

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator The Woods Early Education Corp.	Licence Number 2020034	Inspection Date May 31, 2022	
Facility Name The Woods 034		Telephone Number (506) 651-3101	
Address 193 Pettingill Road Quispamsis NB E2E 4R2			
Name of Early Learning and Childcare Licensing Staff Lisa Green		Position Title Quality Assurance Monitor	
Order for Compliance	Regulation	Date to be corrected	Date corrected
20 For the purposes of section 17 of the Act, the requirements with respect to the transportation of children are as follows: (c) the driver of a motor vehicle and the motor vehicle must be in compliance with the Motor Vehicle Act and the regulations under that Act.	20(c)	May 09, 2022	
Comments: Drivers abstract was missing from staff file for staff member who transports children. To be added to staff file. The primary driver is not currently transporting children, and the staff who is has a completed file on site including drivers abstract.			
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child.	21	May 30, 2022	
Comments: The children were offered choices this afternoon but invitations were not set out based on the children's interests. There was limited evidence within the room demonstrating the children's current interests. Purposeful planning demonstrated through planning sheets, documentation, photos, projects, etc. must be evident. Staff reported that class dojo is being used to share the children's experiences with parents. Discussed the idea of creating a binder to document the children's ongoing interests and activities that are planned and how these interest s are being extended. Displaying some of the children's work and projects within the entry way/cubby area would also be a way for parents to revisit this and spark conversations about the children's learning.			
21 A licensee shall post the following documents in a clearly visible and prominent place in the facility associated with the licence: (a) the licence; (b) a report provided under section 23; (c) an order issued under section 28; and (d) a probationary license issued under section 29.	21(a) – (d)	Apr 26, 2022	
Comments: Follow up inspection from 2021 is posted but the renewal inspection report is not. This must remain posted until a new renewal inspection report is received.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Apr 25, 2022	Apr 19, 2022
Comments: Staff files reviewed. Missing from one staff file. This was added at time of inspection.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Apr 25, 2022	Apr 19, 2022
Comments: Staff files reviewed. Missing from one staff file. This was added at time of inspection.			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (c) instructions regarding evacuation in case of a fire as approved by the fire marshal, deputy fire marshal or fire prevention officer.	25(c)	Apr 25, 2022	
Comments: Evacuation procedures not posted at main entrance. Evacuation diagram and written evacuation procedures to be posted.			
28(3) The premises of a licensed facility shall comply with (b) codes and standards under the Fire Prevention Act.	28(3)(b)	Apr 25, 2022	
Comments: An open electrical box with exposed wires was noted on the outside of the building at the cottage, within the outdoor play area. An electrical cord was also noted to be hanging on the side of the building. Electrical box requires a plate to cover wires so these are inaccessible and hanging wires are to be removed.			
30(3) An operator shall maintain the indoor play area of a licensed facility to ensure the safety of the children.	30(3)	May 30, 2022	
Comments: Heater plate cover has come away from heater in the corner-to be reattached. Heater cover near pink washroom also requires readjustment as it is loose and coming off. The children's belongings were noted to be cluttered on the floor within the entry way today. These must be hung up on hooks or stored separately in cubbies. Wall paper is peeling off of the walls within the pink colored washroom. Remove/replace wall paper and or paint the upper walls. The window and window ledge within this washroom also requires cleaning.			
31(3) An operator shall maintain the outdoor play area of a licensed facility to ensure the safety of the children.	31(3)	Apr 25, 2022	
Comments: Wooden board observed on the ground that had come off a table with nails exposed-to be fixed. Other hazards/debris such as broken glass, old buried carpets and rusty metal equipment have been noted within the meadow and surrounding outdoor play area. This area has been cleaned up by staff previously but requires another clean up to pick up remaining debris-this was reported to be scheduled for April 20. Ensure staff are completing outdoor checks daily to check for hazards that may continue to surface from underground. The railing is rusted on stairs exiting the back door to enter the fenced in play area. To be repaired/replaced.			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (d) clean and in good repair.	32(1)(d)	May 30, 2022	
Comments: Plastic poster board that the children have created is broken in one corner exposing sharp plastic-to be repaired. The cushion on the leather sofa is torn, exposing the foam on inside of cushion. To be removed/replaced.			
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies;	39(2)(a)	Apr 19, 2022	
Comments: Paint can was noted on the top shelf within the indoor play area today. This was brought to staff's attention and moved at time of inspection. The closet containing supplies was also found to be unlocked during time of inspection and contained hydrogen peroxide spray. Both of these items must be kept locked.			
44 An operator of a licensed facility shall have a first aid kit that is equipped with the contents prescribed by New Brunswick Regulation 2004-130 under the Occupational Health and Safety Act as a first aid kit that is not a personal, Type P first aid kit, and a telephone in working order (a) on the premises of the licensed facility.	44(a)	Apr 19, 2022	
Comments: First aid kit was noted on the floor. These do not need to be locked but must be inaccessible to children. This was discussed with staff and moved to a high shelf during inspection. Recommending that a hook is added to the wall to hang First Aid kit.			

General Comments

Renewal inspection was completed today. The children were observed indoors only today as there was a major wind/rain storm.

The children were observed making bracelets, painting, playing mini sticks, and playing cards. There was a variety of loose parts observed to be accessible within the indoor environment today.

The children were offered choices verbally by staff, however, invitations were not set up and set out for the children to actively explore.

Staff must ensure that the indoor and outdoor play environments are purposefully set up for the children on a daily basis.

Recommending that staff provide children with additional gross motor opportunities within the indoor environment (examples include but are not limited to: mini stick nets, hopscotch rug, etc.) based on the children's interests.

Not all children were wearing indoor shoes today. Ensure they are reminded to do so in order to ensure safety for potential evacuations.

The fenced in play area behind the cottage was not inspected today due to a rain and wind storm. This will be inspected at the time of follow up inspection. Staff report that they will be spending time on enhancing the outdoor play area this spring. Discussed ideas and plans with staff on site.

There are no life threatening allergies reported at this time. Discussed extreme allergy management plan and the importance of ensuring this is complete and up to date if life threatening allergies are present.

original signed by

Lisa Green

Signature of Early Learning and Childcare Licensing Staff

May 31, 2022

Date

original signed by

Operator did not return signed report

Signature of Operator/Designate

May 31, 2022

Date