

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of Operator Touchstone Academy Inc.		Inspection Date December 09, 2025
Facility Name Touchstone Academy Preschool		Licence Number 2019564
Address Unit A 68 Hampton Road Rothesay NB E2E 5L5		Telephone Number (506) 847-2673
Type of Facility Full-time Early Learning and Childcare Centre	Maximum Number of Children 25	Ages of Children PRESCHOOL
ELCC Licensing Staff Britta Garnett	Position Title Quality Assurance Monitor	

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Jun 20, 2025	Dec 09, 2025
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Jun 20, 2025	Dec 09, 2025
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Jun 20, 2025	Dec 09, 2025
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.	24(1)(f)	Dec 10, 2025	
Comments: Preschool - Children not signed in today or signed out yesterday on Daily Attendance Records. Daily Attendance Records are to be accurate and reflect all children present.			

General Comments
<p>Monitoring Inspection:</p> <p>Children observed engaged in a variety of activities this afternoon including dramatic play, Lego and blocks, exploring materials on the light table and mark making. The environment is set-up with a variety of materials for the children to explore freely.</p>

## General Comments

Educator was observed encouraging children to tidy up and replenish art materials independently.

Purposeful planning is evident through documentation, invitations and materials added to the environment that support the children's current interest (Pete the Cat, Christmas and Rainforest). Children are currently working on an ongoing project - exploring the Rainforest. Documentation includes connections to the NB Curriculum Framework.

QA Monitor discussed with administrator the use of coloring sheets. Art materials and activities are to be open-ended. This allows children to explore materials and create freely.

The Yellow Room was the only room observed today as the Green Room is currently not operating.

Handwashing routines were observed during washroom routines.

Monthly fire drills are documented.

Child-to-staff ratio was observed to be met during Monitoring Inspection.

Incident logs are now stored in chronological in a file.

original signed by  
Britta Garnett

\_\_\_\_\_  
Signature of Early Learning and Childcare Licensing Staff

December 12, 2025

\_\_\_\_\_  
Date

original signed by  
A. Morse

\_\_\_\_\_  
Signature of Operator/Designated staff

December 12, 2025

\_\_\_\_\_  
Date

*"I hereby acknowledge receipt of this report"*