

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Bridge Street Children's Academy Inc.	Licence Number 2019665	Inspection Date September 27, 2023
Facility Name Dufferin Street Afterschool Academy		Telephone Number (506) 536-1066
Address 10 Dufferin Street Sackville NB E4L 3W3		
Name of Early Learning and Childcare Licensing Staff Kyleigh Roy		Position Title Inspector

Order for Compliance	Regulation	Date to be corrected	Date corrected
12(1) An operator of a licensed facility shall obtain a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development at least every five years.	12(1)	Sep 27, 2023	Sep 27, 2023
Comments: During the renewal inspection, the inspector observed that the operator's criminal record check / vulnerable sector check had not been renewed and is expired. During the inspection, the administrator placed a valid criminal record check / vulnerable sector check in the operator's file. Deficiency is now compliant.			
12(2) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development is conducted on each individual before he or she becomes a staff member.	12(2)	Sep 27, 2023	Sep 27, 2023
Comments: During the renewal inspection, the inspector observed that a staff member's criminal record check / vulnerable sector check had not been renewed and is expired. During the inspection, the administrator placed a valid criminal record check / vulnerable sector check in the staff member's file. Deficiency is now compliant.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Sep 29, 2023	
Comments: During the renewal inspection, the inspector observed that 1 of the 2 emergency contacts listed in 4 of the 7 child files audited did not have a complete address. During the inspection, the administrator was able to complete 3 out of 4 of the addresses. The operator must ensure that the name, address and telephone number of at least two people authorized by the child's parent to pick up the child and contact in case of emergency if the parents cannot be reached is noted in all children's files.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Sep 27, 2023	Sep 27, 2023
Comments: During the renewal inspection, the inspector observed that a description of the duties and responsibilities was missing in 1 of the 10 files verified. During the inspection, the administrator placed a description of duties and responsibilities in the staff member's file. Deficiency is now compliant.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Sep 27, 2023	Sep 27, 2023
Comments: During the renewal inspection, the inspector observed that the criminal record checks / vulnerable sector checks are expired in 2 of the 10 staff files audited. During the inspection, the administrator placed a valid criminal record check / vulnerable sector check in the staff members files. Deficiency is now compliant.			
31(3) An operator shall maintain the outdoor play area of a licensed facility to ensure the safety of the children.	31(3)	Oct 18, 2023	
Comments: During the renewal inspection, the inspector observed broken toys in the storage bin. During the inspection, the administrator removed some broken toys from the storage bin. The administrator will audit the outdoor play equipment and remove or repair all broken toys. The inspector observed broken play equipment (hockey nets, bases of portable basketball nets, etc.) in the outdoor play area between and around the building and storage shed. The inspector also observed that a 3-wall storage shed is deteriorating and poses a potential hazard to the safety of the children. To prevent injuries, the operator must remove or repair all broken toys, equipment and the storage shed.			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (d) clean and in good repair.	32(1)(d)	Sep 29, 2023	Sep 27, 2023
Comments: During the renewal inspection, the inspector observed that 3 books were damaged. During the inspection, an educator removed and disposed of the 3 books. Deficiency is now compliant.			
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (b) medications.	39(2)(b)	Sep 27, 2023	Sep 27, 2023
Comments: During the renewal inspection, the inspector observed a bottle of prescribed medication and a bottle of Benadryl in an unlocked cupboard in the kitchen. The operator must ensure that all medication is stored out of reach of the children and that medications are always locked. During the inspection, the administrator placed the medications in a locked storage box. Deficiency is now compliant.			
40(1) An operator of a licensed facility shall ensure that personal belongings of a child receiving services at the licensed facility that are brought to the licensed facility, including combs, brushes, toothbrushes, towels, washcloths, bedding, pacifiers and soothers, are (a) labelled with the name of the child.	40(1)(a)	Oct 02, 2023	
Comments: During the inspection, the inspector observed that 3 out of the 6 water bottles verified were not labelled with the name of the child. The operator must ensure that water bottles are labelled with the child's name in order to prevent and control the spread of communicable diseases and illness.			

General Comments

During the renewal inspection, the inspector observed indoor free play, snack time and outdoor free play.

The inspector observed positive interactions between the children and educators such as an educator playing card games with a group of children and another educator picking flowers for the children who are playing in the mud kitchen.

The inspector had a discussion with the administrator regarding the importance of labelling lunch boxes. Labelling food provided by parents ensures children receive what has been brought in for them by their parent (s)/guardian.

During the inspection, the inspector observed that an Extreme Allergy Management and Emergency Plan expired in 2021. The Extreme Allergy Management and Emergency Plan must be reviewed yearly.

The ratio is respected during the inspection.

original signed by

Kyleigh Roy

Signature of Early Learning and Childcare Licensing Staff

September 28, 2023

Date

original signed by
Kayla Estabrooks

Signature of Operator/Designate

September 28, 2023

Date