

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator LISA ASTLE	Licence Number 2019551	Inspection Date November 19, 2020
Facility Name Kountry Kids Clubhouse		Telephone Number (506) 625-3388
Address 30 avenue Alcorn Blackville NB E9E 1Y2		
Name of Early Learning and Childcare Licensing Staff Vanessa Giberson		Position Title Inspector

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Nov 30, 2020	
Comments: Both staff missing signed declaration.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (j) smoke alarm, smoke detector and fire extinguisher inspection and maintenance records.	24(1)(j)	Nov 30, 2020	
Comments: Incomplete. Must be done every month.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (k) emergency evacuation and fire drill records.	24(1)(k)	Nov 30, 2020	
Comments: Fire drills were incomplete for the months of September and October.			
28(2) An operator of a licensed facility shall carry out emergency evacuation and fire drills monthly.	28(2)	Nov 30, 2020	
Comments: Not completed in September and October. This must be done every month.			
33(1) An operator of a licensed facility shall provide outdoor play area materials and equipment that are varied and in sufficient quantity for the number and ages of the children receiving services at the licensed facility.	33(1)	Nov 30, 2020	
Comments: Not enough materials for children to play with outdoors. Recommending balls, cars, trucks, shovels, other outdoor materials be added.			
33(3) An operator of a licensed facility shall complete a monthly review and maintenance plan on all stationary equipment that includes the following information: (a) the review and repair dates; (b) the action required and the action taken; and (c) the name of the staff member who conducted the review.	33(3)	Nov 30, 2020	
Comments: Outdoor maintenance plan incomplete. This must be done every month.			

General Comments

Visit to facility for annual inspection during COVID-19 period. Ratio was respected during visit.

The facility is licensed for preschool and afterschool children, there is no preschool program this year. There at this time the administrator does not require the ECE course.

Reviewed COVID-19 guidelines with the administrator, discussed cleaning schedule, screening criteria, log information, parent pick-up and materials. Recommending administrator review most up to date COVID-19 guidelines. Also recommended that more materials be brought out now that restrictions have changed.

Add signed declaration to operator and administrators file. Add operators duties to file.

Ensure that all children's files are complete with medical practitioner information, medicare and two emergency contacts.

Inspector's information must be added to the parent board.

The outdoor park at the school used by the facility does not meet the requirements for protective surfacing under our act and regulations. Recommending these structures not be used. Also recommending the operator check with insurance for proper coverage.

original signed by
Vanessa Giberson

Signature of Early Learning and Childcare Licensing Staff

November 19, 2020

Date

original signed by
Lisa Astle

Signature of Operator/Designate

November 19, 2020

Date