

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator DCS Kids Daycare & Early Learning Center Inc.	Licence Number 2021005	Inspection Date September 13, 2022	
Facility Name DCS Kids Daycare		Telephone Number (506) 688-4463	
Address Unit A 18 Harrop Avenue Dorchester NB E4K 2X9			
Name of Early Learning and Childcare Licensing Staff Erika Hickey		Position Title Quality Assurance Monitor	
Order for Compliance	Regulation	Date to be corrected	Date corrected
10(1) The number of educators that are required for a group of children of mixed ages receiving services at a full-time or part-time early learning and childcare centre is calculated as follows: (a) by multiplying the number of children of the same age by the corresponding factor set out in Schedule A; and (b) by adding the results obtained under paragraph (a).	10(1)	Sep 16, 2022	
<p>Comments: During the inspection, the Quality Assurance Monitor and the Inspector observed multiple instances where the ratio was not being respected. When the Quality Assurance Monitor went to verify the ratios inside, the QAM observed one educator alone in the classroom with 14 children in a mixed age group. When the QAM asked the educator how many children the educator had, the educator could not give an answer and had to count her children more than once to verify how many were in the room. Shortly after, the educator stepped out of the room and left the children in the room unattended and unsupervised. The QAM asked the educator who was providing supervision to the children in the room if she was on the phone in the hallway. The educator shared that they were trying to call someone to come join the group to ensure ratio. The QAM reminded the educator that she must remain with her group at all times and cannot leave the children unattended. When another staff member entered the building with more children arriving, the educator sent some children to the gymnasium to reduce the numbers in the classroom. The children were sent to the gymnasium that did not have an educator present and were once again unattended until the QAM notified a staff member that they had to be with the children. The Quality Assurance Monitor observed several children leaving the room without the educator noticing that they had gone in the hallway. A child was also about to leave the building to go outside, and no one had noticed that they were leaving the building until the QAM notified them of the child leaving the building. The operator shared that the school age children are allowed to go outside on their own to go meet with the educator that is in the outdoor play area. The QAM and the Inspector have both shared their concerns over the children being sent without supervision to walk in a parking lot as the educator that is outside cannot see the child exiting the building and the educators inside cannot see the child once the child exits the doors. There is a large safety concern over the location of the door and where the child needs to cross unattended and the lack of communication and supervision. Before the Quality Assurance Monitor and the Inspector left the site, the ratios had been respected. The Operator needs to provide a written plan on how they will ensure that the ratios are respected, and that adequate supervision is provided at all times. This report must be sent to the Quality Assurance Monitor.</p>			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (i) the child's name, address, birth date and Medicare number,	24(1)(b)(i)	Sep 13, 2022	Sep 13, 2022

