

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator 700365 NB Inc.	Licence Number 2020002	Inspection Date July 19, 2021
Facility Name The Children's Academy Pepper Creek		Telephone Number (506) 454-2477
Address Unit 7 336 10 Route Richibucto Road NB E3A 7E1		
Name of Early Learning and Childcare Licensing Staff Nancy Glendenning		Position Title Inspector

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (a) financial records.	24(1)(a)	Jul 26, 2021	
Comments: There were only designation records on site. Please provide a file on site with information regarding Daycare Assistance, Covid-19 monies, and grants or government monies that were dispersed to your facility for the past year for Departmental verification. This file must be kept on site. Please reference the childcare subsidy regulation.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (i) the child's name, address, birth date and Medicare number,	24(1)(b)(i)	Jul 26, 2021	
Comments: Some children's files are missing medicare numbers			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (v) the child's health history and a copy of the record of immunizations or a copy of an exemption.	24(1)(b)(v)	Jul 26, 2021	
Comments: There are children's files missing copies of the immunization records.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (vi) daily information sheets on forms provided by the Minister for each child under the age of 24 months.	24(1)(b)(vi)	Jul 19, 2021	
Comments: Daily information sheets were not being out as day progressed. Please ensure that these are being competed.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (ii) the staff member's qualifications including the certificates or training referred to in paragraph 11(b) or (c).	24(1)(c)(ii)	Jul 26, 2021	
Comments: Please ensure that all staff have their qualification certificates and diplomas in their file			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Jul 26, 2021	
Comments: Please ensure that all staff files have a description of duties and responsibilities			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Jul 26, 2021	
Comments: All staff files require a signed statement regarding their obligations under the Act and licensing regulation			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (j) smoke alarm, smoke detector and fire extinguisher inspection and maintenance records.	24(1)(j)	Jul 26, 2021	
Comments: Fire extinguisher inspection expired. Operator took them to be serviced at time of visit.			
26(2) The operator of a licensed facility shall require the parent or guardian referred to in subsection (1) to sign a declaration confirming that he or she has read and understood the content of the handbook.	26(2)	Jul 26, 2021	
Comments: There are signed statements missing from chlld's records.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (d) permitting the administration of emergency care to the child.	27(d)	Jul 26, 2021	
Comments:			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (f) permitting the child to participate in an outing.	27(f)	Jul 26, 2021	
Comments:			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (j) permitting photographs and videos to be taken of the child for publication or social media.	27(j)	Jul 26, 2021	
Comments:			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (k) posting photographs of the child at the licensed facility to illustrate the child's learning.	27(k)	Jul 26, 2021	
Comments:			
31(3) An operator shall maintain the outdoor play area of a licensed facility to ensure the safety of the children.	31(3)	Jul 26, 2021	
Comments: Sandbox was not covered at time of morning arrival. The purpose of the cover is to keep the sand clean and free of debris when the children are not present. There was a bag of garbage hanging on the fence. Garbage from outdoor play space must be removed daily. It is to licensing staff's understanding that the storage for the toys has been ordered. Toy storage must be covered so that it does not collect water when it rains. The square wooden box in open spaced area that has toys in it, has a broken back chair.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
33(2) Stationary equipment in the outdoor play area shall be surrounded by a protective surfacing and installed according to the manufacturer's instructions.	33(2)	Jul 26, 2021	
Comments: The dome in the outdoor play space must have the required depth and type of surfacing. This surfacing must extend 6 feet around. The surfacing needs to be met or the structure needs to be removed from the outdoor play space.			
47(1) An operator of a licensed facility shall refuse admission to a child if satisfactory proof of the immunizations required by the Public Health Act or the regulations under that Act is not provided.	47(1)	Jul 26, 2021	
Comments: Please ensure that all children have proof of immunization or parent's have signed a waiver prior to child's entry.			

General Comments
<p>The type written child profiles make the process of verifying the information so much easier.</p> <p>Educators were engaged with the children at time of visit. There were many instances in which the educators redirected the children and gave them examples of better choices to make. Only positive child guidance was seen at time of visit.</p> <p>It has been indicated that there is an educator on staff that will not turn 19 until November. It is just a reminder that any educator under the age of 19 cannot be left alone at any time.</p> <p>The Director of facility stated that they did not have to use potential illness forms so licensing staff did not verify current documents. Director is aware that these forms must be used for any illness related departure by staff or children.</p>

original signed by
Nancy Glendenning

Signature of Early Learning and Childcare Licensing Staff

July 19, 2021

Date

original signed by
jennifer briggs

Signature of Operator/Designate

July 19, 2021

Date