

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Follow-Up Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Lauren Claveau	Licence Number 2019699	Inspection Date February 14, 2024	
Facility Name Owls and Friends Learning Tree		Telephone Number (506) 830-7801	
Address Unit 1 357 Collishaw St Moncton NB E1C 9R2			
Name of Early Learning and Childcare Licensing Staff Christelle Babin		Position Title Manager	

Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	Jan 27, 2023	Mar 17, 2023
Comments: All the staff files meet the requirement. Deficiency is now compliant.			
12(3) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may, and a check with the Department of Social Development is conducted on each staff member and associated person at least every five years.	12(3)	Jan 27, 2023	Mar 17, 2023
Comments: All the staff files meet the requirement. Deficiency is now compliant.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (i) the child's name, address, birth date and Medicare number,	24(1)(b)(i)	Jan 26, 2023	Mar 17, 2023
Comments: The inspector audited ten child files. The child's files meet the requirement. Deficiency is now compliant.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner.	24(1)(b)(ii)	Jan 26, 2023	Mar 17, 2023
Comments: The inspector audited ten child files. The child's files meet the requirement. Deficiency is now compliant.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iii) the name, address and home and work telephone numbers of the child's parent or guardian,	24(1)(b)(iii)	Jan 26, 2023	Mar 17, 2023
Comments: The inspector audited ten child files. The child's files meet the requirement. Deficiency is now compliant.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Jan 26, 2023	Mar 17, 2023
Comments: The inspector audited ten child files. The child's files meet the requirement. Deficiency is now compliant.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (v) the child's health history and a copy of the record of immunizations or a copy of an exemption.	24(1)(b)(v)	Jan 26, 2023	Mar 17, 2023
Comments: The inspector audited ten child files. The child's files meet the requirement. Deficiency is now compliant.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Jan 27, 2023	Mar 17, 2023
Comments: All the staff files meet the requirement. Deficiency is now compliant.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Jan 27, 2023	Mar 17, 2023
Comments: All the staff files meet the requirement. Deficiency is now compliant.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.	24(1)(f)	Jan 17, 2023	Mar 17, 2023
Comments: The inspector observed the attendance record are with the staff at all time even in the outdoor playground. Deficiency is now compliant.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (j) smoke alarm, smoke detector and fire extinguisher inspection and maintenance records.	24(1)(j)	Jan 25, 2023	Mar 17, 2023
Comments: The fire extinguisher was inspected for the year. Deficiency is now compliant.			
26(2) The operator of a licensed facility shall require the parent or guardian referred to in subsection (1) to sign a declaration confirming that he or she has read and understood the content of the handbook.	26(2)	Jan 26, 2023	Mar 17, 2023
Comments: The inspector audited ten child files. The child's files meet the requirement. Deficiency is now compliant.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (b) permitting, in the case of illness or soiled clothing, the child to shower or bathe or showering or bathing the child.	27(b)	Jan 26, 2023	Mar 17, 2023
Comments: The inspector audited ten child files. The child's files meet the requirement. Deficiency is now compliant.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (c) permitting the administration of medication in the circumstances set out in section 46.	27(c)	Jan 26, 2023	Mar 17, 2023

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: The inspector audited ten child files. The child's files meet the requirement. Deficiency is now compliant.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (d) permitting the administration of emergency care to the child.	27(d)	Jan 26, 2023	Mar 17, 2023
Comments: The inspector audited ten child files. The child's files meet the requirement. Deficiency is now compliant.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (e) permitting the child to leave the licensed facility with a person authorized by the parent or guardian.	27(e)	Jan 26, 2023	Mar 17, 2023
Comments: The inspector audited ten child files. The child's files meet the requirement. Deficiency is now compliant.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (f) permitting the child to participate in an outing.	27(f)	Jan 26, 2023	Mar 17, 2023
Comments: The inspector audited ten child files. The child's files meet the requirement. Deficiency is now compliant.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (g) transporting or providing for the transportation of the child.	27(g)	Jan 26, 2023	Mar 17, 2023
Comments: The inspector audited ten child files. The child's files meet the requirement. Deficiency is now compliant.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (h) permitting the child to participate in testing or research projects.	27(h)	Jan 26, 2023	Mar 17, 2023
Comments: The inspector audited ten child files. The child's files meet the requirement. Deficiency is now compliant.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (i) releasing information about the child to an outside organization.	27(i)	Jan 26, 2023	Mar 17, 2023
Comments: The inspector audited ten child files. The child's files meet the requirement. Deficiency is now compliant.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (j) permitting photographs and videos to be taken of the child for publication or social media.	27(j)	Jan 26, 2023	Mar 17, 2023
Comments: The inspector audited ten child files. The child's files meet the requirement. Deficiency is now compliant.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (k) posting photographs of the child at the licensed facility to illustrate the child's learning.	27(k)	Jan 20, 2023	Mar 17, 2023
Comments: The inspector audited ten child files. The child's files meet the requirement. Deficiency is now compliant.			
28(2) An operator of a licensed facility shall carry out emergency evacuation and fire drills monthly.	28(2)	Jan 17, 2023	Mar 17, 2023
Comments: The monthly emergency evacuation and fire drills are conducted every month. Deficiency is now compliant.			
47(1) An operator of a licensed facility shall refuse admission to a child if satisfactory proof of the immunizations required by the Public Health Act or the regulations under that Act is not provided.	47(1)	Jan 26, 2023	Mar 17, 2023

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: The inspector audited ten child files. The child's files meet the requirement. Deficiency is now compliant.			
48(2) An operator of a licensed facility may supply food to a child receiving services at the licensed facility that a parent or guardian of the child brings from the child's home if the food is labelled with the child's name and refrigerated, as required.	48(2)	Jan 27, 2023	Mar 17, 2023
Comments: The inspector verified seven lunch boxes and they are all labelled with the child name. Deficiency is now compliant.			
General Comments			

original signed by Christelle Babin	March 17, 2023
_____ Signature of Early Learning and Childcare Licensing Staff	_____ Date
original signed by Lauren Claveau	March 17, 2023
_____ Signature of Operator/Designate	_____ Date