Order for Compliance	Regulation	Date to be corrected	Date corrected
<p>Comments: The child files had been moved to the pending location. The files were not on site when the QAM and the Inspector requested to see them. Upon request, the operator brought the files back to the licensed location. The files are now on location and the operator has been advised that they must remain on site until the relocation has been approved and the children are allowed to attend the new location. Deficiency is now compliant</p>			
<p>24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner.</p>	24(1)(b)(ii)	Sep 13, 2022	Sep 13, 2022
<p>Comments: The child files had been moved to the pending location. The files were not on site when the QAM and the Inspector requested to see them. Upon request, the operator brought the files back to the licensed location. The files are now on location and the operator has been advised that they must remain on site until the relocation has been approved and the children are allowed to attend the new location. Deficiency is now compliant</p>			
<p>24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iii) the name, address and home and work telephone numbers of the child's parent or guardian,</p>	24(1)(b)(iii)	Sep 13, 2022	Sep 13, 2022
<p>Comments: The child files had been moved to the pending location. The files were not on site when the QAM and the Inspector requested to see them. Upon request, the operator brought the files back to the licensed location. The files are now on location and the operator has been advised that they must remain on site until the relocation has been approved and the children are allowed to attend the new location. Deficiency is now compliant</p>			
<p>24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,</p>	24(1)(b)(iv)	Sep 13, 2022	Sep 13, 2022
<p>Comments: The child files had been moved to the pending location. The files were not on site when the QAM and the Inspector requested to see them. Upon request, the operator brought the files back to the licensed location. The files are now on location and the operator has been advised that they must remain on site until the relocation has been approved and the children are allowed to attend the new location. Deficiency is now compliant</p>			
<p>24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (v) the child's health history and a copy of the record of immunizations or a copy of an exemption.</p>	24(1)(b)(v)	Sep 13, 2022	Sep 13, 2022
<p>Comments: The child files had been moved to the pending location. The files were not on site when the QAM and the Inspector requested to see them. Upon request, the operator brought the files back to the licensed location. The files are now on location and the operator has been advised that they must remain on site until the relocation has been approved and the children are allowed to attend the new location. Deficiency is now compliant</p>			
<p>24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (vi) daily information sheets on forms provided by the Minister for each child under the age of 24 months.</p>	24(1)(b)(vi)	Sep 13, 2022	Sep 13, 2022
<p>Comments: The child files had been moved to the pending location. The files were not on site when the QAM and the Inspector requested to see them. Upon request, the operator brought the files back to the licensed location. The files are now on location and the operator has been advised that they must remain on site until the relocation has been approved and the children are allowed to attend the new location. Deficiency is now compliant</p>			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (vii) documentary evidence of the child's learning.	24(1)(b)(vii)	Sep 13, 2022	Sep 13, 2022
Comments: The child files had been moved to the pending location. The files were not on site when the QAM and the Inspector requested to see them. Upon request, the operator brought the files back to the licensed location. The files are now on location and the operator has been advised that they must remain on site until the relocation has been approved and the children are allowed to attend the new location. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (i) the staff member's name, address and birth date.	24(1)(c)(i)	Sep 13, 2022	Sep 13, 2022
Comments: The staff files had been moved to the pending location. The files were not on site. The operator immediately brought the files back. The files are now on location and the operator has been advised that they must remain on site until the relocation has been approved and the children are attending the new location. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (ii) the staff member's qualifications including the certificates or training referred to in paragraph 11(b) or (c).	24(1)(c)(ii)	Sep 13, 2022	Sep 13, 2022
Comments: The staff files had been moved to the pending location. The files were not on site. The operator immediately brought the files back. The files are now on location and the operator has been advised that they must remain on site until the relocation has been approved and the children are attending the new location. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Sep 13, 2022	Sep 13, 2022
Comments: The staff files had been moved to the pending location. The files were not on site. The operator immediately brought the files back. The files are now on location and the operator has been advised that they must remain on site until the relocation has been approved and the children are attending the new location. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Sep 13, 2022	Sep 13, 2022
Comments: The staff files had been moved to the pending location. The files were not on site. The operator immediately brought the files back. The files are now on location and the operator has been advised that they must remain on site until the relocation has been approved and the children are attending the new location. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Sep 13, 2022	Sep 13, 2022
Comments: The staff files had been moved to the pending location. The files were not on site. The operator immediately brought the files back. The files are now on location and the operator has been advised that they must remain on site until the relocation has been approved and the children are attending the new location. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Sep 13, 2022	Sep 13, 2022

Order for Compliance	Regulation	Date to be corrected	Date corrected
<p>Comments: The staff files had been moved to the pending location. The files were not on site. The operator immediately brought the files back. The files are now on location and the operator has been advised that they must remain on site until the relocation has been approved and the children are attending the new location. Deficiency is now compliant</p>			
<p>24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.</p>	24(1)(c)(vii)	Sep 13, 2022	Sep 13, 2022
<p>Comments: The staff files had been moved to the pending location. The files were not on site. The operator immediately brought the files back. The files are now on location and the operator has been advised that they must remain on site until the relocation has been approved and the children are attending the new location. Deficiency is now compliant</p>			
<p>24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (d) associated person records that include (i) a copy of a criminal record check.</p>	24(1)(d)(i)	Sep 13, 2022	Sep 13, 2022
<p>Comments: The staff files had been moved to the pending location. The files were not on site. The operator immediately brought the files back. The files are now on location and the operator has been advised that they must remain on site until the relocation has been approved and the children are attending the new location. Deficiency is now compliant</p>			
<p>24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (d) associated person records that include (ii) a copy of a check with the Department of Social Development.</p>	24(1)(d)(ii)	Sep 13, 2022	Sep 13, 2022
<p>Comments: The staff files had been moved to the pending location. The files were not on site. The operator immediately brought the files back. The files are now on location and the operator has been advised that they must remain on site until the relocation has been approved and the children are attending the new location. Deficiency is now compliant</p>			
<p>26(2) The operator of a licensed facility shall require the parent or guardian referred to in subsection (1) to sign a declaration confirming that he or she has read and understood the content of the handbook.</p>	26(2)	Sep 13, 2022	Sep 13, 2022
<p>Comments: The child files had been moved to the pending location. The files were not on site when the QAM and the Inspector requested to see them. Upon request, the operator brought the files back to the licensed location. The files are now on location and the operator has been advised that they must remain on site until the relocation has been approved and the children are allowed to attend the new location. Deficiency is now compliant</p>			
<p>28(1) An operator of a licensed facility shall not change the allocation of space used to provide services or add to or alter any building or facility or any part of them unless the Minister has approved the changes in writing.</p>	28(1)	Sep 16, 2022	
<p>Comments: The Quality Assurance Monitor and the Inspector have observed that the indoor play area only had one table with chairs and a few shelving units but that most of the material was laying on the ground. The sleeping cots and the cubbies had been removed and been placed in the unapproved location. The operator must ensure that these items are brought back. The current facility must meet all licensing regulations and requirements.</p>			
<p>28(3) The premises of a licensed facility shall comply with (a) lighting, ventilation and other general health standards under the Public Health Act.</p>	28(3)(a)	Sep 16, 2022	
<p>Comments: During the inspection, the Quality Assurance Monitor and the Inspector have observed children sitting in the middle of the hallway with their lunchboxes. The children observed were eating their snack on the floor in front of the bathrooms and the gymnasium. The operator must ensure that the children are provided with tables and chairs in an appropriate locations to eat.</p>			
<p>28(3) The premises of a licensed facility shall comply with (b) codes and standards under the Fire Prevention Act.</p>	28(3)(b)	Sep 16, 2022	

