

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Boys and Girls Club of Charlotte County Inc.	Licence Number 2019608	Inspection Date February 13, 2023	
Facility Name Boys and Girls Club of Charlotte County-Club ASP		Telephone Number (506) 466-4300	
Address 54 Disher Lane Dufferin Charlotte Co NB E3L 3H7			
Name of Early Learning and Childcare Licensing Staff Tanya Gaudet		Position Title Inspector	
Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	Feb 09, 2023	
Comments: Licensing staff noted that one educator's First Aid and cardiopulmonary resuscitation certifications expired in January 2022. The educator was signed up to re-certify prior to the expiration date; however, St. John Ambulance cancelled the class the educator was enrolled in and is yet to reschedule the class. Please ensure the educator is not alone in the classroom with the children until her First Aid and Cardiopulmonary resuscitation certifications are renewed.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Feb 09, 2023	
Comments: Licensing staff noted that one educator's First Aid and cardiopulmonary resuscitation certifications expired in January 2022. The educator was signed up to re-certify prior to the expiration date; however, St. John Ambulance cancelled the class the educator was enrolled in and is yet to reschedule the class. Please ensure the educator is not alone in the classroom with the children until her First Aid and Cardiopulmonary resuscitation certifications are renewed.			
31(3) An operator shall maintain the outdoor play area of a licensed facility to ensure the safety of the children.	31(3)	Feb 13, 2023	
Comments: While observing the children outside in the outdoor play environment, licensing staff noted four large, green, metal hollowed out poles, used for a swing in the spring and summer months, laying on the ground, close to the building. These poles are a potential safety hazard and will need to be removed and not stored on the playground in the winter.			
50(2) The operator of a licensed facility shall inform the parent or guardian of a child involved in an incident on the day the incident takes place and shall ensure that the parent or guardian signs the daily log to confirm their awareness.	50(2)	Feb 09, 2023	
Comments: While reviewing incident reports, licensing staff noted a number of incident reports where parents/guardians have not signed off that they were made aware of the incident. Please ensure that parent/guardians sign off that they have been made aware of an incident involving their child who receives services at the licensed facility.			

General Comments

Licensing staff arrived at the licensed facility to conduct a license renewal inspection on February 9th, 2023.

Children's files were very organized and complete with all the required information according to the Early Childhood Services Act.

The indoor play environment was very clean and had distinct play centers strategically placed throughout the classroom for the children to engage with. The educator relayed to licensing staff that the children are not playing much with the dramatic play center (Barbie) and is going to replace this center with a building center, as the children are showing interest in building forts. This is a wonderful example of setting up invitations of play based on the children's interests.

While reviewing curriculum planning, licensing staff observed detailed reflections made by the educators based on the New Brunswick Curriculum Framework for Early Learning and Child Care- English. Licensing staff also noted a purposely planned activity schedule posted on the wall inside the classroom along with a flexible daily schedule.

When there is a build-up of ice on the playground outside, please ensure that sand is placed down to reduce slipping and injury.

original signed by  
Tanya Gaudet

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Signature of Early Learning and Childcare Licensing Staff

February 13, 2023

\_\_\_\_\_  
Date

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Signature of Operator/Designate

\_\_\_\_\_  
Date