

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Garderie Snoopy Daycare Ltd.	Licence Number 2020093	Inspection Date August 31, 2021
Facility Name Garderie Snoopy Daycare Ltd.		Telephone Number (506) 854-7003
Address 417 St. George Boulevard Moncton NB E1C 1X5		
Name of Early Learning and Childcare Licensing Staff Erin MacLaggan		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
12(2) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development is conducted on each individual before he or she becomes a staff member.	12(2)	Sep 01, 2021	
Comments: A staff person does not have a Criminal Record Check. A CRC is required for all staff of a child care facility. A CRC must be obtained & a copy placed in the staff file.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Sep 03, 2021	
Comments: Job description is missing from a staff file. All information and documents as stated in regulation 24(1)(c) must be present in each staff file.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Sep 03, 2021	
Comments: Staff signed statement is missing from a staff file. All information and documents as stated in regulation 24(1)(c) must be present in each staff file.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Sep 01, 2021	
Comments: CRC is not present in a staff file. All information and documents as stated in regulation 24(1)(c) must be present in each staff file.			

<p>General Comments</p> <p>All records and documents are present in the audited children's files. A staff file is incomplete for one staff person. Administrator to review section Operator Manual 6.2.4 "Staff and Associated Persons' Records" for more information on the requirements under the ECS Act- Licensing Regulation.</p>

original signed by
Erin MacLaggan

Signature of Early Learning and Childcare Licensing Staff

August 31, 2021

Date

original signed by
Wendy MacIntosh

Signature of Operator/Designate

August 31, 2021

Date