

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator YMCA of Southwestern New Brunswick Inc.	Licence Number 2019607	Inspection Date November 06, 2024	
Facility Name YMCA - Loch Lomond - ASP		Telephone Number (506) 343-3114	
Address 25 Evergreen Avenue Saint John NB E2N 1H3			
Name of Early Learning and Childcare Licensing Staff Aimee Hanson		Position Title Inspector	

Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	Nov 27, 2024	
Comments: One staff member without valid first aid. To be updated and added to file. Staff member is not to be left alone with children until first aid is valid and onsite.			
12(3) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may, and a check with the Department of Social Development is conducted on each staff member and associated person at least every five years.	12(3)	Nov 27, 2024	
Comments: One staff member with expired SD check. SD check to be updated. Staff not to be left alone with children until SD check is renewed and on site.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Nov 27, 2024	
Comments: One child with same emergency contact twice. Two emergency contacts need to be accessible for each child. To be added.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (i) the staff member's name, address and birth date.	24(1)(c)(i)	Nov 27, 2024	
Comments: Staff files not onsite. Files need to be onsite for each staff member. Inspector/QAM able to confirm staff information Via email.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (ii) the staff member's qualifications including the certificates or training referred to in paragraph 11(b) or (c).	24(1)(c)(ii)	Nov 27, 2024	
Comments: Staff files not onsite. Files need to be onsite for each staff member. Inspector/QAM able to confirm staff information Via email.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Nov 27, 2024	
Comments: Staff files not onsite. Files need to be onsite for each staff member. Inspector/QAM able to confirm staff information Via email.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Nov 27, 2024	
Comments: Staff files not onsite. Files need to be onsite for each staff member. Inspector/QAM able to confirm staff information Via email.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Nov 27, 2024	
Comments: Staff files not onsite. Files need to be onsite for each staff member. Inspector/QAM able to confirm staff information Via email.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Nov 27, 2024	
Comments: Staff files not onsite. Files need to be onsite for each staff member. Inspector/QAM able to confirm staff information Via email.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Nov 27, 2024	
Comments: Staff files not onsite. Files need to be onsite for each staff member. Inspector/QAM able to confirm staff information Via email.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (d) associated person records that include (i) a copy of a criminal record check.	24(1)(d)(i)	Nov 27, 2024	
Comments: Staff files not onsite. Files need to be onsite for each staff member. Inspector/QAM able to confirm staff information Via email.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (d) associated person records that include (ii) a copy of a check with the Department of Social Development.	24(1)(d)(ii)	Nov 27, 2024	
Comments: Staff files not onsite. Files need to be onsite for each staff member. Inspector/QAM able to confirm staff information Via email.			
28(2) An operator of a licensed facility shall carry out emergency evacuation and fire drills monthly.	28(2)	Nov 27, 2024	
Comments: October fire drill incomplete. Fire drills to be done monthly and recorded.			
31(3) An operator shall maintain the outdoor play area of a licensed facility to ensure the safety of the children.	31(3)	Nov 27, 2024	
Comments: Cribbing by stairs and net climbing structure rotting and exposing bolts. To be fixed/replaced.			
33(2) Stationary equipment in the outdoor play area shall be surrounded by a protective surfacing and installed according to the manufacturer's instructions.	33(2)	Nov 27, 2024	
Comments: Gravel under both slides depleted. To be raked.			

General Comments

A renewal inspection occurred today. Children were observed over snack (cucumbers, carrots and pita bread). The children were also observed in their indoor and outdoor environments. Materials were open-ended to provide multiple choices, solutions and possibilities. Materials were organized and labelled to support maintenance and care.

"Small world play" was used as an open invitation that was reflective in children's current interests.

Parent board was observed, and inspector/investigator information needs to be updated.

Files of staff were not onsite during inspection but were seen via email. Files to be onsite for each educator.

Social development check and first aid was expired for one staff. Staff member can not be left alone with children until new checks are obtained and on site.

Fire drill were observed but missing one check for the month of October. Drills to be complete each month.

original signed by
Aimee Hanson

Signature of Early Learning and Childcare Licensing Staff

November 06, 2024

Date

original signed by
Heather Oldfield

Signature of Operator/Designate

November 06, 2024

Date