

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Pennfield Daycare Inc.	Licence Number 2020129	Inspection Date November 15, 2021	
Facility Name Pennfield Daycare		Telephone Number (506) 456-2676	
Address 81 176 Route Pennfield NB E5H 1V3			
Name of Early Learning and Childcare Licensing Staff Jodi Hennessey		Position Title Inspector	
Order for Compliance	Regulation	Date to be corrected	Date corrected
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child.	21	Dec 08, 2021	
Comments: Infant room is lacking with evidence of purposeful planning and documentation. Discussed with educators in the room.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (i) the child's name, address, birth date and Medicare number,	24(1)(b)(i)	Dec 08, 2021	
Comments: Review of children's files: Medicare number missing from one file.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner.	24(1)(b)(ii)	Dec 08, 2021	
Comments: Review of children's files: Medical practitioner information missing from some files.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Dec 08, 2021	
Comments: Review of children's files: 2nd emergency contact missing from one file.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (vi) daily information sheets on forms provided by the Minister for each child under the age of 24 months.	24(1)(b)(vi)	Dec 08, 2021	
Comments: Daily Information Sheets not signed once completed.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.	24(1)(f)	Dec 08, 2021	
Comments: Infant Room: Reason children were absent not recorded. 4 Year Old Room: Not all children signed in upon arrival.			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (d) clean and in good repair.	32(1)(d)	Dec 08, 2021	
Comments: 4 Year Old Room: Car mat ripped, to be discarded. Brown foam mats ripped, to be discarded. Cozy corner; black chairs ripped, to be discarded.			
37 An operator of a licensed facility shall not permit a child receiving services at the licensed facility access to the kitchen unless the child is supervised.	37	Dec 08, 2021	
Comments: Kitchen gate unlocked and open, discussed with educators.			
9(1) The child-to-staff ratio is one educator for each of the following groups of children of the same age receiving services at a full-time or part-time early learning and childcare centre: (a) three infants or fewer; (b) five children or fewer who are two years of age; (c) eight children or fewer who are three years of age; (d) ten children or fewer who are four years of age or older, but who are not yet attending school; and (e) 15 school-age children or fewer.	9(1)	Dec 08, 2021	
Comments: Infant Room: 15 minute checks on children younger than 15 months of age not documented when children are napping/resting. When infants younger than 15 months of age are sleeping in cribs, staff members do not need to be in the rest area; however, a physical check of the children must occur every 15 minutes. These checks are documented with staff signatures and the times of the check.			

### General Comments

A renewal inspection was conducted today. Children were not observed in outside play due to heavy rains at time of inspection.

Discussions were had with educators in the infant room regarding purposefully planning with infants. This was left as orders for compliance on two recent Monitoring Inspections. One with an original comply by date of May 3, 2021 and the other comply by date of June 25, 2021. Recommending educators refer to the Infant Toddler Support Document of the NBCF-E for ideas as well as the CAT document.

Children in the 4 year old room were observed making a Christmas wreath with their educators and discussing what types of boughs to use and how to make these. This is an annual activity that the educators do with the children in this room.

Children were observed during free play, lunch and nap/quiet time.

original signed by  
Jodi Hennessey

Signature of Early Learning and Childcare Licensing Staff

November 15, 2021

Date

original signed by  
Kirsten Johnson

Signature of Operator/Designate

November 15, 2021

Date