follows: (c) at a full-time or part-time early learning and childcare centre, (ii) on and after July 1, 2020, (A) at least 50% of educators must hold a one-year Early Childhood Education Certificate or training that is equivalent in the opinion of the Minister, and (B) an administrator must hold a one-year Early Childhood Education Certificate or training that is equivalent in the opinion of the Minister.	11(c)(ii)	Jun 27, 2025	
Comments: Only the administrator and one staff member holds a one-year Early Childhood Education certificate. The administrator and 50% of educators must hold a one-year Early Childhood Education Certificate or training that is equivalent. The plan provided by the administrator to meet this regulation, back in January 2024, has not been successfully achieved. The Quality Assurance Monitor requested a new plan in November 2024. In May of 2025, the plan was not yet been achieved. On the day of the renewal follow-inspection, the educator in charge shared proof that one of the educators was accepted into the ECE Microcredential program starting in the fall of 2025. The operator must send a copy of the certificate after completion, to meet the 50% of educators with ECE requirement.			
11.1(3) A staff member who works directly with infants or preschool children shall complete in each year 10 hours of training approved by the Minister related to the curriculum used at the designated facility.	11.1(3)	May 19, 2025	
Comments: During the follow-up inspection, the Quality Assurance Monitor (QAM) was informed that the administrator had contacted her Early Learning and Childcare (ELC) consultant to obtain certificates for staff professional learning (PL) hours. In response, the ELC consultant provided the PL guidelines along with Appendix B – Reflections, which may be used in place of a certificate when one cannot be issued. The QAM was able to confirm that one out of three eligible staff members completed Appendix B – Reflections, resulting in over 10 PL hours. The operator is required to submit proof of completion for the remaining two staff members to the QAM via email.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child.	21	May 26, 2025	Jul 18, 2025
Comments: During the follow-up inspection, all educators were able to provide daily programming and documentation that was both planned and up to date. The Quality Assurance Monitor (QAM) emphasized the importance of offering intentionally planned activities that promote creativity and development, rather than relying on pre-cut or printed materials, often referred to as "cookie cutter crafts." Despite this discussion, the QAM observed a teacher-led craft activity involving pre-cut shapes. As such, the QAM recommends avoiding these types of activities, as they do not reflect purposeful planning and may limit opportunities for children to engage in meaningful, creative expression. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (i) the child's name, address, birth date and Medicare number,	24(1)(b)(i)	May 08, 2025	Jul 18, 2025
Comments: During the follow-up inspection, the Quality Assurance Monitor verified 6 child record files. All child record files verified were complete. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	May 08, 2025	Jul 18, 2025
Comments: During the follow-up inspection, the Quality Assurance Monitor verified 6 child record files. All child record files verified were complete. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (v) the child's health history and a copy of the record of immunizations or a copy of an exemption.	24(1)(b)(v)	May 08, 2025	Jul 18, 2025
Comments: During the follow-up inspection, the Quality Assurance Monitor verified 6 child record files. All child record files verified were complete. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	May 08, 2025	Jul 18, 2025
Comments: The description of duties and responsibilities was added to the file of the staff in question. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	May 08, 2025	Jul 18, 2025
Comments: The signed statement regarding obligations under the Act and regulations has been added to the staff member's file. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (j) smoke alarm, smoke detector and fire extinguisher inspection and maintenance records.	24(1)(j)	May 19, 2025	Jul 18, 2025
Comments: During the follow-up inspection, the Quality Assurance Monitor confirmed that the smoke alarm had been inspected. Deficiency is now compliant			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (c) permitting the administration of medication in the circumstances set out in section 46.	27(c)	May 08, 2025	Jul 18, 2025

