



Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator 700365 NB Inc.	Licence Number 2020002	Inspection Date July 28, 2023	
Facility Name The Children's Academy Pepper Creek		Telephone Number (506) 454-2477	
Address Unit 7 336 10 Route Richibucto Road NB E3A 7E1			
Name of Early Learning and Childcare Licensing Staff Troy Williams		Position Title Quality Assurance Monitor	
Order for Compliance	Regulation	Date to be corrected	Date corrected
6(1) An application for the renewal of a licence shall be made at least 90 days before the expiration date of the licence.	6(1)	Jul 31, 2023	
Comments:			

General Comments
<p>As per regulation 6(1) An application for the renewal of a licence shall be made at least 90 days before the expiration date of the licence.</p> <p>Quality Assurance Monitor sent reminder emails June 30, July 11 and July 19.</p> <p>120-day Renewal package was emailed to the operator on April 1, 2023 and the 90-day Renewal notice was emailed on May 1, 2023.</p> <p>On July 19, 2023, Quality Assurance monitor received the required insurance documents.</p> <p>As of today, the following documents have not been received for the Licence Renewal Application:</p> <ol style="list-style-type: none"> 1. Renewal Payment Fee 2. Licence Renewal Application 3. Parent Handbook 4. Quality Improvement Plan 5. Parent Committee Information. <p>These documents need to be submitted by Monday July 31, 2023, 4:30pm.</p>

original signed by
Troy Williams

Signature of Early Learning and Childcare Licensing Staff

July 28, 2023

Date

original signed by
Ashley Keddy

July 28, 2023

Signature of Operator/Designate

Date