

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Brighter Horizon's Preschool and Afterschool Centre Inc.	Licence Number 2019570	Inspection Date October 21, 2019
Facility Name Brighter Horizons Preschool & Afterschool Centre		Telephone Number (506) 327-3030
Address 491 Pleasant Drive Minto NB E4B 2T4		
Name of Early Learning and Childcare Licensing Staff Nancy Glendenning		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (i) the child's name, address, birth date and Medicare number, Comments: There is information missing out of many of the children's files.	24(1)(b)(i)	Nov 01, 2019	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner. Comments:	24(1)(b)(ii)	Nov 01, 2019	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iii) the name, address and home and work telephone numbers of the child's parent or guardian, Comments:	24(1)(b)(iii)	Nov 01, 2019	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached, Comments:	24(1)(b)(iv)	Nov 01, 2019	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (v) the child's health history and a copy of the record of immunizations or a copy of an exemption. Comments:	24(1)(b)(v)	Nov 01, 2019	

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (ii) the staff member's qualifications including the certificates or training referred to in paragraph 11(b) or (c).	24(1)(c)(ii)	Nov 01, 2019	
Comments: Please provide copies of the 30 and 60 hours of training for the files. All staff working with children must have this or their Early Childhood Education.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Nov 01, 2019	
Comments:			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Nov 01, 2019	
Comments:			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Nov 01, 2019	
Comments: Social Development checks were missing from the files. Operator e-mailed them to me as proof that educators did have them.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (k) emergency evacuation and fire drill records.	24(1)(k)	Oct 31, 2019	
Comments: Please ensure that fire drills are being done monthly. The last one recorded is noted as August 19, 2019			
26(2) The operator of a licensed facility shall require the parent or guardian referred to in subsection (1) to sign a declaration confirming that he or she has read and understood the content of the handbook.	26(2)	Nov 01, 2019	
Comments:			
28(2) An operator of a licensed facility shall carry out emergency evacuation and fire drills monthly.	28(2)	Oct 31, 2019	
Comments: Please ensure that fire drills are being done monthly. The last one recorded is noted as August 19, 2019			
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies;	39(2)(a)	Oct 21, 2019	Oct 21, 2019
Comments: Deficiency is now compliant			
47(1) An operator of a licensed facility shall refuse admission to a child if satisfactory proof of the immunizations required by the Public Health Act or the regulations under that Act is not provided.	47(1)	Nov 01, 2019	
Comments:			

General Comments

Children moved from activity to activity at time of visit. There are many resources in the indoor play space that are appropriate to enhance children's development. Educators engage with children by lowering to their level and engaging in conversation with them.

Please ensure that toxic products are under lock and key at all times.

Children's and Educator's files are missing information. It is recommended that you have a file for each educator and ensure that requirements are met under the Act and Regulations.

General Comments

original signed by
Nancy Glendenning

Signature of Early Learning and Childcare Licensing Staff

October 21, 2019

Date

original signed by
Ashley Boucher

Signature of Operator/Designate

October 21, 2019

Date