Order for Compliance	Regulation	Date to be corrected	Date corrected
<p>Comments: During the inspection the Quality Assurance Monitor and the Inspector have observed children sitting in the middle of the hallway with their lunchboxes, eating their snack on the floor. Any traffic areas (hallways included) must be kept free from obstruction and hazards. Section 9.2.1 of the Operator Manual states that children are not permitted to uses spaces such as office, staff room, stairways, hallways, lockers, kitchen facilities and storage areas to for playing, eating and resting. Deficiency is now compliant</p>			
<p>29 An operator of a licensed facility shall ensure that the traffic area and the outdoor walk-ways of the licensed facility are free from obstructions and hazards.</p>	29	Sep 16, 2022	
<p>Comments: During the inspection the Quality Assurance Monitor and the Inspector have observed children sitting in the middle of the hallway with their lunchboxes, eating their snack on the floor. Any traffic areas (hallways included) must be kept free from obstruction and hazards. Section 9.2.1 of the Operator Manual states that children are not permitted to uses spaces such as office, staff room, stairways, hallways, lockers, kitchen facilities and storage areas to for playing, eating and resting. Deficiency is now compliant</p>			
<p>32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (a) varied and in sufficient quantity for the number and ages of the children receiving services at the licensed facility.</p>	32(1)(a)	Sep 16, 2022	
<p>Comments: Since the operator has moved most of the children's material and equipment to the pending facility, the current license was left with an insufficient quantity of material and equipment. The quality of the children's current indoor play spaces cannot be compromised because of the move. All of the children's material and equipment must be returned to the children's indoor play area and must remain until the children have officially been transferred to the new space.</p>			
<p>36(3) The rest area of a full-time early learning and childcare centre and an early learning and childcare home shall be equipped with the following: (b) a cot or nap mat appropriate for the height of the child for each child who is at least 15 months of age and under five years of age who takes naps.</p>	36(3)(b)	Sep 13, 2022	Sep 13, 2022
<p>Comments: During the inspection, there were no nap cots on location since they had been brought to the relocation building. Children must be provided with cots or nap mats for their rest periods. The operator later returned a portion of the mats back on location and 4 children were able to have a nap because they were provided with the proper equipment to allow them to fulfill their needs. The mats must always be available on location and be accessible to the children. Deficiency is now compliant</p>			
<p>38(2) An operator of a licensed facility shall supervise a child while the child is using the washroom if the washrooms are not used exclusively by the children, the operator and staff members at the licensed facility.</p>	38(2)	Sep 13, 2022	Sep 13, 2022
<p>Comments: During the inspection, The Quality Assurance Monitor observed several children of both preschool age and school age being sent to the bathroom in the hallway unattended. The operator and the educators must ensure that the children have appropriate supervision at all times, including when using the washrooms. Following a discussion on supervision, no other children were observed going to the bathroom unattended. Deficiency is now compliant</p>			
<p>38(4) An operator of a licensed facility shall provide steps or platforms that allow the children to use regular-sized toilets and sinks.</p>	38(4)	Sep 16, 2022	
<p>Comments: The steps and platforms had been brought to the pending location and were no longer at the operating facility location. These steps will need to be brought back so that the children are able to have access to them.</p>			
<p>39(1) A licensed facility shall have storage space that includes: (b) easily accessible space to store the personal belongings of each child receiving services at the licensed facility.</p>	39(1)(b)	Sep 16, 2022	
<p>Comments: During the inspection, the Quality Assurance Monitor and the Inspector have observed that the children's storage spaces have been removed and placed in the new location. The children's belongings were on the floor in the hallway. Until the move has been officially granted, all personal belonging must be stored in an accessible space for each child.</p>			
<p>40(1) An operator of a licensed facility shall ensure that personal belongings of a child receiving services at the licensed facility that are brought to the licensed facility, including combs, brushes, toothbrushes, towels, washcloths, bedding, pacifiers and soothers, are (a) labelled with the name of the child.</p>	40(1)(a)	Sep 16, 2022	

