

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Mouhamadou Issa Seck	Licence Number 2019596	Inspection Date August 21, 2020	
Facility Name FitCamp90 After-School		Telephone Number (506) 860-0690	
Address 274 Halifax Street Moncton NB E1C 9S3			
Name of Early Learning and Childcare Licensing Staff Erin MacLaggan		Position Title Inspector	
Order for Compliance	Regulation	Date to be corrected	Date corrected
12(2) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development is conducted on each individual before he or she becomes a staff member.	12(2)	Aug 31, 2020	
Comments: Two staff files contained a CRC from an online source, not the local police/RCMP, and do not indicate that a vulnerable sector check was completed. A criminal record check and vulnerable sector check are required for all staff, by local police/RCMP, prior to employment. One staff was able to provide a copy of the RCMP-run VSC/CRC and placed in staff file. A recognized CRC/VSC is required for the other staff member. Unable to verify for one staff as the staff file is incomplete. Must obtain a check and place a copy in the staff file.			
21 A licensee shall post the following documents in a clearly visible and prominent place in the facility associated with the licence: (a) the licence; (b) a report provided under section 23; (c) an order issued under section 28; and (d) a probationary licence issued under section 29.	21(a) – (d)	Aug 20, 2020	
Comments: The licence, and previous inspection report were not posted. These must be posted on the parent information wall.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Aug 31, 2020	
Comments: An audited file has only 1 emergency contact, two are required. Contacts information must be complete, the address for some are missing the city.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (vii) documentary evidence of the child's learning.	24(1)(b)(vii)	Aug 31, 2020	
Comments: Documentary evidence of learning, for each child, is required. Discussed with manager of childcare facility: can be in the form of reports, webs, notebooks, etc...			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (i) the staff member's name, address and birth date.	24(1)(c)(i)	Aug 31, 2020	

Order for Compliance	Regulation	Date to be corrected	Date corrected
<p>Comments: One staff member does not have a file onsite. An operator must maintain a file for each staff member which contains all of the required documents.</p>			
<p>24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.</p>	24(1)(c)(iii)	Aug 31, 2020	
<p>Comments: One staff member does not have a file onsite. Some of the other staff files are incomplete. An operator must maintain a file for each staff member which contains all of the required documents.</p>			
<p>24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.</p>	24(1)(c)(iv)	Aug 31, 2020	
<p>Comments: One staff member does not have a file onsite. The other files are incomplete and the signed statement is not present in the files. An operator must maintain a file for each staff member which contains all of the required documents.</p>			
<p>24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.</p>	24(1)(c)(v)	Aug 31, 2020	
<p>Comments: One staff member does not have a file onsite. An operator must maintain a file for each staff member which contains all of the required documents. Two staff files contain a CRC from an online database; however, it does not indicate a Vulnerable Sector Check, and the checks are required to be conducted by local police/RCMP.</p>			
<p>24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.</p>	24(1)(c)(vi)	Aug 31, 2020	
<p>Comments: One staff member does not have a file onsite. An operator must maintain a file for each staff member which contains all of the required documents.</p>			
<p>24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.</p>	24(1)(c)(vii)	Aug 31, 2020	
<p>Comments: One staff member does not have a file onsite. An operator must maintain a file for each staff member which contains all of the required documents.</p>			
<p>24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.</p>	24(1)(f)	Aug 20, 2020	
<p>Comments: Records are incomplete, the date must include the year, children's last names are required, reason code for absence are also required.</p>			
<p>24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (j) smoke alarm, smoke detector and fire extinguisher inspection and maintenance records.</p>	24(1)(j)	Sep 04, 2020	
<p>Comments: No records are present.</p>			
<p>25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (c) instructions regarding evacuation in case of a fire as approved by the fire marshal, deputy fire marshal or fire prevention officer.</p>	25(c)	Aug 21, 2020	
<p>Comments: The posted evacuation procedures are incomplete. The emergency location and assembly area must be included.</p>			
<p>28(2) An operator of a licensed facility shall carry out emergency evacuation and fire drills monthly.</p>	28(2)	Aug 20, 2020	

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: No fire drill records are completed, a drill must be conducted by end of the week, and then conducted monthly.			
28(3) The premises of a licensed facility shall comply with (a) lighting, ventilation and other general health standards under the Public Health Act.	28(3)(a)	Aug 20, 2020	
Comments: Staff were observed passing within 6 feet of the public and unlicensed camp that are present in this multi-site building, and then returning to their group within the childcare facility. Staff from the unlicensed camp and public program were also observed replacing the childcare staff, without the use of masks or physical distancing. Under Covid-19 guidelines, it is important to maintain the separate groupings to minimize the risk of transmission. Operator must review Operational plan and make a plan to minimize risk.			
28(3) The premises of a licensed facility shall comply with (b) codes and standards under the Fire Prevention Act.	28(3)(b)	Sep 04, 2020	
Comments: The yearly maintenance of the alarm system & fire extinguishers is not completed, is dated June 2019.			
31(4) An operator shall ensure that the outdoor play area of a licensed facility (a) includes a shaded area that is at least 10% of the outdoor play area.	31(4)(a)	Aug 20, 2020	
Comments: Operator must install/provide shade at all times of the day.			
33(2) Stationary equipment in the outdoor play area shall be surrounded by a protective surfacing and installed according to the manufacturer's instructions.	33(2)	Oct 30, 2020	
Comments: Operator must install protective surfacing around the stationary equipment; should not permit children to use the equipment until protective surfacing is in place.			
33(3) An operator of a licensed facility shall complete a monthly review and maintenance plan on all stationary equipment that includes the following information: (a) the review and repair dates; (b) the action required and the action taken; and (c) the name of the staff member who conducted the review.	33(3)	Aug 31, 2020	
Comments:			
9(2) An educator under 19 years of age shall be supervised at all times when he or she is working directly with a child by an educator who is at least 19 years of age.	9(2)	Aug 19, 2020	Aug 19, 2020
Comments: Deficiency is now compliant			

General Comments

original signed by
Erin MacLaggan

Signature of Early Learning and Childcare Licensing Staff

August 21, 2020

Date

original signed by
Unable to obtain operator signature

Signature of Operator/Designate

August 21, 2020

Date