

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Follow-Up Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator YMCA OF GREATER SAINT JOHN INC.	Licence Number 2019533	Inspection Date October 28, 2020	
Facility Name YMCA Regional Field House Child Care Centre		Telephone Number (506) 646-2102	
Address 129 McAllister Drive Saint John NB E2J 2S6			
Name of Early Learning and Childcare Licensing Staff Breanne Jones		Position Title Inspector	
Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner.	24(1)(b)(ii)	Nov 02, 2020	
Comments: Random review of child files at time of renewal inspection. Missing for 2 files. Previous comply by date of September 30, 2020.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (v) the child's health history and a copy of the record of immunizations or a copy of an exemption.	24(1)(b)(v)	Nov 03, 2020	
Comments: Random review of child files at time of renewal inspection. Missing for 2 files. Previous comply by date of October 2, 2020.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Oct 02, 2020	Oct 28, 2020
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Sep 28, 2020	Oct 28, 2020
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Sep 30, 2020	Oct 28, 2020
Comments: Deficiency is now compliant			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.	24(1)(f)	Sep 28, 2020	Oct 28, 2020
Comments: Deficiency is now compliant			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (g) whether a child receiving services at the licensed facility has a life-threatening allergy and a description of that allergy.	25(g)	Oct 30, 2020	
Comments: Life threatening allergies must be updated. Previous comply by date September 28, 2020.			
26(2) The operator of a licensed facility shall require the parent or guardian referred to in subsection (1) to sign a declaration confirming that he or she has read and understood the content of the handbook.	26(2)	Oct 02, 2020	Oct 28, 2020
Comments: Deficiency is now compliant			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (c) permitting the administration of medication in the circumstances set out in section 46.	27(c)	Oct 02, 2020	Nov 03, 2020
Comments: Random review of child files at time of renewal inspection. Still missing for 1 file. Previous comply by date of October 2, 2020.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (f) permitting the child to participate in an outing.	27(f)	Nov 03, 2020	
Comments: Random review of child files at time of renewal inspection. Still missing for 1 file. Previous comply by date of October 2, 2020.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (g) transporting or providing for the transportation of the child.	27(g)	Nov 03, 2020	
Comments: Random review of child files at time of renewal inspection. Still missing for 1 file. Previous comply by date of October 2, 2020.			
28(3) The premises of a licensed facility shall comply with (a) lighting, ventilation and other general health standards under the Public Health Act.	28(3)(a)	Sep 28, 2020	Oct 28, 2020
Comments: Deficiency is now compliant			
30(3) An operator shall maintain the indoor play area of a licensed facility to ensure the safety of the children.	30(3)	Nov 06, 2020	
Comments: Paint is chipped within the 2s room in back corner and also on post near door. Requires touch up. Previous comply by date of October 26, 2020.			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (a) varied and in sufficient quantity for the number and ages of the children receiving services at the licensed facility.	32(1)(a)	Sep 29, 2020	Oct 28, 2020
Comments: Deficiency is now compliant			
46(4) An operator of a licensed facility shall maintain a chronologically filed medication record of all medication administered to a child.	46(4)	Sep 28, 2020	Oct 28, 2020
Comments: Deficiency is now compliant			

General Comments

Completed follow up to renewal inspection today. Many orders for compliance remain. These orders are expected to be rectified by comply by dates provided on renewal inspection report. Proof of compliance to be sent as soon as possible.

General Comments

Recommending that a schedule be put in place to monitor staff files as documentation that was missing at time of renewal inspection had not yet been added to staff file until today.
Staff and children's files must be complete prior to children or staff starting.
Update parent board with current inspector and contact information as requested previously on September 25, 2020.

original signed by
Breanne Jones

Signature of Early Learning and Childcare Licensing Staff

October 28, 2020

Date

original signed by
Heather Oldfield

Signature of Operator/Designate

October 28, 2020

Date