Order for Compliance	Regulation	Date to be corrected	Date corrected
<p>Comments: During the inspection, the Quality Assurance Monitor and the Inspector have observed that the children's storage spaces have been removed and placed in the new location. The children's belongings were on the floor in the hallway. Until the move has been officially granted, all personal belonging must be stored in an accessible space for each child.</p>			
<p>40(1) An operator of a licensed facility shall ensure that personal belongings of a child receiving services at the licensed facility that are brought to the licensed facility, including combs, brushes, toothbrushes, towels, washcloths, bedding, pacifiers and soothers, are (c) stored separately for each child.</p>	40(1)(c)	Sep 16, 2022	
<p>Comments: During the inspection, the Quality Assurance Monitor and the Inspector have observed that the children's storage spaces have been removed and placed in the new location. The children's belongings were on the floor in the hallway. Until the move has been officially granted, all personal belonging must be stored in an accessible space for each child.</p>			
<p>47(1) An operator of a licensed facility shall refuse admission to a child if satisfactory proof of the immunizations required by the Public Health Act or the regulations under that Act is not provided.</p>	47(1)	Sep 13, 2022	Sep 13, 2022
<p>Comments: The child files had been moved to the pending location. The files were not on site when the QAM and the Inspector requested to see them. Upon request, the operator brought the files back to the licensed location. The files are now on location and the operator has been advised that they must remain on site until the relocation has been approved and the children are allowed to attend the new location. Deficiency is now compliant</p>			
<p>8(2) The maximum number of children who may receive services at a full-time or part-time early learning and childcare centre, as indicated on the licence, shall not exceed 60 children, including the children of the operator.</p>	8(2)	Sep 13, 2022	Sep 13, 2022
<p>Comments: During the inspection, the Quality Assurance Monitor and the Inspector have done a verification of the attendance sheets. During this verification, the Quality Assurance Monitor have noticed that the number of children present for the previous day was over the number of children permitted on the license. When the school age children arrived that afternoon, the maximum number of children were once again not respected and the number of children on location was over the allowed amount. The operator called some parents to pick up their children to be able to reduce the numbers to respect the maximum numbers allowed. Deficiency is now compliant</p>			

General Comments

During the inspection, the Quality Assurance Monitor and the Inspector have been advised that the children have been going to the proposed location for the relocation to bring material, to nap and to participate in small activities. The Quality Assurance Monitor and the Inspector have advised that the children are not permitted in the new location under any circumstances until all authorities have conducted their inspection and have approved the location. The children will only be allowed at the new location once the move has been officially granted and the facility has officially relocated their service. Meanwhile, the operator must ensure that the current location has not been affected by the move. All regulations are still applicable to the current location and must be followed at all times.

The operator has also shared that the infants are not currently attending until the move has happened and that the school age children are not at the current location as they are being provided a care service that is not associated to a licensed facility or home. The operator has confirmed that only 7 school age children have the possibility of being on location at the end of the day pending the ratio allows them to be present. Following this monitoring inspection, the Quality Assurance Monitor and the Inspector have determined that these observations warrants further follow-ups.

original signed by
Erika Hickey

September 13, 2022

Signature of Early Learning and Childcare Licensing Staff

Date

Signature of Operator/Designate

Date