Order for Compliance	Regulation	Date to be corrected	Date corrected
<p>Comments: During the follow-up inspection, the administrator clarified to the Quality Assurance Monitor that the facility does not provide acetaminophen to children under any circumstances. Instead, the administration of acetaminophen is strictly limited to situations where parents supply the medication themselves. In such cases, the facility ensures that all appropriate documentation is completed, maintaining accurate records for each child whenever the medication is administered. Deficiency is now compliant.</p>			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (f) permitting the child to participate in an outing.	27(f)	May 08, 2025	Jul 18, 2025
<p>Comments: During the follow-up inspection, 6 child record files were verified. All consents in the child records were complete. Deficiency is now compliant</p>			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (g) transporting or providing for the transportation of the child.	27(g)	May 08, 2025	Jul 18, 2025
<p>Comments: During the follow-up inspection, 6 child record files were reviewed, and all required consents were found to be complete except for one file, which was still missing the transportation consent form. The administrator clarified that the child in question only attends the facility during school closures and, as such, does not utilize transportation services (or walk to the facility from the school). Therefore, the transportation consent is not applicable in this case. To ensure clarity and consistency, it is recommended that a note be added to the child's file indicating that transportation consent is not required due to the child's limited attendance schedule. Deficiency is now compliant</p>			
33(3) An operator of a licensed facility shall complete a monthly review and maintenance plan on all stationary equipment that includes the following information: (a) the review and repair dates; (b) the action required and the action taken; and (c) the name of the staff member who conducted the review.	33(3)	May 30, 2025	Jul 18, 2025
<p>Comments: The educator in charge was able to provide documentation confirming that a monthly review is being completed on all stationary equipment in the outdoor play area. Deficiency is now compliant</p>			
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies;	39(2)(a)	May 02, 2025	Jul 18, 2025
<p>Comments: It was confirmed during the follow-up inspection that the lock to the storage room was replaced and is now secure. As a result, all toxic products, chemicals, and cleaning supplies are locked and inaccessible to children. Deficiency is now compliant</p>			
47(1) An operator of a licensed facility shall refuse admission to a child if satisfactory proof of the immunizations required by the Public Health Act or the regulations under that Act is not provided.	47(1)	May 08, 2025	Jul 18, 2025
<p>Comments: During the follow-up inspection, the Quality Assurance Monitor verified 6 child record files. All child record files verified were complete. Deficiency is now compliant</p>			
48(1) An operator of a licensed facility shall serve (b) a meal at each recognized meal period.	48(1)(b)	May 05, 2025	Jul 18, 2025
<p>Comments: During the follow-up inspection, the educator in charge informed the QAM that children would be having lunch between 11:30 and noon. She also informed the Quality Assurance Monitor that the daily routine was adjusted to ensure meals are served at appropriate and recognized times. Deficiency is now compliant</p>			
48(2) An operator of a licensed facility may supply food to a child receiving services at the licensed facility that a parent or guardian of the child brings from the child's home if the food is labelled with the child's name and refrigerated, as required.	48(2)	May 08, 2025	Jul 18, 2025
<p>Comments: All lunch boxes verified during the inspection were labeled with the name of the child. Deficiency is now compliant</p>			
50(2) The operator of a licensed facility shall inform the parent or guardian of a child involved in an incident on the day the incident takes place and shall ensure that the parent or guardian signs the daily log to confirm their awareness.	50(2)	May 08, 2025	Jul 18, 2025

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: The incident log dated March 14th, which was previously noted as unsigned by parents during the last inspection, remains unsigned. The educator in charge informed the Quality Assurance Monitor that parents often refuse to sign incident logs. To ensure clarity and consistency in documentation, it is recommended that when a parent refuses to sign, a note be added directly on the incident log indicating this refusal. A simple statement such as "Parent refused to sign" will help maintain transparency and provide context during future inspections or reviews. Deficiency is now compliant			
General Comments			
The Quality Assurance Monitor is on site to conduct the renewal follow-up inspection.			

original signed by

Sophie Powers

Signature of Early Learning and Childcare Licensing Staff

July 21, 2025

Date

original signed by

Lisa Lamb

Signature of Operator/Designate

July 21, 2025

Date